



COUNTY OF WELLINGTON

PLANNING AND DEVELOPMENT DEPARTMENT

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June 23rd, 2025

BY E-MAIL

Annilene McRobb, Clerk
Committee of Adjustment
Town of Minto Committee of Adjustment
5941 Highway 89
Harriston, ON N0G 1Z0

Dear Ms. McRobb:

**Re: Notice of Complete Application & Public Meeting Notice
Proposed Minor Variance – MV 2025-04
Hubertus Graf Von Westerholt
5746 Wellington RD 87
CON 9 LOT 29, Minto**

Thank you for circulating the above noted application to our office. We have not offered a comment on how the application meets the “four tests” of a minor variance for the Committees consideration as we understand that Town staff will be addressing that requirement. Please note that these comments are offered without the benefit of a site visit.

It is our understanding that relief is being requested from Zoning By-law No. 01-86, Section 8.2.4:

- To permit a reduced minimum interior side yard setback of 3 m, whereas the by-law requires a minimum rear yard setback of 18.3 m.

The subject property is designated as Prime Agriculture, Core Greenlands and Greenlands within the County Official Plan. Identified features include Significant Wooded Areas, Provincially Significant Wetlands and Maitland Valley Conservation Authority Regulated Hazard lands. Planning staff note that the proposed variance is to facilitate relocation and expansion of the grain storage bins.

The Committee should be satisfied that the reduced side yard setback can accommodate for maintenance of the subject property. Overall, Planning staff have no concerns with the proposed minor variance application related to the County Official Plan. I trust that these comments will be of assistance to the Committee. We would appreciate a copy of the Committee’s decision with respect to this application.

Yours truly,

Asavari Jadhav-Admane, Planner