



THE COUNCIL OF THE TOWN OF MINTO
Committee of Adjustment - Public Hearing Agenda

Tuesday, March 4, 2025
3:00 p.m.

1. Chair Anderson to call the Public Hearing to order and state:

“Any decision reached by this Committee today cannot be used to set a precedent. Each application considered by the Committee is dealt with on its own merits and no two applications are exactly the same.”

2. Chair Anderson to state:

“The Public Hearing is to consider Minor Variance Application: MV-2025-01 – JEM Freight Inc.”

3. Chair Anderson to call on Secretary-Treasurer McRobb.

4. Secretary-Treasurer McRobb to state the following information:

Location

The property subject to the proposed Minor Variance application is legally described as PT LT 8, Herman and Bolton Survey 18-11 Wallace as in R0741761 and is municipally known as 310 York St, Palmerston in the Town of Minto. The subject property is approximately 1,031m² (11,098 ft²).

Purpose & Effect

The purpose and effect of this Minor Variance application is to provide relief from the rear yard setback requirement. This relief is requested as a condition of severance application B102/24. Clause 12.2.1.6 of the Town of Minto’s Comprehensive Zoning By-law 01-86, as amended, requires a minimum rear yard setback of 7.5 m, whereas 2.5 m is proposed. Additional relief may be considered at this meeting

Notices

The Notices were mailed to the property owners within 200 feet or 60 meters of the subject property as well as the applicable agencies on February 7th, 2025 and posted on the subject property on February 7th, 2025.

Reports/Comments

The following reports/comments were received and attached for Council to review:

- Terry Kuipers, Director of Building and Planning Services
- Asavari Jadhav-Admane, Planner; Wellington County

5. Secretary-Treasurer McRobb to advise the Committee of any speakers registered to participate

in the Public Hearing.

6. Chair Anderson to call on the Town of Minto's Director of Building and Planning Services to provide comments.
7. Chair Anderson to call on the owner/applicant to provide comments.
 - **Jeff Buisman, agent for applicant (via Zoom)**
8. Chair Anderson to request any persons wishing to speak to the application to come forward.
9. Chair Anderson to ask for any questions by the Committee.
10. Chair Anderson to call on the owner/applicant for any response or rebuttal.
 - **Jeff Buisman, agent for applicant (via Zoom)**
11. Secretary-Treasurer McRobb provides resolution(s) for the Committee to consider. Upon a resolution being carried or defeated; the Notice of Decision of the Committee of Adjustment is to be signed by all members of the Committee of Adjustment in favour of the decision.
12. Chair Anderson to state:

"Anyone wishing to receive a copy of the Notice of Decision of the Committee of Adjustment in respect to the Minor Variance application, must make a written request to the Clerk of the Town of Minto at 5941 Highway 89, Harriston, NOG 1Z0 or by email at annilene@town.minto.on.ca"
13. Chair Anderson to officially adjourn the Public Hearing.