



Council Minutes
Tuesday, March 18, 2025 3:00 p.m.
Council Chambers

Council Present:

Mayor Dave Turton
Councillor Judy Dirksen
Deputy Mayor Jean Anderson
Councillor Ron Elliott
Councillor Geoff Gunson
Councillor Ed Podniewicz
Councillor Paul Zimmerman

Staff Present:

Annilene McRobb, Clerk
Gregg Furtney, Chief Administrative Officer
Belinda Wick-Graham, Director of Economic and Community Development
Gordon Duff, Treasurer
Mike Doucette, DWQMS Rep
Mark Robertson, Wastewater Services Manager
Todd Rogers, Water Services Manager
Quinn Gorecki, Deputy Clerk/Manager, People and Culture

1. **Call to Order at 3:00 p.m.**
2. **Disclosure of Pecuniary Interests Under the Municipal Conflict of Interest Act**
3. **Minutes of Previous Meeting**

RESOLUTION: 2025-033

- a. Regular Minutes of March 4, 2025

Moved By: Councillor Dirksen; Seconded By: Councillor Gunson

THAT minutes of the Town of Minto March 4, 2025 Regular Council meeting be approved.

Carried

4. Resolution Moving Council into Committee of the Whole to Consider Public Meetings, Delegations, Public Question Period, Correspondence, Reports, Motions for Which Notice Has Been Previously Given and Other Business

RESOLUTION: 2025-034

Moved By: Councillor Podniewicz; Seconded By: Councillor Elliott

THAT the Town of Minto Council convenes into Committee of the Whole.

Carried

5. Public Meeting - None

6. Delegations

a. 2024 Farmers Market Year in Review

Luke Hartung provided a review of the 2024 Farmers Market and stated that the 2025 Market opens on June 7, 2025.

7. Public Question Period – No one came forward.

8. Correspondence Received for Information or Requiring Direction of Council

a. Township of Coleman, Urgent Need for Improvement to Highways 11 and 17

b. Municipality of East Ferris, Standing for Canada

c. Township of Amaranth, Buy Local and Canadian

MOTION: COW 2025-036

Moved By: Councillor Zimmerman; Seconded By: Councillor Elliott

THAT Council receives the correspondence as information.

Carried

9. Reports of Committees and Town Staff, Matters Tabled and Motions for Which Notice Has Been Previously Given

a. Committee Minutes for Approval

1. Economic Development and Planning Meeting Minutes of March 13, 2025

MOTION: COW 2025-037

Moved By: Deputy Mayor Anderson; Seconded By: Councillor Elliott

THAT Council receives the Economic Development and Planning Committee meeting minutes of March 13, 2025 as information, and approves any recommendations contained therein.

Carried

b. Staff Reports

1. EC DEV 2025-002, 2024 Year in Review

MOTION: COW 2025-038

Moved By: Councillor Podniewicz; Seconded By: Councillor Zimmerman
THAT Council receives report EC DEV 2025-002, regarding the 2024 Year in Review, prepared by the Director of Economic and Community Development for information purposes.

Carried

2. EC DEV 2025-003, Extension Request for BTJ Investments

MOTION: COW 2025-038

Moved By: Deputy Mayor Anderson; Seconded By: Councillor Dirksen
That the Council of the Town of Minto hereby receives report EC DEV 2025-003 Extension Request – BTJ Investments Ltd., prepared by the Director of Economic & Community Development, for information purposes;

AND FURTHER THAT the Council of the Town of Minto approves a six-month extension, starting January 24, 2025 and ending July 24, 2025.

Carried

3. PW 2025-007, 2024 Annual and Summary Drinking Water Reports

MOTION: COW 2025-040

Moved By: Councillor Podniewicz; Seconded By: Deputy Mayor Anderson
THAT the Council of the Town of Minto hereby receives Report PW 2025-007 2024 Drinking Water System Annual and Summary Reports, prepared by the QMS Representative, for information purposes;

AND FURTHER THAT the Council of the Town of Minto approves the 2024 Drinking Water System Annual and Summary Reports including, Clifford Drinking Water System, Harriston Drinking Water System, Palmerston Drinking Water System, and Minto Pines Subdivision Drinking Water System;

AND FURTHER THAT the individual members of Council, the Chief Administrative Officer, and the Director of Legislative Services/ Clerk sign the respective reports as stewards of the water infrastructure.

Carried

Councillor Gunson assumed the Chair

4. PW 2025-008, Source Protection Annual Report

MOTION: COW 2025-041

Moved By: Councillor Zimmerman; Seconded By: Deputy Mayor Anderson
THAT the Council of the Town of Minto hereby receives report PW 2025-008 2024 Source

Water Protection Annual Report, prepared by the Risk Management Official, for information purposes.

Carried

5. PW 2025-009, Appointments for Risk Management Inspectors/Alternate Risk Management Official

MOTION: COW 2025-042

Moved By: Councillor Elliott; Seconded By: Councillor Podniewicz

THAT the Council of the Town of Minto hereby receives report PW 2025-009 Appointments for Risk Management Inspectors / Alternate Risk Management Official report, prepared by the Risk Management Official, for information purposes;

AND FURTHER THAT the Council of the Town of Minto considers passing a By-law in open session to appoint Risk Management Inspectors / Alternate Risk Management Officials.

Carried

6. PW 2025-010, Wastewater Annual Performance Reports

MOTION: COW 2025-043

Moved By: Mayor Turton; Seconded By: Councillor Dirksen

THAT Council of the Town of Minto receives PW report 2025-010 regarding the 2024 Annual Performance Reports for the Clifford, Harriston, and Palmerston Wastewater Treatment Plants (WWTPs) as required by the Ministry of the Environment, Conservation and Parks (MECP);

AND FURTHER that Council acknowledges the compliance status and operational updates outlined in the reports.

Carried

Councillor Dirksen assumed the Chair

7. FIN 2025-006, Budget Software

MOTION: COW 2025-044

Moved By: Councillor Elliott; Seconded By: Deputy Mayor Anderson

THAT the Council of the Town of Minto hereby receives Report FIN 2025-006, Budget Software, prepared by the Treasurer; for information purposes;

AND FURTHER THAT Council of the Town of Minto pre-approves the purchase of Euna Software, Bundle 3, to be included for the 2026 budget year.

Carried

Mayor Turton resumed the Chair

c. Announcements

Councillor Elliott stated the 81's hockey team has won the semi-finals and are awaiting on the next game schedule.

Councillor Dirksen noted these was lots of information this meeting brought forward through the reports and appreciated the work done.

Councillor Zimmerman note the Clifford Carnival Celebration to be held on July 12th and requested members of Council to sit in the dunk tank from 10 am – 2 pm. Money raised will see 50% going to the Palmerston Hospital MRI Campaign and the other half going back into the community. The Outdoors Life Show will be held April 5 and 6 in Clifford.

Deputy Mayor Anderson thanked the Emergency Management Team and CAO Furtney for keeping Council up to date about the risk of flooding over the weekend.

Mayor Turton noted that April 9 and 10 is the Drayton Farm Show. The Minto Volunteer Dinner will be held on April 29th RSVP's must be in by April 1, 2025 to Quinn Gorecki. The Grand opening of LaunchIt at the Old Post. Good Roads conference is March 30- April 2. and the Palmerston Curling Elementary Provincial Championships.

Belinda Wick-Graham stated that the Harriston Skating Club Carnival will be on Sunday March 30th. Mayor Turton noted that there will be Spring Ice available in Harriston this year.

10. Motion to Return To Regular Council

RESOLUTION: 2025-035

**Moved By: Councillor Zimmerman; Seconded By: Councillor Gunson
THAT the Committee of the Whole convenes into Regular Council.**

Carried

11. Notices of Motion – None.

12. Resolution Adopting Proceedings of Committee of the Whole

RESOLUTION: 2025-036

**Moved By: Councillor Podniewicz; Seconded By: Deputy Mayor Anderson
THAT the Council of the Town of Minto ratifies the motions made in the Committee of the Whole.**

Carried

13. By-laws

a. 2025-015, Source Water Protection Appointments

RESOLUTION: 2025-037

Moved By: Councillor Zimmerman; Seconded By: Councillor Gunson

THAT By-law 2025-015 be read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

b. 2025-016, Confirmatory

RESOLUTION: 2025-038

Moved By: Deputy Mayor Anderson; Seconded By: Councillor Elliott

THAT By-law 2025-016; To confirm actions of the Council of the Corporation of the Town of Minto respecting a meeting held March 18, 2025; be read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

14. Adjournment at 4:19 p.m.

RESOLUTION: 2025-039

Moved By: Councillor Zimmerman; Seconded By: Councillor Dirksen

THAT The Council of the Town of Minto adjourns to meet again at the call of the Mayor.

Carried

Mayor Dave Turton

Clerk Annilene McRobb