



## Budget by Service

Department Name: Recreation Facilities & Parks Section: Clifford Arena & Hall

Budget Code: 10-8101

FTE: 1

Staff: 5PT

### Strategic Position Section 7.0

Maintain and enhance recreation opportunities to benefit persons of all ages and abilities using existing well maintained parks and facilities, and ensure the location, supply and availability of major facilities considering the cost as well as community development benefits.

**Actions:** 7.4 local promotion 7.5 subsidized rates 7.7 community design 7.9 public accessibility

**Responsibility:** Operate and maintain the Clifford arena and hall.

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### Operating Budget Summary

2016 Budget (Actual \$155,853 to Sept 2016) **\$159,982**

Past & Projected (1%) **0.01**

| 2015      | 2016      | 2017       | 2018       | 2019       |
|-----------|-----------|------------|------------|------------|
| \$159,040 | \$159,982 | \$ 162,043 | \$ 163,663 | \$ 165,300 |

### Budget Initiatives

|   |                  |
|---|------------------|
| 1. Increase Wages and Benefits and Clothing | \$5,193          |
| 2. Increased Maintenance                    | \$1,000          |
| 3. Utility Costs                            | \$7,542          |
| 4. Insurance                                | \$942            |
| 4. Bar Revenue                              | -\$15,450        |
| 5. Rental Income                            | \$2,834          |
| <b>Proposed 2017 Budget</b>                 | <b>\$162,043</b> |

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### Budget to Actual Issues

Revenues are expected to be down with the sudden loss of Clifford Minor Hockey. The C.R.A. is being very proactive in assisting replacing lost ice time by trying to run some tournaments through Minto Minor Hockey and the Recreation Department.

### Issues for 2017 and Beyond

The end arena boards closest to the lobby are in need of replacement. Half of the parking lot at the arena was paved as part of the electric car charger project. The other half should be done to match as well as the deteriorated driveway in front of the Community Centre kitchen. A renovation of the Community Centre kitchen, a new arena score clock, and a new heat system for the lobby and

dressing room areas should be considered in the near future. Facility promotion continues to be a priority.



## Service Measures

The auditorium is very well used by the church (115x), youth groups (39x), seniors (71x), and hosts many and other events (ie. family, community, seminars, 50x). Ice rentals hours will be down slightly with no Clifford Minor Hockey program. The arena floor was mainly used for ball hockey. We look forward to hosting the Clifford Homecoming in 2017.

|                  |            |
|------------------|------------|
| 2013 Ice rentals | 35hrs/wk   |
| 2014 Ice rentals | 36.5hrs/wk |
| 2015 Ice rentals | 36.5hrs/wk |
| 2016 Ice rentals | 37.3hrs/wk |
| 2017 Ice rentals | 35hrs/wk   |

## C.A.O. Clerk and Facilities Manager Recommendation

That the 2017 budget proposed for the Clifford Arena & Hall be approved at **\$162,043.**

| Account                          | Description                 | 2015<br>YTD Actual -<br>Sept 30/15 | 2016<br>Budget    | 2016<br>YTD Actual -<br>Sept 30/16 | 2017<br>Budget    | Budget<br>Change |
|----------------------------------|-----------------------------|------------------------------------|-------------------|------------------------------------|-------------------|------------------|
| <b>Clifford Arena &amp; Hall</b> |                             |                                    |                   |                                    |                   |                  |
| 1081-01-5810                     | Hockey- Minor               | 16,674.00                          | 32,697.00         | 15,215.75                          | \$28,265.00       | -4,432.00        |
| 1081-01-5811                     | Hockey - Recreational       | 13,926.52                          | 25,498.00         | 11,529.00                          | \$25,296.00       | -202.00          |
| 1081-01-5815                     | Figure Skating Club         | 0.00                               | 0.00              | 0.00                               | \$0.00            | 0.00             |
| 1081-01-5817                     | Broomball - Minor           | 0.00                               | 0.00              | 0.00                               | \$0.00            | 0.00             |
| 1081-01-5818                     | Broomball - Recreational    | 0.00                               | 0.00              | 0.00                               | \$0.00            | 0.00             |
| 1081-01-5819                     | Out-of-Town Ice Rentals     | 5,406.54                           | 16,500.00         | 4,235.00                           | \$16,800.00       | 300.00           |
| 1081-01-5820                     | Public Skating Admission    | 3,390.00                           | 4,500.00          | 1,065.00                           | \$4,500.00        | 0.00             |
| 1081-01-5821                     | Miscellaneous Ice Rentals   | 0.00                               | 0.00              | 0.00                               | \$0.00            | 0.00             |
| 1081-01-5822                     | Vending Commissions         | 94.85                              | 900.00            | 126.98                             | \$900.00          | 0.00             |
| 1081-01-5823                     | Arena Board Advertising     | 400.00                             | 600.00            | 675.00                             | \$600.00          | 0.00             |
| 1081-01-5824                     | Concession Revenue          | 0.00                               | 0.00              | 0.00                               | \$0.00            | 0.00             |
| 1081-01-5825                     | Vending Machines            | 0.00                               | 0.00              | 0.00                               | \$0.00            | 0.00             |
| 1081-01-5829                     | Inventory Change-Clifford   | 0.00                               | 0.00              | 0.00                               | \$0.00            | 0.00             |
| 1081-01-5832                     | Hall Rental Revenue         | 6,355.00                           | 18,000.00         | 6,790.00                           | \$18,000.00       | 0.00             |
| 1081-01-5833                     | Bar Supplies Revenue        | 0.00                               | 0.00              | 0.00                               | \$0.00            | 0.00             |
| 1081-01-5834                     | Arena Floor Rental          | 2,350.00                           | 2,500.00          | 2,000.00                           | \$4,000.00        | 1,500.00         |
| 1081-01-5836                     | Socan Fee Collected         | 295.85                             | 500.00            | 59.17                              | \$500.00          | 0.00             |
| 1081-01-5838                     | Smart Serve Bartending Fee  | 0.00                               | 0.00              | 0.00                               | \$0.00            | 0.00             |
| 1081-01-5840                     | Liquor Sales                | 16,669.04                          | 25,000.00         | 11,077.37                          | \$60,000.00       | 35,000.00        |
| 1081-01-5842                     | Liquor Sales - SSN          | 0.00                               | 0.00              | 0.00                               | \$0.00            | 0.00             |
| 1081-01-5848                     | Parking & Other Sales - SSN | 0.00                               | 0.00              | 0.00                               | \$0.00            | 0.00             |
| 1081-01-5890                     | Donations & MSC Revenue     | 0.00                               | 0.00              | 0.00                               | \$0.00            | 0.00             |
|                                  | <b>Total Revenue</b>        | <b>65,561.80</b>                   | <b>126,695.00</b> | <b>52,773.27</b>                   | <b>158,861.00</b> | <b>32,166.00</b> |

|              |   |                    |                    |                    |                    |                  |
|--------------|---|--------------------|--------------------|--------------------|--------------------|------------------|
| 1081-01-6010 | Wages - Regular                               | 23,475.04          | 51,215.60          | 24,335.66          | \$53,362.00        | 2,146.40         |
| 1081-01-6011 | Wages - Part Time                             | 7,331.20           | 12,977.60          | 6,553.32           | \$13,792.00        | 814.40           |
| 1081-01-6013 | Wages - Bar                                   | 3,894.84           | 3,944.00           | 1,287.68           | \$5,097.00         | 1,153.00         |
| 1081-01-6012 | Wages - Concession                            | 0.00               | 0.00               | 0.00               | \$0.00             | 0.00             |
| 1081-01-6020 | Benefits - Regular                            | 6,560.94           | 15,876.84          | 6,836.54           | \$16,542.00        | 665.16           |
| 1081-01-6021 | Benefits - Part Time                          | 722.79             | 1,816.86           | 705.57             | \$1,931.00         | 114.14           |
| 1081-01-6023 | Benefits - Bar                                | 0.00               | 0.00               | 0.00               | \$0.00             | 0.00             |
| 1081-01-6022 | Benefits - Concession                         | 0.00               | 0.00               | 0.00               | \$0.00             | 0.00             |
| 1081-01-6030 | Personnel Clothing Allowance                  | 300.00             | 500.00             | 300.00             | \$800.00           | 300.00           |
| 1081-01-6040 | Conferences/Meetings                          | 0.00               | 0.00               | 0.00               | \$0.00             | 0.00             |
| 1081-01-6050 | Training                                      | 776.70             | 1,000.00           | 271.20             | \$1,000.00         | 0.00             |
| 1081-01-6060 | Mileage                                       | 0.00               | 0.00               | 0.00               | \$0.00             | 0.00             |
| 1081-01-6210 | Annual Insurance Coverage                     | 18,015.52          | 18,015.52          | 18,956.77          | 18,957.00          | 941.48           |
| 1081-01-6220 | Risk Management                               | 0.00               | 0.00               | 0.00               | \$0.00             | 0.00             |
| 1081-01-6310 | Hydro & Water                                 | 21,007.89          | 41,265.00          | 29,098.07          | \$46,217.00        | 4,952.00         |
| 1081-01-6320 | Heat  | 8,203.83           | 14,000.00          | 7,725.10           | \$16,590.00        | 2,590.00         |
| 1081-01-6340 | Arena lighting lease                          | 0.00               | 0.00               | 0.00               | \$0.00             | 0.00             |
| 1081-01-6350 | Cleaning Supplies                             | 4,001.07           | 4,500.00           | 3,226.34           | \$4,500.00         | 0.00             |
| 1081-01-6360 | Washroom Supplies                             | 0.00               | 0.00               | 0.00               | \$0.00             | 0.00             |
| 1081-01-6370 | Grounds Maintenance - Winter                  | 3,360.00           | 4,000.00           | 3,280.00           | \$4,000.00         | 0.00             |
| 1081-01-6371 | Grounds Maintenance - Summer                  | 0.00               | 0.00               | 284.55             | \$0.00             | 0.00             |
| 1081-01-6380 | Building Maintenance                          | 7,595.35           | 12,500.00          | 8,060.79           | \$13,000.00        | 500.00           |
| 1081-01-6400 | Kitchen Supplies                              | 592.99             | 1,000.00           | 182.00             | \$1,000.00         | 0.00             |
| 1081-01-6410 | Office Supplies                               | 718.88             | 500.00             | 683.88             | \$500.00           | 0.00             |
| 1081-01-6420 | Small Office Equipment <500.00                | 0.00               | 0.00               | 0.00               | \$0.00             | 0.00             |
| 1081-01-6430 | Office Equipment Maintenance                  | 0.00               | 0.00               | 0.00               | \$0.00             | 0.00             |
| 1081-01-6460 | Security System Monitoring                    | 0.00               | 0.00               | 0.00               | \$0.00             | 0.00             |
| 1081-01-6470 | Principal Debt Repayments                     | 31,540.00          | 31,540.00          | 32,680.00          | \$31,540.00        | 0.00             |
| 1081-01-6480 | Interest on Long Term Debt                    | 11,776.01          | 11,776.01          | 10,293.64          | \$11,776.00        | -0.01            |
| 1081-01-6510 | Publications & Info Received                  | 0.00               | 0.00               | 0.00               | \$0.00             | 0.00             |
| 1081-01-6520 | Advertising & Promotions                      | 0.00               | 0.00               | 0.00               | \$0.00             | 0.00             |
| 1081-01-6530 | Telephone Services & Charges                  | 1,736.98           | 2,500.00           | 1,970.06           | \$2,500.00         | 0.00             |
| 1081-01-6560 | Pager/Radio Service & Maint                   | 0.00               | 0.00               | 0.00               | \$0.00             | 0.00             |
| 1081-01-6610 | Vehicle Fuel & Supplies                       | 481.39             | 500.00             | 682.92             | \$500.00           | 0.00             |
| 1081-01-6611 | Ice Resurficer Fuel & Supplies                | 800.31             | 1,500.00           | 735.77             | \$1,500.00         | 0.00             |
| 1081-01-6620 | Tractor Repair & Maintenance                  | 140.59             | 0.00               | 0.00               | \$500.00           | 500.00           |
| 1081-01-6621 | Ice Resurficer Repairs & Main.                | 0.00               | 1,000.00           | 125.00             | \$1,000.00         | 0.00             |
| 1081-01-6622 | Truck Expenses/Service                        | 0.00               | 500.00             | 1,231.52           | \$500.00           | 0.00             |
| 1081-01-6630 | Vehicle Inspections & Licences                | 0.00               | 0.00               | 116.97             | \$0.00             | 0.00             |
| 1081-01-6700 | Cliff Rec - Tfrs to Capital                   | 0.00               | 0.00               | 0.00               | \$0.00             | 0.00             |
| 1081-01-6710 | Small Tools                                   | 0.00               | 0.00               | 0.00               | \$0.00             | 0.00             |
| 1081-01-6720 | Equipment Repair & Maintenance                | 3,456.30           | 5,000.00           | 6,655.01           | \$5,000.00         | 0.00             |
| 1081-01-6730 | Safety Equipment                              | 0.00               | 500.00             | 0.00               | \$500.00           | 0.00             |
| 1081-01-6790 | Chemicals/Lime/Paint                          | 1,114.74           | 2,000.00           | 1,624.00           | \$2,000.00         | 0.00             |
| 1081-01-6800 | Transfer to Reserve                           | 30,000.00          | 30,000.00          | 30,000.00          | \$30,000.00        | 0.00             |
| 1081-01-6810 | Bar Supplies Expense                          | 9,618.59           | 11,250.00          | 8,836.63           | \$25,000.00        | 13,750.00        |
| 1081-01-6811 | Bar Supplies Expense - SSN                    | 0.00               | 0.00               | 0.00               | \$0.00             | 0.00             |
| 1081-01-6812 | Parking Expenses - SSN                        | 0.00               | 0.00               | 0.00               | \$0.00             | 0.00             |
| 1081-01-6813 | Other Expenses - SSN                          | 0.00               | 0.00               | 0.00               | \$0.00             | 0.00             |
| 1081-01-6820 | Concession Booth Supplies                     | 637.31             | 0.00               | 0.00               | \$0.00             | 0.00             |
| 1081-01-6825 | Vending Machine Supplies                      | 0.00               | 0.00               | 0.00               | \$0.00             | 0.00             |
| 1081-01-6830 | Socan Fees Expense                            | 118.34             | 500.00             | 0.00               | \$500.00           | 0.00             |
| 1081-01-6840 | Liquor Profit Share                           | 3,942.20           | 5,000.00           | 1,887.20           | \$10,800.00        | 5,800.00         |
| 1081-01-6850 | Miscellaneous Expense                         | 0.00               | 0.00               | 0.00               | \$0.00             | 0.00             |
|              |   |                    |                    |                    |                    |                  |
|              | <b>Total Expenditures</b>                     | <b>201,919.80</b>  | <b>286,677.43</b>  | <b>208,626.19</b>  | <b>320,904.00</b>  | <b>34,226.57</b> |
|              |   |                    |                    |                    |                    |                  |
|              | <b>Excess Revenue over/under Expenditures</b> | <b>-136,358.00</b> | <b>-159,982.43</b> | <b>-155,852.92</b> | <b>-162,043.00</b> | <b>-2,060.57</b> |