

Minutes of Parks & Recreation Advisory Committee Meeting

Meeting Date: Monday, December 12th, 2016

Meeting Location: Jemstones, Clifford

Present: Councillor Ron Elliott, Councillor Dave Turton,
Bill Raynard, Dorothy Grotenhuis, Bob McEachern
Staff Present: Allan Carr, Recreation Facilities Manager
Matthew Lubbers, Recreation Services Manager
Grace Wilson, Recreation and Facilities Assistant
Regrets: Geoff Gunson, Ryan Risk

Councillor Turton called the meeting to order at 5:00 p.m.

Review of Minutes:

P.R.A.C. minutes from October 24th, 2016 minutes were reviewed.

MOTION:

Moved by: Bill Raynard and Seconded by: Councillor Turton

THAT:

The P.R.A.C. minutes of October 24th, 2016 be approved as circulated.

CARRIED

Council Follow-Up:

The minutes from the October 24th, 2016 minutes were accepted.

Services Manager's Reports:

Norgan Theatre

The theatre will be shut down on Christmas and New Year's weekends. The NTB hosted an appreciation event for its volunteers on December 5th. The theatre remains busy during weekdays with a variety of events including the Palmerston Merchants Christmas Open House and Palmerston Public School rentals.

Program Progress Report

Services Manager Lubbers reported that Grassroots Hockey is going well in Clifford and that Grassroots Basketball at Norwell ended on November 29th. Positive feedback from parents and participants of both programs has been received.

MOTION:

Moved by: Bill Raynard and Seconded by: Dorothy Grotenhuis

THAT:

The Service Manager's Report be accepted as presented.

CARRIED

Facilities Manager's Report:

All Facilities

A non-slip coating has been applied to the new front entrance interiors at all three arenas. New on-duty cell phones have been purchased for the arenas. Facilities Manager Carr reported that the Town received a certificate from Westario Power for participating in the saveONenergy program and achieving one of the highest demand or consumption savings.



Westario Power is pleased to present your company with an award of excellence for achieving one of the highest demand or consumption savings in the saveONenergy programs.

Palmerston

Christian Feldskov has been hired as a facilities operator in Palmerston. The brine pump that services the curling floor needed repair. New taps have been installed for the dressing room showers and the community centre entrance has been painted.

Harriston

The new referee room is complete and the arena overhead door has been repaired. New exterior lighting has been installed at the Harriston Train Station.

Clifford

The Rotary Club paid for and installed new gates at the new Rotary Park by the ball diamond. The electric car charging station is operational and half of the arena parking lot was paved as part of the grant process.

MOTION:

Moved by: Dorothy Grotenhuis and Seconded by: Bill Raynard

THAT:

The Facilities Manager's Report be accepted as presented.

CARRIED

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Bar Prices:

Facilities Manager Carr presented financial information outlining the current costs incurred by the Town for bar supplies. Increased product costs are making it difficult for the Town to sell drink tickets, with a 20% revenue share to the renter, at a price of \$4.00. Increasing the ticket price was discussed. At \$5.00 per drink ticket, the revenue share to the renter would increase from \$0.80 to \$1.00. Eligible services clubs see a Council grant increase from \$1.00 to \$1.25. The no revenue share price per ticket would increase from \$3.00 to \$4.00.

MOTION:

Moved by: Councillor Elliott and Seconded by: Councillor Turton

THAT:

Effective January 1st, 2017, the revenue share price per ticket be set at \$5.00 and the no revenue share price per ticket be set at \$4.00.

CARRIED

Ice Allocation Policy:

Facilities Manager Carr presented a draft Ice Allocation Policy that he created for Town of Minto facilities, with input from department staff. It covers a range of items including:

- | | |
|-----------------------------------|------------------------------|
| ▪ Ice Allocation Responsibility | Ice Facility Operations |
| ▪ Ice Allocation and Distribution | Entitlement and Distribution |
| ▪ Tournaments and Special Events | Ice Applications and Permits |
| ▪ Ice Management | General Administration |

PRAC reviewed the policy and provided input. The transition to centralized booking is underway with a goal for full implementation on January 1st, 2017. Staff would like this policy to take effect on the same date.

MOTION:

Moved by: Councillor Elliott and Seconded by: Bob McEachern

THAT:

The Ice Allocation Policy be approved by Council and take effect January 1st, 2017.

CARRIED

PRAC Representative – Palmerston

There was no new interest in the search for a representative from Palmerston. Bob McEachern's term on PRAC is set to expire at the end of the year and he is willing to let his name stand for another term on the committee.

MOTION:

Moved by: Bill Raynard and Seconded by: Councillor Elliott

THAT:

Bob McEachern be reappointed as the Palmerston Representative from 2017-2020.

CARRIED

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New Business:

None.

MOTION:

Moved by: Bill Raynard

THAT:

P.R.A.C. adjourn at 6:30 p.m.

The next meeting is Thursday January 26th at 5:30 p.m. at the Clifford Arena with a joint meeting with the Clifford Recreation Association to follow at 6:30 p.m.

Grace Wilson
Recreation and Facilities Assistant
Parks & Recreation Advisory Committee