



Council Minutes
Tuesday, February 4, 2025 1:30 p.m.
Council Chambers

Council Present:

Mayor Dave Turton
Councillor Judy Dirksen
Deputy Mayor Jean Anderson
Councillor Ron Elliott
Councillor Geoff Gunson
Councillor Ed Podniewicz
Councillor Paul Zimmerman

Staff Present:

Annilene McRobb, Clerk
Gregg Furtney, Chief Administrative Officer
Terry Kuipers, Director of Building and Planning Services
Chris Harrow, Director of Fire Services
Gordon Duff, Treasurer
Mike McIsaac, Roads & Drainage Manager
Quinn Gorecki, Deputy Clerk/Manager, People and Culture

1. **Call to Order at 1:31 p.m.**
2. **Disclosure of Pecuniary Interests Under the Municipal Conflict of Interest Act**

Councillor Gunson and Councillor Zimmerman declared pecuniary interest for item 3 c) Personal information about an identifiable individual; Fire Department as they are both employed with Minto Fire.

3. **Motion to Convene into Closed Session**

RESOLUTION: 2025-014

Moved By: Deputy Mayor Anderson; Seconded By: Councillor Gunson

THAT the Council of the Town of Minto conduct a meeting Closed to the public to consider the following:

- a. **Closed Session Minutes of September 17, 2024**

- b. Education or Training for Members of Council; Fire Department
- c. Personal information about an identifiable individual; Fire Department

Carried

4. Motion to Convene into Open Session

RESOLUTION: 2025-015

Moved By: Councillor Podniewicz; Seconded By: Councillor Dirksen

THAT Council of the Town of Minto resume into open Council.

Carried

5. Reporting Out of Closed

RESOLUTION: 2025-016

Moved By: Councillor Podniewicz; Seconded By: Councillor Dirksen

THAT Council of the Town of Minto receives the Closed Session reports regarding Personal Information about an Identifiable Individual and Education or Training for Members of Council for information purposes;

AND FURTHER THAT Council approves the confidential direction to staff.

Carried

6. Minutes of Previous Meeting

a. Closed Session Minutes of September 17, 2024

b. Regular Minutes of January 21, 2025

RESOLUTION: 2025-017

Moved By: Councillor Elliott; Seconded By: Councillor Zimmerman

THAT minutes of the Town of Minto September 17, 2024 Closed Session meeting and January 21, 2025 Regular Council meeting be approved.

Carried

7. Resolution Moving Council into Committee of the Whole to Consider Public Meetings, Delegations, Public Question Period, Correspondence, Reports, Motions for Which Notice Has Been Previously Given and Other Business

RESOLUTION: 2025-018

Moved By: Councillor Gunson; Seconded By: Councillor Elliott

THAT the Town of Minto Council convenes into Committee of the Whole.

8. Public Meeting – None.

9. Delegations

a. Mapleton Seniors Centre for Excellence, Annual Request for Funding

Helen Edwards presented her annual request for funding. Jim Measures and Don Matthews spoke on the merits of the program.

b. Mayors Charity Golf Tournament, Group Application Intake Open

Deputy Treasurer Tawnya Robertson noted that the 15th annual Golf Tournament will be held on August 7th 2025 at Pike Lake. Application to Receive Proceeds is now open to groups

10. Public Question Period

Roger Hnatiuk asked about the evening Council meetings. Why is the February 18th meeting cancelled? CAO stated that there was not enough content for the February 18th meeting.

Stefan Von Muhlenen asked if we are aware of funding from the Federal Government for Homeless people? Why do we have a problem with homelessness?

Laura Park asked is there anyway that potholes can be fixed in the winter?

11. Correspondence Received for Information or Requiring Direction of Council

- a. Township of Puslinch, TAPMO Letter Regarding Pre-Budget Announcement**
- b. Saugeen Valley Conservation Authority, Minutes of November 21 2024 Meeting**
- c. City of Peterborough, Bill 242 Safer Municipalities Act 2024**
- d. Maitland Valley Conservation Authority, 2025 Draft Work Plan and Budget**
- e. Mapleton Seniors Centre for Excellence, Heart and Soul of Wellington February 2025 Newsletter**
- f. Town of Halton Hills, Sovereignty of Canada**

MOTION: COW 2025-019

Moved By: Councillor Zimmerman; Seconded By: Deputy Mayor Anderson

THAT Council receives the correspondence as information.

12. Reports of Committees and Town Staff, Matters Tabled and Motions for Which Notice Has Been Previously Given

a. Committee Minutes for Approval

Deputy Mayor Anderson assumed the Chair

1. Joint Fire Services Advisory Committee Minutes of January 9, 2025

MOTION: COW 2025-020

Moved By: Councillor Elliott; Seconded By: Councillor Zimmerman

THAT Council of the Town of Minto receives the Joint Fire Services Advisory Committee minutes of January 9, 2025 as information and approves any recommendations contained therein.

Carried

Mayor Turton resumed the Chair

2. Diversity, Equity, and Inclusion Committee Minutes of January 16, 2025

MOTION: COW 2025-021

Moved By: Deputy Mayor Anderson; Seconded By: Councillor Elliott

THAT Council of the Town of Minto receives the Diversity Equity and Inclusion Committee Minutes of January 16, 2025 for information purposes and approves any recommendations contained therein.

Carried

3. Cultural Roundtable Minutes of January 27, 2025

MOTION: COW 2025-022

Moved By: Councillor Gunson; Seconded By: Councillor Podniewicz

THAT Council of the Town of Minto receives the Cultural Roundtable Minutes of January 27, 2025 for information purposes and approves any recommendations contained therein.

Carried

b. Staff Reports

1. EC DEV 2025-001, License Extension and Amending Agreement with Minister of Infrastructure (Ontario Infrastructure and Lands Corporation)

MOTION: COW 2025-023

Moved By: Councillor Podniewicz; Seconded By: Deputy Mayor Anderson

THAT the Council of the Town of Minto hereby receives Report EC DEV 2025-001 License

Agreement with Minister of Infrastructure, prepared by the Director of Economic and Community Development, for information purposes;
AND FURTHER THAT the Council of the Town of Minto authorizes the Mayor and Director of Legislative Services/ Clerk to sign the agreement.

Carried

Councillor Gunson assumed the Chair

2. PW 2024-004, Municipal Drain 3 Request for Improvement

MOTION: COW 2025-024

Moved By: Deputy Mayor Anderson; Seconded By: Councillor Elliott

THAT the Council of the Town of Minto hereby receives report PW 2025-004 Municipal Drain 3 Improvement Request, prepared by the Drainage Superintendent, for information purposes;

AND FURTHER THAT Council approves the appointment of Streamline Engineering to represent the Town's interest in this regard.

Carried

Deputy Mayor Anderson assumed the Chair

3. FIRE 2025-002, Community Emergency Preparedness Grant

MOTION: COW 2025-025

Moved By: Councillor Dirksen; Seconded By: Councillor Podniewicz

THAT the Council of the Town of Minto hereby receives report Fire 2025-002 Community Emergency Preparedness Grant, prepared by the Director of Fire Services/ Fire Chief, for information purposes;

AND FURTHER THAT the Council of the Town of Minto authorizes the Mayor and Treasurer to sign the related Transfer Payment Agreement in order to receive the funds.

Carried

4. FIRE 2025-003, 2024 Year in Review

MOTION: COW 2025-026

Moved By: Councillor Gunson; Seconded By: Councillor Zimmerman

THAT Council of the Town of Minto receives report FIRE 2025-003 regarding the 2024 Year in Review, prepared by the Director of Fire Services/Fire Chief for information purposes.

Carried

Mayor Turton resumed the Chair

5. CL 2024-004, Annual Accessibility Update

MOTION: COW 2025-027

Moved By: Councillor Zimmerman; Seconded By: Councillor Dirksen

THAT the Council of the Town of Minto hereby receives report CL 2025-004 Annual Accessibility Update, prepared by the Deputy Clerk/Manager, People and Culture, for information purposes.

Carried

6. CL 2024-005, Annual Health and Safety Update

MOTION: COW 2025-028

Moved By: Councillor Elliott; Seconded By: Councillor Podniewicz

THAT the Council of the Town of Minto hereby receives report CL 2025-005 Annual Health and Safety Update, prepared by the Deputy Clerk/Manager, People and Culture, for information purposes;

AND FURTHER THAT the Council of the Town of Minto approves and adopts the Health & Safety Policy Statement and Workplace Violence and Harassment Policy as presented.

Carried

c. Announcements

Councillor Dirksen stated that there are lots of events in Minto taking place and there is a community calendar for Minto on-line so be sure to join in on the events. Councillor Dirksen state there is a free Farm Safety pancake breakfast at the Alma Community Centre on March 1st at 9 am.

Councillor Elliott stated the 81's hockey team will begin play-offs this Friday at 8:30 pm at the Palmerston Arena. Saturday night is the Lions Annual Valentines dance and draw in Palmerston.

Councillor Gunson stated that there is a lot of snow, and if possible, take the time to shovel or snow blow around the fire hydrants to assist the Fire Department.

Mayor Turton stated that the Public Works department have been very busy over the last few weeks with so much snowfall and thanked the department for their work.

Deputy Mayor Anderson stated they are still looking for teams and donations for the Coldest Night of the Year event.

13. Motion to Return To Regular Council

RESOLUTION: 2025-019

Moved By: Councillor Podniewicz; Seconded By: Councillor Elliott

THAT the Committee of the Whole convenes into Regular Council.

Carried

14. Notices of Motion - None

15. Resolution Adopting Proceedings of Committee of the Whole

RESOLUTION: 2025-020

Moved By: Councillor Gunson; Seconded By: Councillor Dirksen

THAT the Council of the Town of Minto ratifies the motions made in the Committee of the Whole.

Carried

16. By-laws

a. 2025-007, Transfer Payment Agreement

b. 2025-008, License Extension and Amending Agreement with Minister of Infrastructure

RESOLUTION: 2025-021

Moved By: Councillor Gunson; Seconded By: Councillor Zimmerman

THAT By-laws 2025-007 and 2025-008 be approved and read a first, second, third time and passed in Open Council and sealed with the seal of the Corporation.

Carried

c. 2025-009, Confirmatory

RESOLUTION: 2025-022

Moved By: Councillor Zimmerman; Seconded By: Councillor Dirksen

THAT By-law 2025-009; To confirm actions of the Council of the Corporation of the Town of Minto respecting a meeting held February 4, 2025; be read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

17. Adjournment at 4:24 pm

RESOLUTION: 2025-023

Moved By: Councillor Zimmerman; Seconded By: Councillor Podniewicz

THAT The Council of the Town of Minto adjourns to meet again at the call of the Mayor.

Carried

Mayor Dave Turton

Clerk Annilene McRobb