



TOWN OF MINTO

DATE: December 9, 2016
REPORT TO: Mayor and Council
FROM: Annilene McRobb, Deputy Clerk
SUBJECT: Closed Meeting Investigator Appointment

STRATEGIC PLAN:

12.7 Demonstrate innovation in all aspects of municipal business acknowledging the importance of training, succession planning, transparency, communication and team-based approaches to municipal operations.

BACKGROUND

The Municipal Act allows for any person to request an investigation of whether a municipality or a local board has complied with the closed meeting provisions (Section 239) of the Act. The Municipal Act allows for any person to request an investigation of whether a. In order to facilitate an investigation, a municipality must appoint an investigator. In 2014 the County of Wellington entered into a two year agreement to appoint Mr. John Maddox, JGM Consulting as the meeting investigator for the County of Wellington and six member municipalities.

COMMENTS:

The Closed Meeting Investigator position functions as an independent contractor. An annual retainer of \$1000.00 together with each member municipality's \$300.00 retainer is paid for by the County of Wellington in each year of the agreement. Mr. Maddox's hourly fee is \$100.00 with reasonable, receipted expenses being reimbursed, including the respective municipal mileage rate, paid by the municipality in which an investigation is being conducted. The County of Wellington is recommending another two year agreement, six of the seven local tier municipalities will be participating.

FINANCIAL CONSIDERATIONS:

The Town of Minto would be responsible for fees only if an investigation was instigated.

RECOMMENDATION:

THAT Council receives the December 9, 2016 report regarding Closed Meeting Investigator Appointment from the Deputy Clerk and appoints Mr. John Maddox, JGM Consulting as the Town of Minto's Closed Meeting Investigator for a two year term from January 1, 2017 to January 1, 2019.

Annilene McRobb, Deputy Clerk