

CULTURAL ROUNDTABLE
Minutes of November 28, 2016

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The Cultural Roundtable held its regular meeting on Monday November 28th, 2016 at the LaunchIt Office. Roundtable members in attendance were Mayor George Bridge, Councillor Mary-Lou Colwell, Gordon Duff, John Cox, Peggy Raftis, Megan Raftis and Brooke McLean. Members of staff present were Economic Development Manager Belinda Wick-Graham and Economic Development Assistant Taylor Pridham. Regrets were received from Andrew Gowan and Councillor Jean Anderson

Belinda Wick-Graham welcomed everyone and opened the meeting at 6:05 p.m.

Wick-Graham reported that Andrew Gowan would be stepping down as Chair of the Committee due to an upcoming surgery and off work for a 6-month period, so a new Chair would be needed.

MOTION

Moved By: Mayor George Bridge Seconded By: Councillor Mary-Lou Colwell

THAT The Cultural Roundtable appoints Peggy Raftis as the new Chair of the Cultural Roundtable.

CARRIED

The Committee discussed the need to replace Willa Wick on the Committee. Wick-Graham will reach out to some members interested in history from Clifford.

The Committee reviewed the previous meeting minutes.

MOTION

Moved By: Councillor Mary-Lou Colwell Seconded By: Megan Raftis

THAT The Cultural Roundtable approves the minutes of the October 24, 2016 meeting.

CARRIED

Megan Raftis reported that the Minto Youth Action Council (MYAC) had their 3rd meeting on Wednesday November 16th, 2016. She reported that the age range was changed to 13 – 19 and that the numbers attending meetings have grown from three to eight youth. Megan also informed the Committee that MYAC is working on their first event in the community, which will be an Ugly Christmas Sweater Dance at the Harriston Community Centre, taking place on Friday December 16th from 7:00 pm until 10:00 pm. Taylor Pridham shared that she, Grace Wilson, Trish Wake and Gabby Ieropli attended the “More and Better Approach” (MBA) Symposium presented by Parks and Recreation Ontario in Milton from November 22 – 24. She shared that it was a very enlightening conference with many informative workshops that would be very helpful in working with the youth.

The November 2nd and November 16th MYAC minutes are attached as Schedule “A”.

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Motion

Moved By: Megan Raftis Seconded By: Peggy Raftis

THAT The Cultural Roundtable approves the Minto Youth Action Council minutes of the November 2nd and 16th, 2016.

CARRIED

The Committee reviewed the Palmerston Railway Heritage Museum minutes from November 16, 2016 which are attached as Schedule "B".

Motion

Moved By: Mayor George Bridge Seconded By: John Cox

THAT The Cultural Roundtable approves the Palmerston Railway Heritage Museum minutes of the November 16, 2016 meeting.

CARRIED

Wick-Graham informed the Committee that there was a new proposed budget of \$10,000.00 for 2017. She reminded that Committee that the budget for 2016 was \$15,000.00 and that the remaining \$5,000.00 would be going to the Minto Youth Action Council. Wick-Graham also noted that the Palmerston Railway Heritage Museum budget would be coming from the Recreation Department. The Committee reviewed the Cultural Plan Strategic Actions and drafted preliminary plans for 2017, which are attached as Schedule "C".

Gordon Duff reported that he and Megan Raftis attended the SPARK conference in Haliburton from October 27 – 30. He noted that there is a desire to expand to rural Ontario (outside of Haliburton) and that SPARK would like Minto to host a meeting for 20 – 40 people from within an hour's distance in February, potentially in the Harriston Library basement.

Brooke McLean reported that the Harriston Branch Library and Historical Society had a successful PA Day making wreaths with approximately 27 people in attendance. She also noted that she attended the Live2Lead event at the Norgan on November 22nd and that she and her son loved it.

John Cox shared that Tom Lusi presented to the Chamber of Commerce meeting about immigration and workforce attraction. He also shared that there would be a speaker for the AGM February 6, 2017, with a dinner included for \$20.00 at the Harriston Library. John also noted that the Chamber would like to see more business awards at the Awards Banquet in the spring. He also reminded the Committee that the Chamber Christmas Party would be at Harry Stones on December 5th, 2016.

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Councillor Mary-Lou Colwell congratulated the Grey-Wellington Theatre Guild on their play from the past weekend, Frozen Dreams.

Peggy Raftis informed the Committee that casting would be starting on Tuesday November 29th for the Spring Play, “Second Time Around”.

Mayor George Bridge informed the Committee that he would be retiring as Wellington County Warden as of December 9th, 2016 and that he would be taking over as chair of the County Economic Development Committee.

Gordon Duff reminded the Committee that the Silent Auction would be ending at the Art Gallery on Saturday December 3rd, 2016. He also shared that he was booking movies for the Big Film Fest 2017 and has a variety of performers and genres for the 2017 Basement Cafés.

Wick-Graham informed the Committee that the Minto Dance Academy would be having their Christmas Demonstrations December 14 & 15. Wick-Graham also shared that the Old Post is in the process of creating “Escape the Old Post”, coming Spring 2017. She also suggested approaching Sue Hendricks who is a Harriston resident, artist, and owner of The Old Post about joining the Cultural Roundtable.

Adjournment at 7:58 p.m.

Next Meeting:
January 23, 2017
6:00 p.m.
Launch It Office

Taylor Pridham
Economic Development Assistant

Schedule “A”

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MINTO YOUTH ACTION COUNCIL
Meeting Minutes
Wednesday November 2nd, 2016
5:00 p.m. – 6:00 p.m. LaunchIt Minto

The Minto Youth Action Council held its second meeting on Wednesday November 2nd, at LaunchIt Minto. Committee members present for the meeting were Lola Brown, Tyler Bernier, Charlotte Hale, Kathleen Faris, Sabrina Smallegange and Gabriella Ieropoli, *Community Youth Resiliency Worker* from Mount Forest Family Health Team. Members of staff present were Economic Development Assistant Taylor Pridham and Recreation Assistant Grace Wilson.

Gabby opened the meeting with introductions all of individuals present at the meeting. Megan Raftis introduced two icebreakers to help the youth become more familiar with each other's names and interests.

The Committee discussed why members returned and why newcomers came to the meeting. Youth provided reasons such as: they would like to help out in the community and make a difference at their age, it sounded interesting, it would be a good way to meet people and they would like to get volunteer hours.

Gabby discussed the meeting expectations so that all members would be on the same page as to what can and cannot happen at the meetings. Committee members highlighted their own personal meeting expectations that they felt would be important:

1. Be open to other people's opinions
2. No Interrupting
3. Be respectful of other people's ideas
4. Help create a team
5. Do not be shy or offended too easily
6. Be Open-Minded
7. Let someone know if you cannot attend the meeting
8. Participate!
9. Be Positive

Megan instructed a Spaghetti-Marshmallow challenge to initiate team-building with the youth. The Committee was divided into two teams to participate in the activity.

Gabby and Taylor asked the youth to brainstorm some ideas that the Committee would like to see come to action. The Committee came up with many various short and long-term ideas:

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- Work with community gardens
- Clean up trails and cemeteries
 - Add to the trail – community scavenger hunt?
- Clean up the Maitland river
- Hold dances in community for youth
 - Holiday and themed dances and fundraise
 - monthly
- Movie nights at the Norgan
 - Fundraise for Committee or charity
- Public Skating event for youth
- Wooden benches for towns
 - Green/organic
- Dog bag stations at parks

In other business, Taylor Pridham highlighted and informed the Committee about events taking place within the next month in the community. She also showed youth several options for notebooks. The Committee decided to purchase several different options to pick from.

Next meeting:

Wednesday December 7th, 2016

5:00 p.m. – 6:00 p.m. at LaunchIt

Taylor Pridham
Economic Development Assistant
Minto YAC Adult Ally

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MINTO YOUTH ACTION COUNCIL
Meeting Minutes
Wednesday November 16, 2016
5:00 p.m. – 6:00 p.m.

The Minto Youth Action Council held its third meeting on Wednesday November 16th, at LaunchIt Minto. Council members present for the meeting were Lola Brown, Tyler Bernier, Charlotte Hale, Kathleen Faris, Sabrina Smallegange, Ian Smallegange, Caitlyn Aasman and Samantha Wilson. Adult Allies present were Taylor Pridham, Grace Wilson, Gabby Ieropoli and Megan Raftis. Regrets were received by Erin Raftis.

The Council started the meeting with introductions and sharing something interesting about themselves. They then proceeded to take part in an icebreaker led by Megan.

Charlotte reviewed the minutes from Wednesday November 2nd and also explained MYAC to new council members. She explained that MYAC is a council for youth in Minto that help put their plans into action to help with youth projects in the community.

Gabby led the Council in an activity to create a vision statement for MYAC. She explained that vision statement would be based on an over-arching goal that the Council would like to make happen in the future. Council members split into two groups and wrote down ideas. The Council created the following vision statement:

“The Minto Youth Action Council is working towards creating a positive environment for youth in our community to be empowered, use their voices and create meaningful change.”

Taylor led the Council into the discussion of choosing and voting on their first project. Charlotte reviewed the ideas discussed from the previous meeting. The Council unanimously decided to put together a dance for youth. The Council decided on the following:

Theme: The Ugly Christmas Sweater Dance

Date: Friday December 16, 2016

Location: Harriston Community Centre

Time: 7:00 PM – 10:00 PM

Ages: Grade 7 – Grade 10

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The Council discussed creating a music playlist, creating a poster and marketing, finding door prizes and having a snowball dance. Taylor informed the Council that she would talk to local DJ Darren English and report back to the Council with his response as well as a poster.

NEXT MEETING:

Wednesday December 7, 2016
LaunchIt Minto

Taylor Pridham
Economic Development Assistant
MYAC Adult Ally

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Palmerston Railway Heritage Museum
Meeting Minutes
November 16, 2016

Schedule "B"

Present: Mayor/Chair George Bridge, Chad Martin, Delanie Toner, Bob McEachern, and Andrew Gowan. Members of staff present were Manager of Economic Development Belinda Wick-Graham, Economic Development Assistant Taylor Pridham and Facilities Manager Al Carr.

Regrets were received from Councillor Mary Lou Colwell, Susan Welsh, Wayne Martin, Wellington County Museum Representative Hailey Johnston and Wellington Place Administrator Janice Hindley.

Mayor George Bridge opened the meeting at 1:05 p.m. and welcomed those in attendance.

Those in attendance reviewed the previous meeting notes.

Motion

Moved By: Chad Martin and Seconded By: Bob McEachern

THAT The Palmerston Railway Heritage Museum Committee approve the minutes of the October 13, 2016 meeting.

CARRIED

The Committee looked over the research room and discussed digitization and shelving. Chad Martin outlined the plan of layout for the space. He noted that shelving would not take away from the heritage of the room and that it would be lower, accessible and enough to accommodate the current collection of books as well as more in the future. Chad Martin also looked into the Microfiche and reported that it was very expensive and in order to move forward with it, the Committee would need substantial funds from the Town of Minto and County of Wellington. Wick-Graham noted that the roof would need patching as well. Bob McEachern shared that the cracks would be filled in to help keep the heritage.

Chad Martin discussed pricing for the shelving units and listed 3 different options. He suggested going with option #1, which had wood tops and would cost \$3,027.14. The Committee agreed and decided to go with option #1. Chad Martin also noted that he would cover delivery and installation costs as well as match the wood colour of the new shelves to the shelving that would be donated by the County Museum.

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Wick-Graham reminded the Committee that the deadline for the County grant of a maximum \$2,000.00 would be due on Wednesday November 30th. Mayor George Bridge informed the Committee that it was a difficult grant, however they should move forward with the application because every bit helps in the process of the museum. Wick-Graham reviewed Janice Hindley's email regarding shelving and digitization with pricing for reels. Mayor George Bridge shared that he would talk to Shannon burrows about gathering Minto photos from the Minto Express over the years. He said that the goal of the Museum would be to have people come from all over to visit because it would be such a unique collection that no other community would have. Wick-Graham also noted that the Committee should budget for a new laptop for the Museum.

Wick-Graham reviewed the grant application for the University of Guelph Landscape Architecture students. Mayor George Bridge added that parking should be included in the application. Bob McEachern noted that the Scouts should be added to the list of groups involved. Chad Martin also noted that the application should include how the Museum is used as a wedding photo venue as well. Wick-Graham stated that she would make changes and additions to the grant and send off the application the following week.

Wick-Graham informed the Committee that it would have to come up with a budget for the New Year as the Town of Minto would be finalizing budgets. Bob McEachern noted that now that the Museum is municipally funded, it would not receive the federal grant for a summer student. He added that 2 students would be ideal, starting from May until the end of August and that it could not be a high school student. Chad martin suggested looking into paid internships for history students. He said that he would contact the program director to look into the option more. Al Carr reviewed the budget that was in the works for the Museum. He informed the Committee that there would need to be an increase in finances for Museum maintenance. He also noted that the prime hours of operation for the Museum would be from Victoria Day weekend in May up until Labor Day weekend at the end of August, and that it would be approximately 25 weeks for 2 summer students at approximately \$12.00 an hour. Al Carr also informed the Committee that Dan McMullen showed interest in joining the Committee and helping with the Museum. Delanie Toner reminded the Committee that there would be another Live History Day at the Museum on July 12, 2017.

Mayor George Bridge expressed that he felt there would be an increase in revenue for the Museum through the Handcar Races, hoping for approximately \$7,000.00 to be made from the event. He also shared that he believed more donations would be made towards the Museum in the future that would help out a lot with the Museum.

Wick-Graham reviewed a draft volunteer needs/descriptions package from the museum. She asked the Committee to email her with any comments or changes to be made.

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Motion

Moved By: Mayor George Bridge and Seconded By: Andrew Gowan

THAT The Palmerston Railway Heritage Museum Committee approve to order shelving for the Research room.

CARRIED

Bob McEachern informed Chad Martin that he would notify him when the bench arrives.

Next Meeting: January 18, 2017 at 1:00 pm in the Basement of the Palmerston Library.

Taylor Pridham
Economic Development Assistant

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Schedule "C"



STRATEGIC ACTION #1 - CREATIVE IDENTITY: TELLING OUR STORY

2017 IMPLEMENTATION PLAN

ACTION PLAN	2017 Actions	BUDGET
Organize an annual community storytelling festival and workshop (mix professional storytellers and residents)	<ul style="list-style-type: none">• County of Wellington Writer in Residence – Brooke to investigate tie-in.• Railway stories at the Museum during Handcar Races or Culture Days• Canada 150th Stories• Call for residents to share their stories of the communities. Create small book and video about the stories	
Continue to leverage the Cultural Plan brand and expand content on the project website as mechanism and hub for <i>greater community awareness and engagement</i>	<ul style="list-style-type: none">• Print additional Cultural Roundtable brochures• Website enhancements (see attached)• Power Point Presentation to Service Clubs about Cultural Roundtable	
Leverage use of the proposed Cultural Rally and community forums and events convened by the Cultural Roundtable to support ongoing conversations and engagement about the culture and creative economy in Minto.	<ul style="list-style-type: none">• May Forum with speaker on topic of interest, highlighting role of Roundtable and collection of Event for the Calendar• April Volunteer Appreciation Event – bring in Reva Cooper for ½ hour presentation on Volunteer Recruitment and Retention.	

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STRATEGIC ACTION 2 - CREATIVE CAPACITY: CULTIVATING TALENT & INNOVATION

2017 IMPLEMENTATION PLAN

ACTION	2017 ACTIONS	BUDGET
Continue working with the Business Centre of Guelph Wellington and Saugeen Economic Development Corporation to offer seminars on business and capacity building skills for artists and small creative enterprises	<ul style="list-style-type: none">• Business for the Arts Seminars at LaunchIt	
Examine best practices in other communities and in other sectors to engage youth broadly in the community but more specifically in ways in which they can support implementing the Cultural Plan and supporting creativity and culture in the community	<ul style="list-style-type: none">• Minto Youth Action Council – staff will implement tools and resources learned and connect with contacts met at MBA Symposium in November 2016.	
Establish a mentorship program linking community members for cultural pursuits.	<ul style="list-style-type: none">• Horticultural Society mentorship of youth in community gardens.• Skill Building Workshops• One-on-one mentoring	

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STRATEGIC ACTION 3 - CREATIVE ENTERPRISE: CONNECTING & LEVERAGING ASSETS
2017 IMPLEMENTATION PLAN

ACTION	2017 ACTIONS	BUDGET
Convene a regional meeting of municipal representatives and EDOs to explore opportunities for a collaborative expanded regional cultural mapping system	<ul style="list-style-type: none">• Belinda to determine if any municipalities within the County or if the County has plans for mapping collaboratively.	
Build on and extend the success of events like Savour the Flavours of Minto to feature local artists/producers	<ul style="list-style-type: none">• Investigate new ideas to incorporate into 2017 Savour the Flavours in partnership with the organizing Committee.	
Develop one new Minto-based tour making use of community stories and cultural asset mapping as connecting themes and resources – develop marketing materials	<ul style="list-style-type: none">• Culture Days theme of: Harvest Festival with related events and activities.	
Leverage and extend on the success of Fall Fairs (i.e. sponsoring and coordinating a local entertainment stage, local artist talk, heritage talk & exhibit etc.)	<ul style="list-style-type: none">• Potential to partner by providing Canadian artistic content to Fairs if Ontario 150th grant not successful.	

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STRATEGIC ACTION 4 - CREATIVE PLACES: ENHANCING QUALITY OF PLACE
2017 IMPLEMENTATION PLAN

ACTION	ACTIONS 2017	BUDGET
Ensure a strong cultural representation on DRCs and make use of cultural asset mapping to profile assets.	<ul style="list-style-type: none">Recruiting culture members to the DRCs.	
Develop relationships with post-secondary arts/creative cultural industries programs to attract young artists to the community		
Develop relationships with post-secondary arts professors to bring them to the community to offer summer courses		
Examine zoning by-laws enabling “live-work-sell” space in downtown to increase activity and make use of empty or dilapidated buildings	<ul style="list-style-type: none">Economic Development Committee reviewing Residential Transition zone adjacent to downtowns.	
Establish an “artists in residence” program across a range of arts/creative industries disciplines (one discipline per year)		
Establish a public art policy	<ul style="list-style-type: none">Review Public Art Policy	