



Council Minutes
Tuesday, June 17, 2025 7:00 p.m.
Council Chambers

Council Present:

Mayor Dave Turton
Councillor Judy Dirksen
Deputy Mayor Jean Anderson
Councillor Ron Elliott
Councillor Geoff Gunson
Councillor Ed Podniewicz
Councillor Paul Zimmerman

Staff Present:

Annilene McRobb, Clerk
Gregg Furtney, Chief Administrative Officer
Gordon Duff, Treasurer
Terry Kuipers, Director of Building and Planning Services
Quinn Gorecki, Deputy Clerk/Manager, People and Culture
Ryan Binkle, Drainage Superintendent

1. **Call to Order at 7:00 p.m.**
2. **Disclosure of Pecuniary Interests Under the Municipal Conflict of Interest Act - None**
3. **Minutes of Previous Meeting**
 - a. Regular Council Minutes of June 3, 2025
 - b. Special Council Minutes of June 5, 2025

RESOLUTION: 2025-093

Moved By: Councillor Dirksen; Seconded By: Councillor Elliott

THAT minutes of the Town of Minto June 3, 2025 Regular Council meeting and June 5, 2025 Special Council meeting be approved.

Carried

4. Resolution Moving Council into Committee of the Whole to Consider Public Meetings, Delegations, Public Question Period, Correspondence, Reports, Motions for Which Notice Has Been Previously Given and Other Business

RESOLUTION: 2025-094

Moved By: Deputy Mayor Anderson; Seconded By: Councillor Zimmerman

THAT the Town of Minto Council convenes into Committee of the Whole.

Carried

5. Senior of the Year Award Presentation

Bob Emmerson, resident of Palmerston, was presented with the Senior of the Year Award by Mayor Turton on behalf of Council of the Town of Minto.

6. Public Meeting

a. Notice of Consideration of Engineers Report for Drain 119

Mayor Turton acted as the Chair of the Public Meeting and called the meeting to order at 7:10 p.m.

Clerk McRobb stated the meeting is to consider the Engineers report prepared by RJ Burnside & Associates Limited of Wingham, Ontario with the revised date of May 5, 2025, for Drain No. 119. Under the Drainage Act, Council's role is to determine if this report is ready for the next steps. Council cannot redesign the drainage system, that is the Engineers role. Council's role tonight is to determine whether the engineer has done what they can reasonable do and whether the next steps in the process are best suited to address any remaining concerns that Council itself cannot resolve. Notices of the meeting were sent to 6 Landowners along with the report. As well, copies of the report were circulated to Town Staff, Maitland Valley Conservation Authority, and the Ministry of Agriculture, Food and Rural Affairs.

Chair Turton called on the Engineer to provide a summary of the report. Greg Nancekivell introduced Sid VanderVeen and Edison Peel. Nancekivell reviewed the report. Vanderveen spoke of the role of the Engineer noting additional work was done and costs are associated with the work. Special benefits were looked at for the landowners requesting extra work done on the drain.

Chair Turton called on Town staff to provide any additional comments. Ryan Binkle was in attendance and did not have any further information.

Chair Turton called on any speakers. wishing to provide information that might influence Council's decision on the matter. Jim Gibson, Landowner was in attendance and provided concerns he had.

Bill Wilken, Landowner was in attendance and provided concerns he had.

Chair Turton asked if there are any members of the public who wish to add or remove their name from the petition. No-one came forward.

Chair Turton stated Council must decide whether or not to proceed with the project by provisionally adopting the engineer's report by by-law or referring the report back to the engineer for modifications. There is no right to appeal assessments or other aspects of the engineer's report at this meeting; these appeal rights will be made available later in the procedure. Mayor Turton provided an explanation on what this step means, Councils role and formal next steps for landowners.

Clerk McRobb noted a by-law will be presented during open Council if that is the wish of Council.

MOTION: COW 2025-084

Moved by: Councillor Elliott; Seconded by: Deputy Mayor Anderson

THAT the Council of the Town of Minto provisionally adopt the engineers report for Municipal Drain 119 by Bylaw in open session.

Carried

Chair Turton officially adjourned the meeting considering the engineer's report Drain No. 119 at 7:38 p.m.

7. Delegations -None

8. Public Question Period No-one came forward.

9. Correspondence Received for Information or Requiring Direction of Council

- a. District of Parry Sound Municipal Association, Supporting Municipal Ethics Through Access and Education
- b. City of Pickering, Raising Ontario Works (OW) and Ontario Disability Support Program (ODSP)

MOTION: COW 2025-085

Moved by: Councillor Zimmerman; Seconded by: Deputy Mayor Anderson

That the Town of Minto supports the correspondence from the City of Pickering, Raising Ontario Works (OW) and Ontario Disability Support Program (ODSP).

Carried

MOTION: COW 2025-086

Moved By: Councillor Gunson; Seconded By: Councillor Podniewicz

THAT Council receives the correspondence as information.

Carried

10. Reports of Committees and Town Staff, Matters Tabled and Motions for Which Notice Has Been Previously Given

a. Committee Minutes for Approval

1. Economic Development Committee Minutes of June 5th, 2025

MOTION: COW 2025-087

Moved By: Councillor Elliott; Seconded By: Deputy Mayor Anderson

THAT Council receives the Economic Development and Planning Committee minutes of June 5, 2025 as information and approves any recommendations contained therein.

Carried

b. Staff Reports

1. PLN 2025-008, B14/25 - Bramhill Farm North Inc. (Lot Line adjustment) Part Lot 18 Concession 4

MOTION: COW 2025-088

Moved By: Councillor Zimmerman; Seconded By: Councillor Dirksen

THAT the Council of the Town of Minto recommends the County of Wellington Land Division Committee approve Consent Application B14/25 – Bramhill Farm North Inc, for land legally described as Part Lot 18 Concession 4, in the Town of Minto, and that the following conditions be considered:

1. THAT the owner/applicant satisfies all the requirements of the Town of Minto of the Financial and otherwise, which the Town of Minto may deem necessary for the proper and orderly development of the subject lands, including but not limited to the payment of any monies owed to the Town of Minto, and ensuring that all accounts are in good standing; and further, that the Town of Minto file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.

2. THAT the owner/applicant obtains a written statement from the Town of Minto confirming the proposed lots and associated land uses, buildings and structures comply with all applicable requirements in the Town of Minto; and further that the Town of Minto file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.

Carried

2. PLN 2025-009, B15/25: Frontiers Design Inc. (Industrial Severance) Concession D Pt Lot 114

MOTION: COW 2025-089

Moved By: Councillor Podniewicz; Seconded By: Councillor Elliott

THAT the Council of the Town of Minto recommends that the County of Wellington Land Division Committee approve Consent Application B15/25 (Frontiers Design Inc.), legally described as MINTO CON D PT LOT 114, RP 61R20310 PART 3, in the Town of Minto, and that the following conditions be considered:

- 1. THAT the owner/applicant satisfies all the requirements of the Town of Minto, financial and otherwise, which the Town of Minto may deem to be necessary for the proper and orderly development of the subject lands, including but not limited to, the payment of any monies owed to the Town of Minto, and that all accounts are in good standing; and further that the Town of Minto file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.**
- 2. THAT the owner/applicant confirms they are aware of the following:**
 - That development costs of the parcel(s) are solely the responsibility of the developer;
 - That the owner shall be responsible for all costs associated with any required modifications to Municipal Drains resulting from the proposed development on the subject lots;
 - That Site Plan Control is required for the development of both the Land To Be Severed and to be Retained prior to the issuance of a Building Permit;
 - That there is satisfactory access for both the severed and retained parcels, an Entrance Permit can be obtained from the road authority with jurisdiction, to the satisfaction of the Town of Minto; and further, that the Town of Minto file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
- 3. THAT zoning compliance be achieved to the satisfaction of the Town of Minto; and further that the Town of Minto file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.**

Carried

Councillor Dirksen assumed the Chair.

3. FIN 2025-008, 2025 Asset Management Plan Adoption

MOTION: COW 2025-090

Moved By: Councillor Gunson; Seconded By: Councillor Zimmerman

THAT the Council of the Town of Minto hereby receives report FIN 2025-008 regarding 2025 Asset Management Plan Adoption, prepared by the Treasurer, for information purposes; AND FURTHER THAT the Council of the Town of Minto formally adopts the attached 2025 Asset Management Plan.

Carried

Mayor Turton resumed the Chair.

4. CAO 2025-005, Committees of Council Review

MOTION: COW 2025-091

Moved By: Councillor Dirksen; Seconded By: Deputy Mayor Anderson

THAT the Council of the Town of Minto hereby receives Report # CAO-2025-05 Committees of Council Review, prepared by the Chief Administrative Officer, for information purposes; AND FURTHER THAT the Council of the Town of Minto approves the elimination of the Community Services Advisory Committee (CSAC); AND FURTHER THAT the Council of the Town of Minto approves that the Norgan Theatre Committee be now responsible to the Cultural Roundtable Committee; AND FURTHER THAT the remaining Committees and Subcommittees continue to operate as 'Status Quo' as outlined in Bylaw 2024-071. AND FURTHER THAT the Council of the Town of Minto directs staff to prepare a new Bylaw to be brought to Council at a subsequent Council meeting, that reflects the adopted changes, repealing Bylaw 2024-071.

Carried

c. Announcements

Councillor Gunson stated the Harriston Firefighter breakfast had 700 attend and the Clifford Firefighters breakfast will be held June 28 and 29th at the Clifford Pavillion.

Councillor Dirksen stated on July 1 Crossroads Life Church will be hosting Fireworks. On July 4th Minto -Harriston Fall Fair ambassador competition takes place.

Councillor Zimmerman noted that June 21 from 9 am – 1 pm is the Strawberry Social at the Farmers Market at the pavilion, and the Raleway Fest will be held at the Train Museum on June 21st from noon to 4 pm.

Deputy Mayor Anderson stated the Garden Festival was very well attended. July 3rd is the Meet your Neighbour welcome picnic at the Harriston pavilion from 6-8 pm.

Mayor Turton noted that June 8th was the Pride Event and thanked County Councillor Anderson who drove the train. Friday was commencement at Norwell, and every graduating student was presented with a yearbook sponsored by the Town of Minto and Township of Mapleton. Mayor Turton stated that he attended the County Economic Development Meeting noting if every family spent \$10 in Wellington County it could generate \$50,000,000 economic impact.

11. Motion to Return To Regular Council

RESOLUTION: 2025-095

**Moved By: Councillor Elliott; Seconded By: Councillor Podniewicz
THAT the Committee of the Whole convenes into Regular Council.**

Carried

12. Notices of Motion – None.

13. Resolution Adopting Proceedings of Committee of the Whole

RESOLUTION: 2025-096

**Moved By: Councillor Zimmerman; Seconded By: Deputy Mayor Anderson
THAT the Council of the Town of Minto ratifies the motions made in the Committee of the Whole.**

Carried

14. By-laws

a. 2025-030 Provisional Bylaw for Drain 119

RESOLUTION: 2025-097

**Moved By: Councillor Podniewicz; Seconded By: Councillor Elliott
THAT By-law 2025-030 be approved and read a first and second time and provisionally adopted in Open council.**

Carried

b. 2025-031, Connecting Links Program Transfer Payment Agreement

RESOLUTION: 2025-098

**Moved By: Deputy Mayor Anderson; Seconded By: Councillor Zimmerman
THAT By-law 2025-031; To authorize the Mayor and Clerk to sign the Connecting Links Program Transfer Payment Agreement; be read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.**

Carried

b. 2025-032, Confirmatory

RESOLUTION: 2025-099

Moved By: Councillor Gunson; Seconded By: Councillor Dirksen

THAT By-law 2025-032; To confirm actions of the Council of the Corporation of the Town of Minto respecting a meeting held June 17, 2025; be read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

15. Adjournment at 9:01 p.m.

RESOLUTION: 2025-100

Moved By: Deputy Mayor Anderson; Seconded By: Councillor Podniewicz

THAT The Council of the Town of Minto adjourns to meet again at the call of the Mayor.

Carried

Mayor Dave Turton

Clerk Annilene McRobb