

The Corporation of the Town of Minto
By-law 2025-022

Being a By-law to appoint an additional Deputy Clerk for the Town of Minto
(Appoint Deputy Clerk – Gregory Furtney)

WHEREAS section 228(1) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provides that a municipality shall appoint a clerk whose duty it is:

- (a) to record, without note or comment, all resolutions, decisions and other proceedings of the Council;
- (b) if required by any member present at a vote, to record the name and vote of every member voting on any matter or question;
- (c) to keep the originals or copies of all by-laws and of all minutes of the proceedings of the Council;
- (d) to perform the other duties required under this Act or under any other Act; and
- (e) to perform such other duties as are assigned by the municipality.

AND WHEREAS Section 228(2) of the Municipal Act, 2001, provides that a municipality may appoint Deputy Clerks who have all the powers and duties of the Clerk under this and any other Act; and,

AND WHEREAS to ensure business continuity of the Corporation of the Town of Minto it is recommended that the Chief Administrative Officer be appointed as an additional Deputy Clerk for the Town of Minto;

Now Therefore Council of the Corporation of the Town of Minto hereby enacts as follows:

1. That Gregory Furtney be hereby appointed as a Deputy Clerk for the Town of Minto.
2. That this by-law shall come into force and effect immediately upon the final passing thereof.

Read a first, second, third time and passed in open Council this 6th day of May, 2025

Dave Turton, Mayor

Annilene McRobb, Clerk