



Budget by Service

Department Name: Recreation Facilities & Parks Section: Palmerston Arena & Hall

Budget Code: 10-8103

FTE: 2.16

Staff: 11 PT

Strategic Position Section 7.0

Maintain and enhance recreation opportunities to benefit persons of all ages and abilities using existing well maintained parks and facilities, and ensure the location, supply and availability of major facilities considering the cost as well as community development benefits.

Actions: 7.4 local promotion 7.5 subsidized rates 7.7 community design 7.9 public accessibility

Responsibility: Operate and maintain the Palmerston Arena, Hall, and Curling Club.

Operating Budget Summary

2016 Budget (Actual \$184,288 to Sept 2016) **\$179,944**

Past & Projected (1%) **0.01**

2015	2016	2017	2018	2019
\$176,496	\$179,944	\$ 184,709	\$ 186,556	\$ 188,422

Budget Initiatives

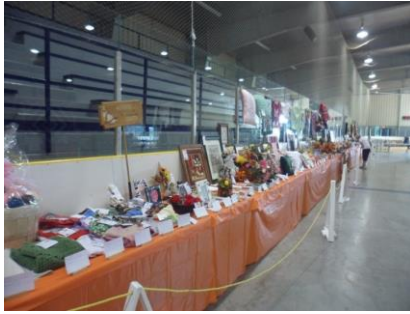
1. Increase Wages and Benefits and Clothing	\$11,705
2. Maintenance Expenses	\$2,000
3. Arena Revenues	-\$13,334
4. Advertising Revenue	-\$500
5. Concessions and Vending	\$3,000
6. Bar	-\$12,500
7. Insurance	\$976
8. Utilities	\$13,418
Proposed 2017 Budget	\$184,709

Budget to Actual Issues

Unexpected issues in 2016 included a water leak under the floor in the dressing rooms, a major furnace repair in the auditorium and the replacement of a piston in a compressor when the arena ice plant was started up.

Issues for 2017 and Beyond

Work needs to be done in the dressing rooms (doors, flooring) and a new Olympia is needed. More paving work should be done in the parking lot. Future needs will include a score clock, kitchen renovation, and a Community Centre renovation including flooring, doors and tables.



Service Measures

Palmerston arena and hall offer facilities for arena related activities and indoor events, and is the Town's biggest and busiest facility. Regular programs include walking (3x/wk), a pre-school program and Town of Minto Recreation programs (including Try It Sports, fitness, and adventure camps camps). Other events hosted in Palmerston included 6 tournaments, 3 seminars, 20 community events, 19 private events, the Fall Fair, IPM events, and Sr. A Hockey (10 games). Arena floor was used for 43 hours of ball hockey.

Year	2013	2014	2015	2016	2017
Ice Rentals hours/per week	59	56	54	56	59

CAO/Clerk and Facilities Manager Recommendation

That the 2017 budget proposed for the Palmerston Arena & Hall be approved at **\$184,709.**

2017 OPERATING BUDGET						
Account	Description	2015 YTD Actual - Sept 30/15	2016 Budget	2016 YTD Actual - Sept 30/16	2017 Budget	Budget Change
Palmerston Arena						
1081-03-5810	Hockey- Minor	35,054.25	70,911.00	36,975.89	\$83,764.00	12,853.00
1081-03-5811	Hockey - Recreational	35,914.42	75,213.00	35,385.50	\$73,594.00	-1,619.00
1081-03-5812	Hockey - Palmerston 81's	0.00	0.00	0.00	\$0.00	0.00
1081-03-5815	Figure Skating Club	0.00	0.00	0.00	\$0.00	0.00
1081-03-5817	Broomball - Minor	0.00	0.00	0.00	\$0.00	0.00
1081-03-5818	Broomball - Recreational	0.00	0.00	0.00	\$0.00	0.00
1081-03-5819	Out-of-Town Ice Rentals	5,064.00	8,910.00	2,980.00	\$10,192.00	1,282.00
1081-03-5820	Public Skating Admission	1,420.00	4,000.00	2,300.00	\$4,000.00	0.00
1081-03-5821	Miscellaneous Ice Rentals	0.00	0.00	0.00	\$0.00	0.00
1081-03-5822	Vending Machine Commission	763.82	1,500.00	474.04	\$1,500.00	0.00
1081-03-5823	Arena Board Advertising	6,300.00	6,500.00	6,850.00	\$7,000.00	500.00
1081-03-5824	Concession Revenue	14,054.29	30,000.00	14,978.58	\$28,000.00	-2,000.00
1081-03-5825	Vending Machine Revenue	1,327.43	3,000.00	0.00	\$2,000.00	-1,000.00
1081-03-5829	Inventory Change-Palmerston	0.00	0.00	0.00	\$0.00	0.00
1081-03-5831	Curling Club Agreement	14,025.00	16,650.00	14,165.25	\$17,168.00	518.00
1081-03-5832	Hall Rental Revenue	11,726.50	20,000.00	12,962.93	\$20,000.00	0.00
1081-03-5833	Bar Supplies Revenue	0.00	0.00	0.00	\$0.00	0.00
1081-03-5834	Arena Floor Rental	3,400.00	3,000.00	2,650.00	\$3,000.00	0.00
1081-03-5835	Curling Arena Floor - Rental	1,100.00	800.00	1,450.00	\$1,100.00	300.00
1081-03-5836	Socan Fee Collected	946.72	700.00	414.19	\$700.00	0.00
1081-03-5838	Smart Serve Bartending Fee	0.00	0.00	0.00	\$0.00	0.00
1081-03-5840	Liquor Sales	108,108.69	110,000.00	99,024.74	\$130,000.00	20,000.00
1081-03-5890	Donations & MSC Revenue	1,102.32	1,000.00	900.00	\$1,000.00	0.00
	Total Revenue	240,307.44	352,184.00	231,511.12	383,018.00	30,834.00

Account	Description	2015 YTD Actual - Sept 30/15	2016 Budget	2016 YTD Actual - Sept 30/16	2017 Budget	Budget Change
1081-03-6010	Wages - Regular	72,365.04	\$103,839.00	66,472.15	\$109,020.00	5,181.00
1081-03-6011	Wages - Part Time	6,343.80	\$10,912.00	14,238.30	\$13,648.00	2,736.00
1081-03-6013	Wages - Bar	6,378.77	\$11,007.00	7,507.59	\$11,787.00	780.00
1081-03-6012	Concession Booth Wages	10,850.63	\$11,000.00	7,214.24	\$11,500.00	500.00
1081-03-6020	Benefits - Regular	23,262.48	\$32,190.09	21,163.79	\$33,796.00	1,605.91
1081-03-6021	Benefits - Part Time	547.76	\$1,527.68	1,286.73	\$1,911.00	383.32
1081-03-6022	Benefits - Concession Booth	531.88	\$1,540.98	572.41	\$1,610.00	69.02
1081-03-6030	Personnel Clothing Allowance	300.00	\$750.00	578.00	\$1,200.00	450.00
1081-03-6040	Conferences/Meetings	0.00	\$0.00	0.00	\$0.00	0.00
1081-03-6050	Training	1,057.83	\$2,000.00	1,391.81	\$2,000.00	0.00
1081-03-6060	Mileage	0.00	\$0.00	0.00	\$0.00	0.00
1081-03-6210	Annual Insurance Coverage	18,825.79	18,825.79	19,801.70	19,802.00	976.21
1081-03-6220	Risk Management	0.00	\$0.00	0.00	\$0.00	0.00
1081-03-6310	Hydro & Water	45,650.46	\$89,250.00	53,261.66	\$99,960.00	10,710.00
1081-03-6320	Heat	6,934.36	\$14,637.00	7,552.56	\$17,344.85	2,707.85
1081-03-6340	Arena lighting lease	0.00	\$0.00	0.00	\$0.00	0.00
1081-03-6350	Cleaning Supplies	5,033.64	\$6,500.00	3,750.86	\$6,500.00	0.00
1081-03-6360	Washroom Supplies	0.00	\$0.00	95.00	\$0.00	0.00
1081-03-6370	Grounds Maintenance - Winter	5,100.00	\$5,000.00	4,510.00	\$6,000.00	1,000.00
1081-03-6371	Grounds Maintenance - Summer	0.00	\$0.00	0.00	\$0.00	0.00
1081-03-6380	Building Maintenance	13,936.23	\$17,000.00	17,116.65	\$17,500.00	500.00
1081-03-6400	Kitchen Supplies	440.00	\$1,000.00	277.45	\$1,000.00	0.00
1081-03-6410	Office Supplies	413.30	\$500.00	256.37	\$500.00	0.00
1081-03-6420	Small Office Equipment <500.00	0.00	\$0.00	0.00	\$0.00	0.00
1081-03-6430	Office Equipment Maintenance	22.89	\$0.00	0.00	\$0.00	0.00
1081-03-6440	Office Equipment Agreement	0.00	\$0.00	0.00	\$0.00	0.00
1081-03-6460	Security System Monitoring	0.00	\$0.00	0.00	\$0.00	0.00
1081-03-6470	Principal Debt Repayments	52,490.00	\$54,000.00	54,500.00	\$54,000.00	0.00
1081-03-6480	Interest on Long Term Debt	17,869.16	\$17,348.27	15,616.85	\$17,348.27	0.00
1081-03-6520	Advertising & Promotions	0.00	\$0.00	0.00	\$0.00	0.00
1081-03-6530	Telephone Services & Charges	1,455.63	\$2,300.00	1,542.14	\$2,300.00	0.00
1081-03-6560	Pager/Radio Service & Maintenance	0.00	\$0.00	0.00	\$0.00	0.00
1081-03-6610	Vehicle Fuel & Supplies	934.70	\$1,000.00	902.53	\$1,000.00	0.00
1081-03-6611	Ice Resurface Fuel & Supplies	1,153.30	\$1,800.00	1,023.68	\$2,300.00	500.00
1081-03-6620	Vehicle Repair & Maintenance	100.12	\$1,000.00	934.95	\$1,000.00	0.00
1081-03-6621	Ice Resurface Repairs & Maintenance	0.00	\$1,000.00	130.00	\$1,000.00	0.00
1081-03-6630	Vehicle Inspections & Licenses	0.00	\$0.00	127.14	\$0.00	0.00
1081-03-6700	Palm Rec - Trfs to Capital	0.00	\$0.00	0.00	\$0.00	0.00
1081-03-6710	Small Tools	0.00	\$0.00	0.00	\$0.00	0.00
1081-03-6720	Equipment Repair & Maintenance	5,758.63	\$5,000.00	4,282.88	\$5,000.00	0.00
1081-03-6730	Safety Equipment	13.98	\$500.00	0.00	\$500.00	0.00
1081-03-6790	Chemicals/Lime/Paint	1,646.54	\$2,000.00	1,967.50	\$2,000.00	0.00
1081-03-6800	Transfer to Reserves	30,000.00	\$30,000.00	30,000.00	\$30,000.00	0.00
1081-03-6810	Bar Supplies Expense	55,822.68	\$49,500.00	52,125.84	\$55,000.00	5,500.00
1081-03-6820	Concession Booth Supplies	10,223.94	\$17,500.00	10,031.07	\$17,500.00	0.00
1081-03-6825	Vending Machine Supplies	0.00	\$0.00	0.00	\$0.00	0.00
1081-03-6830	Socan Fees Expenses	593.78	\$700.00	795.95	\$700.00	0.00
1081-03-6840	Liquor Profit Share	23,007.80	\$20,000.00	14,771.20	\$22,000.00	2,000.00
1081-03-6850	Miscellaneous Expenses	630.97	\$1,000.00	0.00	\$1,000.00	0.00
	Total Expenditures	419,696.09	532,127.81	415,799.00	567,727.12	35,599.30
	Excess Revenue over/under Expenditures	-179,388.65	-179,943.81	-184,287.88	-184,709.12	-4,765.30