



Budget by Service

Department Name: Recreation Facilities & Parks Section: Satellite Facilities

Budget Code: 10-8302-8502-03, 8702-05, 8803

FTE: 0.15

Staff: 3PT

Strategic Position Section 7.0

Maintain and enhance recreation opportunities to benefit persons of all ages and abilities using existing well maintained parks and facilities, and ensure the location, supply and availability of major facilities considering the cost as well as community development benefits.

Actions: 5.4 volunteer support 7.9 public accessibility

Responsibilities: These facilities include two train stations, libraries, the old Harriston Town Hall and the Drew Community Centre, Harriston Lawn Bowling Club, and the CNRA Lions Club House operated in partnership with volunteer groups through agreements. These facilities provide unique and valuable programs to the residents of the Town.

Budget Initiatives:

Operating Budget Summary

2016 Budget (Actual \$45,541 to Sept 2016)

\$57,422

Past & Projected (1%)

0.01

2015	2016	2017	2018	2019
\$48,462	\$57,422	\$ 76,933	\$ 77,702	\$ 78,479

Budget Initiatives

1. Increase Wages and Benefits	\$9,958
2. Maintenance	\$6,800
3. Insurance	\$250
4. Utilities	\$3,403
5. Palmerston Library Income	\$3,000
6. Increase fees	-\$7,000
7. Rent	\$1,500
8. Taxes	\$1,100
9. Internet	\$500
Proposed 2017 Budget	\$76,933

Budget to Actual Issues

Rent has increased at the Harriston Library and the County is now exclusively looking after the Palmerston library cleaning and grass cutting which has previously been a revenue source.

Issues for 2017 and Beyond

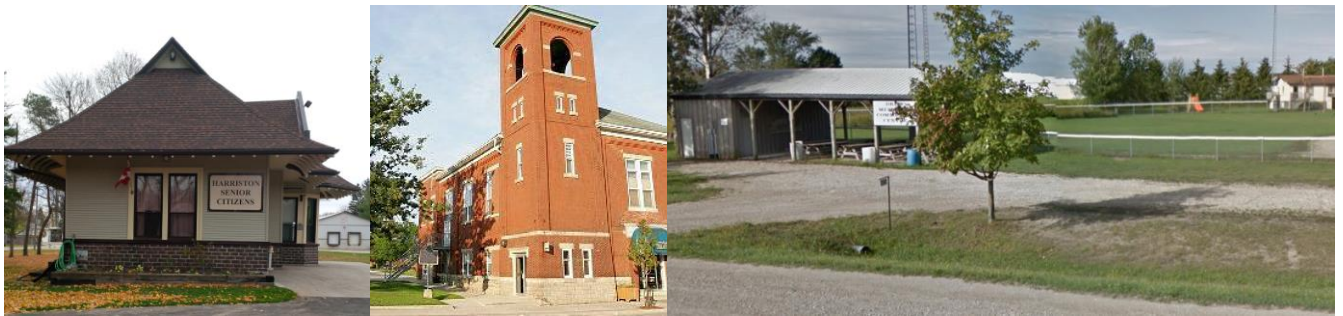
The Harriston 55+ Club extended their agreement with the Town allowing them free rent until July 31, 2020 in return for new window coverings.

Maintenance costs for the Harriston Town Hall and Palmerston Train Museum are rising.

More staff will be needed for the Palmerston Train Museum for the operation of the facility and we are working with the committee to raise funds to offset these costs.

The Palmerston Lions are planning on doing work on the entrance and siding of the CRNA clubhouse and adding air conditioning. They will be requesting some funding for supplies with the Lions providing the labour. The air conditioner is being donated by Brown Insurance.

The furnaces and air conditioners at the Harriston Town Hall will need to be replaced soon.



Service Measures

2015	User groups using facilities	11
2016	Use groups using facilities	13

C.A.O. Clerk and Facilities Manager Recommendation

That the 2017 budget proposed for Satellite Facilities be approved at **\$76,933.**

2017 OPERATING BUDGET						
Account	Description	2015	2016	2016	2017	
		YTD Actual - Sept 30/15	Budget	YTD Actual - Sept 30/16	Budget	Budget Change
Harriston Seniors Train Station						
1083-02-5860	Rent - Harriston Seniors Hall	1,701.37	3,000.00	1,922.12	3,000.00	0.00
1083-02-5861	Special Program Donations	0.00	0.00	0.00	0.00	0.00
1083-02-5862	Grants Revenue	0.00	0.00	0.00	0.00	0.00
	Total Revenue	1,701.37	3,000.00	1,922.12	3,000.00	0.00
1083-02-6011	Wages	3,620.04	\$5,647.00	2,875.82	\$5,357.00	-290.00
1083-02-6021	Benefits	992.05	\$1,213.00	639.18	\$1,278.00	65.00
1083-02-6210	Annual Insurance Coverage	950.91	950.91	1,007.96	1,008.00	57.09
1083-02-6480	Interest Payments on Long Term	0.00	\$0.00	0.00	\$0.00	0.00
1083-02-6520	Advertising & Promotions	0.00	\$0.00	0.00	\$0.00	0.00
1083-02-6310	Hydro & Water	2,386.39	\$2,500.00	1,372.25	\$2,800.00	300.00
1083-02-6320	Heat	629.34	\$1,230.00	509.37	\$1,458.00	228.00
1083-02-6350	Cleaning Supplies	166.05	\$300.00	0.00	\$300.00	0.00
1083-02-6370	Grounds Maintenance	840.00	\$1,000.00	820.00	\$1,000.00	0.00
1083-02-6371	Grounds Maintenance -Summer	600.00	\$700.00	660.00	\$0.00	-700.00
1083-02-6380	Building Maintenance	646.07	\$1,500.00	0.00	\$1,500.00	0.00
1083-02-6480	Interest Payments on Long-Term	0.00	\$0.00	0.00	\$0.00	0.00
1083-02-6700	Hstn Seniors - Tfrs to Capital	0.00	\$0.00	0.00	\$0.00	0.00
1083-02-6720	Equipment	0.00	\$0.00	0.00	\$0.00	0.00
1083-02-6750	Miscellaneous Expenses	0.00	\$0.00	0.00	\$0.00	0.00
1083-02-6800	Transfers to Reserves	1,000.00	\$1,000.00	1,000.00	\$1,000.00	0.00
	Total Expenditure	11,830.85	16,040.91	8,884.58	15,701.00	-339.91
Excess Revenue over/under Expenditures		-10,129.48	-13,040.91	-6,962.46	-12,701.00	339.91
Clifford Library						
1085-01-5850	Library Rental - County	0.00	0.00	0.00	0.00	0.00
1085-01-5851	Library Rental - Other	0.00	0.00	0.00	0.00	0.00
	Total Revenue	0.00	0.00	0.00	0.00	0.00
1085-01-6010	Wages - Full Time	0.00	0.00	0.00	0.00	0.00
1085-01-6011	Wages - Part Time	0.00	0.00	0.00	0.00	0.00
1085-01-6020	Benefits - Full Time	0.00	0.00	0.00	0.00	0.00
1085-01-6021	Benefits - Part Time	0.00	0.00	0.00	0.00	0.00
1085-01-6210	Insurance	0.00	0.00	0.00	0.00	0.00
1085-01-6310	Hydro & Water	0.00	0.00	0.00	0.00	0.00
1085-01-6350	Cleaning Supplies	0.00	0.00	0.00	0.00	0.00
1085-01-6370	Grounds Maintenance	840.00	0.00	820.00	0.00	0.00
1085-01-6380	Building Maintenance & Cleaning	0.00	0.00	0.00	0.00	0.00
1085-01-6850	Miscellaneous Expenses	0.00	0.00	0.00	0.00	0.00
1085-01-6802	To Reserve Fund	0.00	0.00	0.00	0.00	0.00
	Total Expenditures	840.00	0.00	820.00	0.00	0.00
Excess Revenue over/under Expenditures		-840.00	0.00	-820.00	0.00	0.00

Account	Description	2015	2016	2016	2017	
		YTD Actual - Sept 30/15	Budget	YTD Actual - Sept 30/16	Budget	Budget Change
Harriston Library						
1085-02-5850	Library Rental - County	0.00	0.00	0.00	0.00	0.00
1085-02-5851	Library Rental - Other	4,500.00	6,000.00	4,500.00	6,000.00	0.00
	Total Revenue	4,500.00	6,000.00	4,500.00	6,000.00	0.00
1085-02-6010	Wages - Full Time	0.00	0.00	0.00	0.00	0.00
1085-02-6011	Wages - Part Time	0.00	0.00	0.00	0.00	0.00
1085-02-6020	Benefits - Full Time	0.00	0.00	0.00	0.00	0.00
1085-02-6021	Benefits - Part Time	0.00	0.00	0.00	0.00	0.00
1085-02-6210	Annual Insurance Coverage	0.00	0.00	0.00	0.00	0.00
1085-02-6310	Hydro & Water	0.00	0.00	0.00	0.00	0.00
1085-02-6320	Heat	0.00	0.00	0.00	0.00	0.00
1085-02-6340	Cleaning Contract	0.00	0.00	0.00	0.00	0.00
1085-02-6350	Cleaning Supplies	0.00	0.00	0.00	0.00	0.00
1085-02-6360	Washroom Supplies	0.00	0.00	0.00	0.00	0.00
1085-02-6370	Grounds Maintenance	0.00	0.00	0.00	0.00	0.00
1085-02-6380	Building Maintenance	0.00	0.00	0.00	0.00	0.00
1085-02-6390	Rent paid to Wellington County	11,070.02	22,000.00	16,749.90	23,500.00	1,500.00
1085-02-6850	Miscellaneous Expenses	0.00	0.00	0.00	0.00	0.00
1085-02-6802	To Reserve Fund	0.00	0.00	0.00	0.00	0.00
	Total Expenditures	11,070.02	22,000.00	16,749.90	23,500.00	1,500.00
Excess Revenue over/under Expenditures		-6,570.02	-16,000.00	-12,249.90	-17,500.00	-1,500.00
Palmerston Library						
1085-03-5850	Library Rental - County	3,712.50	10,500.00	0.00	0.00	-10,500.00
1085-03-5851	Library Rental - Other	0.00	0.00	0.00	0.00	0.00
	Total Revenue	3,712.50	10,500.00	0.00	0.00	-10,500.00
1085-03-6010	Wages - Full Time	0.00	0.00	0.00	0.00	0.00
1085-03-6011	Wages - Part Time	0.00	0.00	0.00	0.00	0.00
1085-03-6020	Benefits - Full Time	0.00	0.00	0.00	0.00	0.00
1085-03-6021	Benefits - Part Time	0.00	0.00	0.00	0.00	0.00
1085-03-6210	Annual Insurance Coverage	0.00	0.00	0.00	0.00	0.00
1085-03-6310	Hydro & Water	0.00	0.00	0.00	0.00	0.00
1085-03-6320	Heat	0.00	0.00	0.00	0.00	0.00
1085-03-6340	Cleaning Contract	1,549.24	6,700.00	0.00	0.00	-6,700.00
1085-03-6350	Cleaning Supplies	38.72	300.00	0.00	0.00	-300.00
1085-03-6360	Washroom Supplies	0.00	0.00	0.00	0.00	0.00
1085-03-6370	Grounds Maintenance	272.00	500.00	0.00	0.00	-500.00
1085-03-6380	Building Maintenance	0.00	0.00	0.00	0.00	0.00
1085-03-6700	Tfrs to Capital	0.00	0.00	0.00	0.00	0.00
1085-03-6850	Miscellaneous Expenses	0.00	0.00	0.00	0.00	0.00
1085-03-6802	To Reserve Fund	0.00	0.00	0.00	0.00	0.00
	Total Expenditures	1,859.96	7,500.00	0.00	0.00	-7,500.00
Excess Revenue over/under Expenditures		1,852.54	3,000.00	0.00	0.00	-3,000.00

Account	Description	2015	2016	2016	2017	
		YTD Actual - Sept 30/15	Budget	YTD Actual - Sept 30/16	Budget	Budget Change
Harriston Town Hall						
1087-02-5880	Revenue	8,176.28	11,000.00	8,502.38	11,300.00	300.00
1087-02-5881	Donations & Misc Revenue	0.00	0.00	0.00	0.00	0.00
	Total Revenue	8,176.28	11,000.00	8,502.38	11,300.00	300.00
1087-02-6010	Wages	3,554.25	\$4,897.00	3,226.67	\$5,358.00	461.00
1087-02-6020	Benefits	952.48	\$1,108.00	771.96	\$1,278.00	170.00
1087-02-6210	Annual Insurance Coverage	1,142.12	1,142.12	1,210.64	1,211.00	68.88
1087-02-6310	Hydro & Water	4,792.65	\$6,100.00	4,435.38	\$6,832.00	732.00
1087-02-6320	Heat	2,686.66	\$5,904.00	2,255.59	\$6,996.00	1,092.00
1087-02-6350	Cleaning Supplies	0.00	\$200.00	202.40	\$200.00	0.00
1087-02-6370	Grounds Maintenance	0.00	\$0.00	0.00	\$0.00	0.00
1087-02-6380	Building Maintenance	6,288.80	\$1,500.00	4,548.96	\$5,000.00	3,500.00
1087-02-6520	Advertising & Promotions	0.00	\$0.00	0.00	\$0.00	0.00
1087-02-6530	Telephone & Service Charges	0.00	\$0.00	0.00	\$0.00	0.00
1087-02-6700	Town Hall - Transfers to Capital	0.00	\$0.00	0.00	\$0.00	0.00
1087-02-6710	Small Tools	0.00	\$0.00	0.00	\$0.00	0.00
1087-02-6720	Equipment Repair & Maintenance	0.00	\$0.00	0.00	\$0.00	0.00
1087-02-6730	Safety Equipment	0.00	\$0.00	0.00	\$0.00	0.00
1087-02-6800	Transfers to Reserves	1,000.00	\$1,000.00	1,000.00	\$1,000.00	0.00
1087-02-6850	Miscellaneous Expenses	0.00	0.00	0.00	\$0.00	0.00
	Total Expenditures	20,416.96	21,851.12	17,651.60	27,875.00	6,023.88
Excess Revenue over/under Expenditures		-12,240.68	-10,851.12	-9,149.22	-16,575.00	-5,723.88

Account	Description	2015	2016	2016	2017	
		YTD Actual - Sept 30/15	Budget	YTD Actual - Sept 30/16	Budget	Budget Change
Palmerston CN Station						
1087-03-5880	Revenue	0.00	1,800.00	0.00	8,500.00	6,700.00
1087-03-5881	Donations & Misc Revenue	0.00	0.00	0.00	0.00	0.00
1087-03-5890						
	Total Revenue	0.00	1,800.00	0.00	8,500.00	6,700.00
1087-03-6010	Wages	66.48	\$1,318.00	149.22	\$9,388.00	8,070.00
1087-03-6020	Benefits	23.23	\$409.00	46.55	\$1,890.00	1,481.00
1087-03-6210	Annual Insurance Coverage	510.20	510.20	530.14	530.00	19.80
1087-03-6310	Hydro & Water	2,065.68	\$3,000.00	1,831.53	\$3,360.00	360.00
1087-03-6320	Heat	1,950.71	\$3,198.00	1,495.12	\$3,790.00	592.00
1087-03-6350	Cleaning Supplies	74.17	\$200.00	113.83	\$200.00	0.00
1087-03-6370	Grounds Maintenance	0.00	\$0.00	10.49	\$0.00	0.00
1087-03-6380	Building Maintenance	3,882.26	\$1,500.00	2,091.80	\$5,000.00	3,500.00
1087-03-6520	Advertising & Promotions	0.00	\$0.00	0.00	\$0.00	0.00
1087-03-6530	Telephone & Service Charges	210.50	\$500.00	275.99	\$500.00	0.00
1087-03-6710	Small Tools	0.00	\$0.00	0.00	\$0.00	0.00
1087-03-6720	Equipment Repair & Maintenance	0.00	\$0.00	0.00	\$0.00	0.00
1087-03-6730	Safety Equipment	0.00	\$0.00	0.00	\$0.00	0.00
1087-03-6800	Transfer to Reserve	1,000.00	\$1,000.00	1,000.00	\$1,000.00	0.00
1087-03-6850	Miscellaneous Expenses	0.00	\$0.00	0.00	\$0.00	0.00
1087-03-6700	Palm CN Station - Tfr to Capital	0.00	\$0.00	0.00	\$0.00	0.00
		0.00	\$0.00	0.00	\$0.00	0.00
	Total Expenditures	9,783.23	11,635.20	7,544.67	25,658.00	14,022.80
Excess Revenue over/under Expenditures		-9,783.23	-9,835.20	-7,544.67	-17,158.00	-7,322.80

Account	Description	2015	2016	2016	2017	
		YTD Actual - Sept 30/15	Budget	YTD Actual - Sept 30/16	Budget	Budget Change
Drew Park Centre						
1087-04-5880	Revenue	0.00	0.00	0.00	0.00	0.00
1087-04-5881	Donations & Misc Revenue	927.20	0.00	0.00	0.00	0.00
	Total Revenue	927.20	0.00	0.00	0.00	0.00
1087-04-6010	Wages	0.00	0.00	0.00	\$0.00	0.00
1087-04-6011	Benefits				\$0.00	0.00
1087-04-6020	Benefits	0.00	0.00	0.00	\$0.00	0.00
1087-04-6210	Annual Insurance Coverage	1,744.45	1,744.45	1,849.11	1,849.00	104.55
1087-04-6310	Hydro & Water	0.00	0.00	49.86	\$0.00	0.00
1087-04-6314	Water Testing	2,012.63	4,000.00	2,249.52	\$4,000.00	0.00
1087-04-6320	Heat	0.00	0.00	0.00	\$0.00	0.00
1087-04-6350	Cleaning Supplies	0.00	0.00	0.00	\$0.00	0.00
1087-04-6370	Grounds Maintenance	0.00	0.00	0.00	\$0.00	0.00
1087-04-6372	Turf Maintenance	0.00	0.00	0.00	\$0.00	0.00
1087-04-6380	Building Maintenance	1,612.20	0.00	13.51	\$0.00	0.00
1087-04-6520	Advertising & Promotions	0.00	0.00	0.00	\$0.00	0.00
1087-04-6530	Telephone & Service Charges	0.00	0.00	0.00	\$0.00	0.00
1087-04-6700	Tfrs to Capital	0.00	0.00	0.00	\$0.00	0.00
1087-04-6710	Small Tools	0.00	0.00	0.00	\$0.00	0.00
1087-04-6720	Equipment Repair & Maintenan	0.00	0.00	0.00	\$0.00	0.00
1087-04-6730	Safety Equipment	0.00	0.00	0.00	\$0.00	0.00
1087-04-6850	Miscellaneous Expenses	0.00	0.00	0.00	\$0.00	0.00
	Total Expenditures	5,369.28	5,744.45	4,162.00	\$5,849.00	104.55
Excess Revenue over/under Expenditures		-4,442.08	-5,744.45	-4,162.00	-5,849.00	-104.55

Account	Description	2015	2016	2016	2017	
		YTD Actual - Sept 30/15	Budget	YTD Actual - Sept 30/16	Budget	Budget Change
Harriston Lawn Bowling						
1087-05-5880	Revenue	0.00	0.00	0.00	0.00	0.00
1087-05-5890	Donations & Misc Revenue	0.00	0.00	0.00	0.00	0.00
	Total Revenue	0.00	0.00	0.00	0.00	0.00
1087-05-6010	Wages - Full Time	0.00	0.00	0.00	0.00	0.00
1087-05-6011	Wages - Part Time	0.00	0.00	0.00	0.00	0.00
1087-05-6020	Benefits - Full Time	0.00	0.00	0.00	0.00	0.00
1087-05-6021	Benefits - Part Time	0.00	0.00	0.00	0.00	0.00
1087-05-6210	Annual Insurance Coverage	0.00	400.00	0.00	400.00	0.00
1087-05-6280	Property Taxes	515.99	0.00	1,098.00	1,100.00	1,100.00
1087-05-6310	Hydro/Water	0.00	500.00	515.60	600.00	100.00
1087-05-6360	Washroom Supplies	0.00	0.00	0.00	0.00	0.00
1087-05-6371	Grass-Cutting	0.00	0.00	0.00	0.00	0.00
1087-05-6380	Building Maintenance	0.00	500.00	0.00	500.00	0.00
1087-05-6750	Transfers to Capital	0.00	0.00	0.00	0.00	0.00
1087-05-6750	Transfers to Reserves	0.00	1,000.00	1,000.00	1,000.00	0.00
1087-05-6850	Miscellaneous Expenses	0.00	0.00	0.00	0.00	0.00
	Total Expenditures	515.99	2,400.00	2,613.60	3,600.00	1,200.00
Excess Revenue over/under Expenditures						
		-515.99	-2,400.00	-2,613.60	-3,600.00	-1,200.00
CNRA Lions Clubhouse						
1088-03-5840	CNRA-Other Revenue	0.00	0.00	0.00	0.00	0.00
1088-03-5890	Donations & Misc Revenue	0.00	0.00	0.00	0.00	0.00
	Total Revenue	0.00	0.00	0.00	0.00	0.00
1088-03-6010	Wages - Full Time	0.00	0.00	0.00	0.00	0.00
1088-03-6011	Wages - Part Time	0.00	0.00	0.00	0.00	0.00
1088-03-6020	Benefits - Full Time	0.00	0.00	0.00	0.00	0.00
1088-03-6021	Benefits - Part Time	0.00	0.00	0.00	0.00	0.00
1088-03-6210	Annual Insurance Coverage	0.00	950.00	0.00	950.00	0.00
1088-03-6310	Water & Sewer	0.00	600.00	472.11	600.00	0.00
1088-03-6380	CNRA-Building Repairs & Mainte	216.96	0.00	133.50	500.00	500.00
1088-03-6540	Internet	0.00	0.00	433.92	500.00	500.00
1089-03-6720	CNRA-Equipment Repairs	0.00	0.00	0.00	0.00	0.00
1087-05-6750	Transfers to Reserves	0.00	1,000.00	1,000.00	1,000.00	0.00
	Total Expenditures	216.96	2,550.00	2,039.53	3,550.00	1,000.00
Excess Revenue over/under Expenditures						
		-216.96	-2,550.00	-2,039.53	-3,550.00	-1,000.00
	TOTALS				-76,933.00	-19,511.32