



# Town of Minto

Budget 2017

*"Keeping it Real."*

January 24, 2017

Capital Budget

He who will not economize will have to agonize" — [Confucius](#)

"These days, you've gotta milk a dollar out of every dime." — [Gayle Forman](#)



# Budget 2017

## Day 2 Tuesday January 24

- Introduction and Review Mayor, CAO, Treasurer 3:00 to 3:05pm
- Operating Budgets Changes and updates 3:05 to 3:15pm
- Capital Budget Discussions 3:15 to 6:30pm
- Supper 6:30 to 7:00pm
- Regular Council 7:00pm

**Public Open House 2016: March 21, 2017 5:00pm to 6:30pm**



## Strategic Plan 2013

The framework  
-Vision, Mission, Actions

40% actions complete or partly  
complete – 2 year review 2015

## Official Plan (County of Wellington) 1999 (Updated 2011)

Policies to attain long term vision  
- “Council may take no action contrary  
to the Official Plan” (County 5 year  
review done in 2014)  
- “Shall be consistent with” Provincial  
Policy” (new in 2014)

Integrated  
Community  
Sustainability  
Plan 2011

Culture Plan  
2011

Financial  
Plans DWQMS  
2015

Fire Master  
Plan 2012

Asset  
Management  
Plan 2013-14

Specific  
Planning  
Documents  
Policy  
Direction

Departmental Business Plans

Budget Implements  
Council Directions



# Vision & Mission

## Vision

A friendly, safe, affordable, family oriented rural community built on a foundation of respect, volunteerism, and prosperous business, and sustained by people who value neighbourliness, fairness and inclusiveness.

## Mission

Cost effective and responsive local government through superior customer service, internal stability and efficiency, and promoting responsible economic growth, healthy lifestyles and respect for the natural environment



*The Vision is the beacon in the distance. Navigating by Mission. To accomplish our goals*



# Economic Backdrop

- Unemployment Rate National 7%; Provincial 6.4% (similar in 2016)
- Local Unemployment Rate +/-4.0% (same)
- Cost of Living (CPI) confirmed through October to 1%
- Federal Debt \$632 billion; Deficit \$30 billion (originally projected 2105 \$10 billion and other priorities propose to drop to \$15 billion 2021);
- Provincial Debt \$300 billion Deficit \$5 billion (projected to eliminate 2018);
- Provincial Growth Estimates around 2.3% (Conference Board of Canada)
- Housing Starts; **2015** +/- 60,000 **2016** 65,100 **2017** 59,900
- Average home price of \$437,000 in Ontario over 2X Minto
- AMO estimates 96 monthly reports, 100 quarterly reports, 6 semi-annual reports and 68 annual reports = 270 reports annually, plus 16 audited statements and the annual Financial Information Return. Total 287 reports





		2016 Budget	2017 Draft	Difference	
Council		\$127,700	\$128,200	\$500	
C.A.O. Clerk		\$276,900	\$335,900	\$59,000	
General Admin & Reserves		\$525,200	\$517,300	-\$7,900	\$981,400
People and Property		\$150,600	\$136,650	-\$13,950	
Health Services		\$28,750	\$33,750	\$5,000	\$42,650
Minto Fire Service Overall	Fire Admin	\$567,400	\$596,930	\$29,530	
	Palmerston Fire	\$70,261	\$68,773	-\$1,488	
	Harriston Fire	\$147,825	\$146,825	-\$1,000	
	Clifford Fire	\$102,750	\$95,600	-\$7,150	\$19,892
Clifford Arena & Hall		\$159,982	\$162,043	\$2,061	
Harriston Arena & Hall		\$162,454	\$175,744	\$13,290	
Palmerston Arena & Hall		\$179,944	\$184,709	\$4,765	
Satellite Facilities		\$57,422	\$76,933	\$19,511	
Clifford Parks		\$21,257	\$21,411	\$154	
Clifford Ball & Soccer		\$19,247	\$19,933	\$686	
Harriston Parks		\$28,056	\$29,457	\$1,401	
Harriston Ball		\$17,196	\$18,870	\$1,674	
Palmerston Parks		\$62,185	\$56,633	-\$5,552	
Palmerston Ball & Soccer		\$34,525	\$36,338	\$1,813	
Trails		\$0	\$5,590	\$5,590	\$45,393
Recreation Administration		\$234,500	\$252,000	\$17,500	
Harriston Pool		\$44,750	\$46,000	\$1,250	
Palmerston Pool		\$38,000	\$39,500	\$1,500	
Adventure Camp		\$1,000	\$0	-\$1,000	
Special Programs		-\$6,000	-\$6,000	\$0	\$1,125,161
Joint Health & Safety		\$4,000	\$5,000	\$1,000	
Norgan Theatre		\$0	\$0	\$0	\$20,250
Building & By-law		\$161,475	\$190,175	\$28,700	
Economic Development		\$443,709	\$437,036	-\$6,673	
Tourism		\$113,800	\$25,900	-\$87,900	-\$94,573
Public Works	Roads Admin	\$769,381	\$849,208	\$79,827	
	Municipal Drains	\$33,000	\$33,000	\$0	
	Vehicle Cost & Time	-\$345,000	-\$345,000	\$0	
	Road Maintenance	\$1,036,970	\$1,041,810	\$4,840	
	Winter Control	\$456,480	\$479,206	\$22,726	
	Trailer Park	-\$6,680	-\$8,115	-\$1,435	
	Cemeteries	\$19,800	\$20,520	\$720	
	Street Lights	\$0	\$0	\$0	
	Town Landscape Care	\$75,220	\$100,506	\$25,286	\$2,171,135
Sewage Collect & Treat		\$0	\$0	\$0	
Water Treat & Distribute		\$0	\$0	\$0	\$131,964
Subtotal		\$5,814,059	\$6,008,335	\$194,276	\$194,276
OMPF		-\$1,680,700	-\$1,802,900	-\$122,200	
StabilizationReservces		-\$54,258		\$54,258	
Total Operating		\$4,079,101	\$4,205,435	\$126,334	\$126,334
Tax Supported Capital		\$500,000	510,000	\$10,000	
Total Raised through Tax		\$4,579,101	\$4,715,435	\$136,334	\$136,334



# 2017 Tax Supported Reserves to Debt

## Tax Supported Reserve Cont.

CAO Clerk Election	\$6,000
General Admin	\$23,000
Fire Vehicle	\$206,000
Harriston Arena	\$66,500
Clifford Arena	\$30,000
Palmerston Arena	\$30,000
Satellite Facilities	\$5,000
Trails	\$1,000
Pools	\$3,000
Building Vehicle	\$14,000
Public Works Vehicle	<u>\$240,000</u>
Subtotal	\$624,500

## Tax Supported Debt

Roads Administration	\$287,528
Economic Development	\$103,685
Clifford Arena	\$43,316
Palmerston Arena	<u>\$71,348</u>
Subtotal	\$505,877

Net Reserve Contribution minus  
Tax Supported Debt  
= \$118,623

Note: Added Reserve Contribution 2018  
- \$114,664 (expire roof payment)



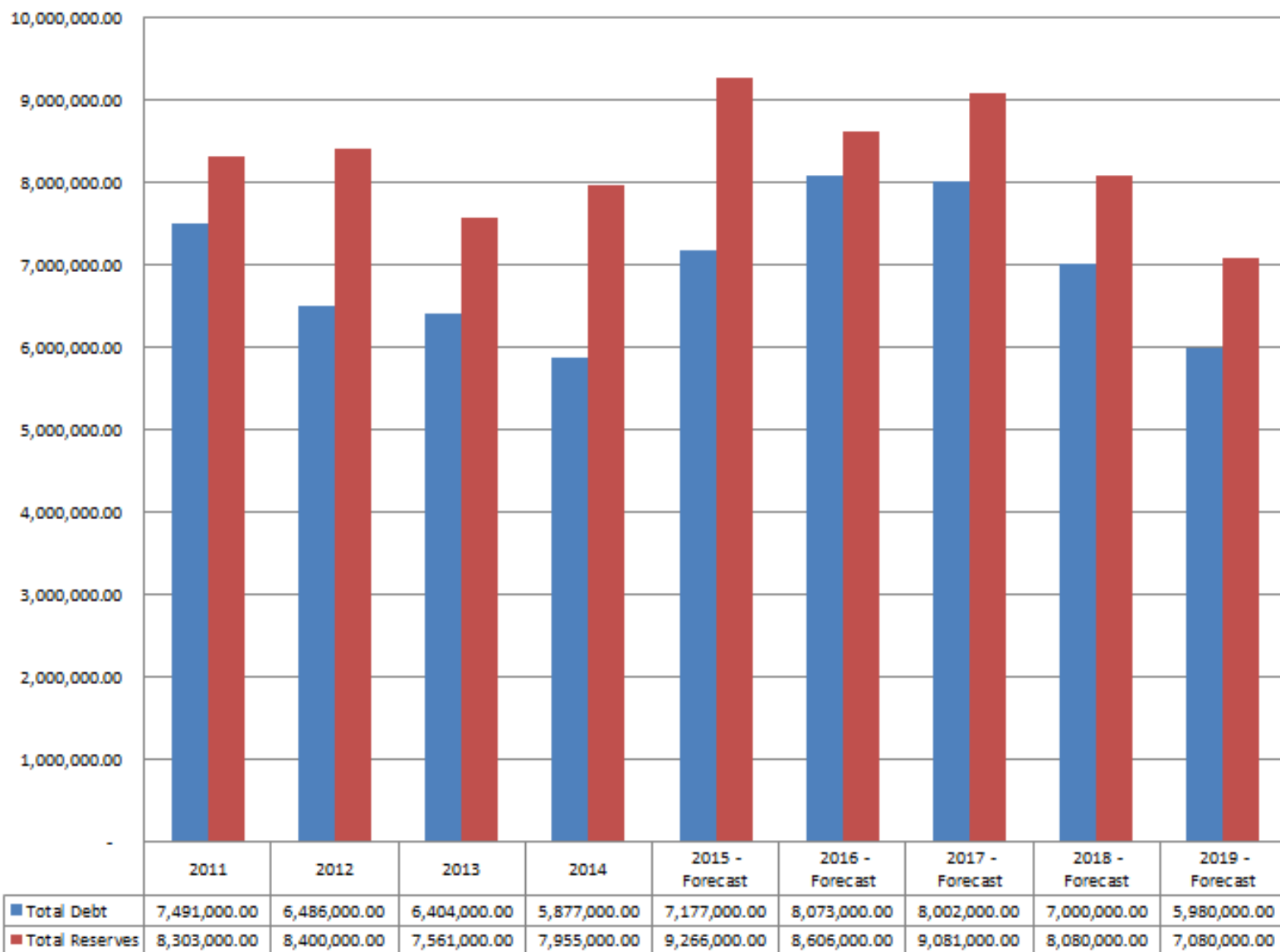
# Past 5 Yr. Capital \$23.17million

Project Costs Dept/Year	2012	2013	2014	2015	2016-YTD
Water & Sewer	\$1,033,969	\$1,097,343	\$1,755,208	\$1,022,587	\$2,362,000
Roads & Drainage	\$1,130,218	\$1,218,669	\$1,797,770	\$2,920,813	\$1,838,500
Vehicles	\$171,101	\$344,606	\$130,844	\$476,592	\$607,000
Other Departments	\$1,107,930	\$1,685,697	\$1,013,319	\$816,737	\$642,500
<b>Total</b>	<b>\$3,443,218</b>	<b>\$4,346,315</b>	<b>\$4,697,141</b>	<b>\$5,236,729</b>	<b>\$5,450,000</b>
Funding Model Dept/Year	2012	2013	2014	2015	2016-YTD
Revenue	\$1,234,943	\$377,467	\$1,711,322	\$67,185	\$984,000
Grants	\$10,520	\$502,984	\$582,234	\$1,309,697	\$1,238,000
Dev Charges & Res	\$1,690,386	\$2,284,147	\$1,214,500	\$780,580	\$1,047,000
Borrowing	\$0	\$830,000	\$440,000	\$2,456,794	\$1,780,000
OCIF Formula	\$0	\$0	\$0	\$131,000	\$94,000
Carry overs	\$0	\$0	\$0	\$0	-\$84,000
Tax	\$507,369	\$351,717	\$749,085	\$491,473	\$391,000
<b>Total</b>	<b>\$3,443,218</b>	<b>\$4,346,315</b>	<b>\$4,697,141</b>	<b>\$5,236,729</b>	<b>\$5,450,000</b>





## Reserves & Debt 2011-2019





# Asset Management

- Town should spend \$2.8 and \$6 million to properly maintain assets.
- 2017 carry-over from last year confirmed at \$1.45 million.
- Grant projects :

OCIF 2016 (Finish Palm. Inkerman & Jane )	\$ 968,000
Ontario 150 (Harriston Arena Accessibility)	\$ 30,000
2017 CWWF (George Street)	\$1,500,000
Connecting Link Ph 1 (Clifford Elora Design)	\$ 340,000
- Over \$980,000 received for Clifford Elora Street; can proceed with some construction after August 7 – September 5 start date?
- Ann Street Block C (Allan to John) 7 new lots \$321,000
- Fiscal accountability policy reserves to exceed borrowing unless needed to pay Town share of grant proposal.



# Proposed Capital Plan

Project Costs Dept/Year	2016-YTD	2017 Budget	2018	2019	2020
Water & Sewer	\$2,362,000	\$2,818,500	\$911,298	\$2,860,434	\$603,000
Roads & Drainage	\$1,838,500	\$1,838,500	\$3,264,313	\$1,361,346	\$1,621,106
Vehicles	\$607,000	\$330,000	\$260,000	\$400,000	\$360,000
Other Departments	\$642,500	\$1,024,500	\$490,000	\$715,000	\$645,000
<b>Total</b>	<b>\$5,450,000</b>	<b>\$6,011,500</b>	<b>\$4,925,611</b>	<b>\$5,336,780</b>	<b>\$3,229,106</b>
Funding Model Dept/Year	2016-YTD	2017 Budget	2018	2019	2020
Revenue	\$984,000	\$252,000	\$500,000	\$1,700,000	\$500,000
Grants	\$1,238,000	\$1,597,000	\$1,000,000	\$1,000,000	\$1,000,000
Dev Charges & Reserves	\$1,047,000	\$1,238,000	\$1,000,000	\$28,987	\$1,000,000
Borrowing	\$1,780,000	\$775,000	\$1,895,611	\$2,080,793	\$199,106
OCIF Formula	\$94,000	\$183,000	\$130,000	\$130,000	\$130,000
Carry overs	-\$84,000	\$1,456,500	\$0	\$0	\$0
Tax	\$391,000	\$510,000	\$400,000	\$400,000	\$400,000
<b>Total</b>	<b>\$5,450,000</b>	<b>\$6,011,500</b>	<b>\$4,925,611</b>	<b>\$5,339,780</b>	<b>\$3,229,106</b>



# Proposed Capital by Dept.

<b>Public Works</b>	\$4.84 million						
Water \$1.32 million				<b>Proposed Financing</b>			
Sewer \$1.68 million							
Roads \$1.84 million				<b>Borrowing (CWWF Grant)</b>	\$0.78 million		
<b>Fire</b>	\$0.34 million			<b>2016 Tax</b>	\$0.51 million		
<b>Admin</b>	\$0.09 million			<b>Reserves</b>	\$1.24 million		
<b>Cemeteries</b>	\$0.06 million			<b>Grants</b>	\$1.78 million		
<b>Facilities</b>	\$0.49 million			<b>2016 Carry Over</b>	\$1.45 million		
<b>Economic Development</b>	\$0.15 million			<b>Water &amp; Sewer Charge</b>	\$0.21 million		
<b>Other</b>	\$0.04 million			<b>Other (Land Sale)</b>	\$0.04 million		
<b>TOTAL</b>	<b>\$6.01 million</b>			<b>TOTAL</b>	<b>\$6.01 million</b>		



# Fire Dept. Capital \$330,000

- Receive Pay for 2016 tanker to replace 1988 GMC \$250,000
- Radio Repeater \$35,000
- Equipment and Gear \$20,000



- Fire pick up \$35,000 for Chief , staff use when main vehicle in use; funded in capital replacement plan







# Economic Dev. \$150,000

- Harriston Class EA Completion \$30,000
- Palmerston/Harriston Industrial Park \$50,000
- Harriston, Palmerston, Clifford Entrance Sign (new, landscape) \$55,000
- Streetscaping (\$5,000 per urban area) \$15,000







# Facilities Palmerston \$249,500

- \$175,000 Arena (ice re-surfacer, dressing room upgrades, truck)
- Ball Diamonds \$10,000 (Upgrades for National Tournament)
- C.N.R.A. Facility (Siding and Entrance) \$7,500 and Palmerston Rail Museum \$27,000
- Pool Upgrades (Plumbing, Retaining Wall, Tiger Shark, Office, Washroom Partitions) \$30,000





# Facilities Harriston \$120,000

- Arena Upgrades (Doors, Arena Lights, Roof, Refrigeration, Seating) \$80,000
- Pool Repairs (Plumbing Inspection, Liner, Pool Cover Rollers) \$30,000
- Ball Diamond upgrades (backstop and concession) \$18,000
- Dance Academy viewing window \$2,000





# Facilities Clifford \$77,000

- Arena Upgrades (paving, Windows, Arena Boards) \$70,000
- Park Upgrades \$7,000







# Other Parks & Rec \$53,000

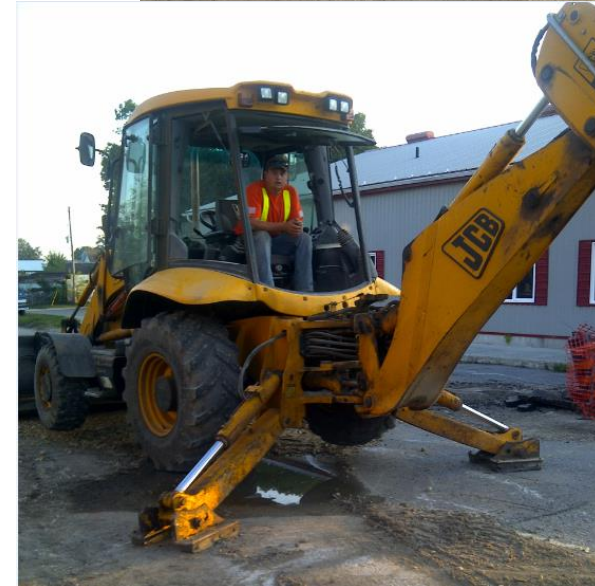
- Trails additions/ improvements \$40,000
- Flagpole \$3,000
- Portable Fencing \$5,000
- Computers/Asset Management \$5,000





# Public Works General \$462,000

- Sidewalks all areas \$60,000
- Catchbasins all areas \$50,000
- Pickup \$45,000 (sewer/water trade with Facilities)
- 2007 JCB Backhoe \$175,000 (6-8 year lifecycle)
- Decorations and Carvings \$7,000
- Public Works Shop Upgrades \$55,000
- Palmerston Parking \$50,000
- Street Lights (Clifford, Harriston, Palmerston, Minto Pines, Minto Highlands) \$10,000
- Harriston Cremation Garden \$20,000
- Columbarium \$35,000





	2017	2018	2019	2020
Elora St N	\$ 340,000	\$ 2,526,000	\$ 1,192,850	
Allan Street		\$ 315,000		
Park Street				\$ 752,442
Ann Street	\$ 310,000		\$ 200,000	
Audible Traffic Signal	\$ 15,000			
<b>Development</b>				
William Street		\$ 120,000		

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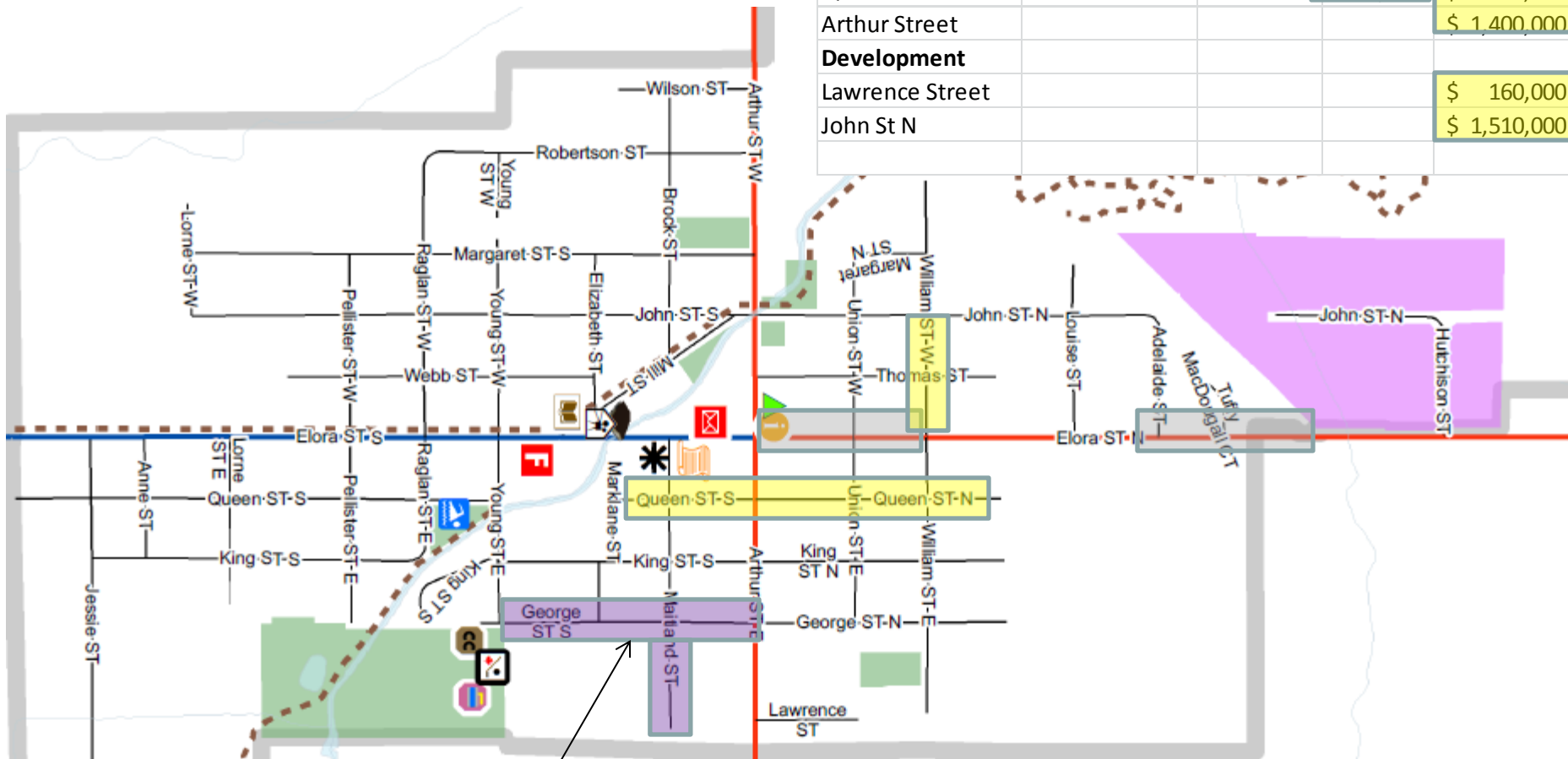


# Harriston



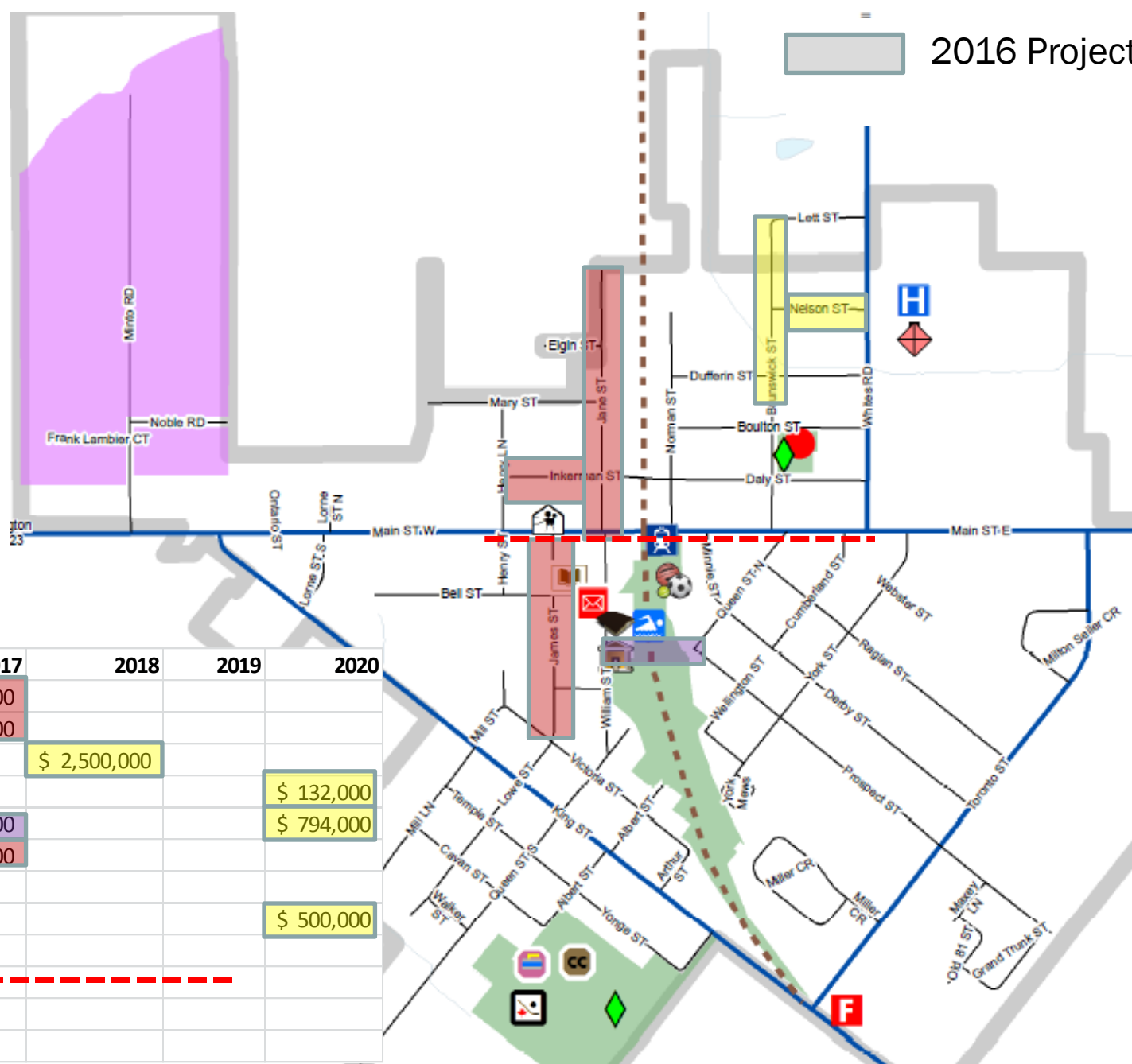
2016 Project

	2017	2018	2019	2020
George Street	\$ 1,398,000			
Maitland St	\$ 334,500			
Elora St Final Phase				
William Street		\$ 926,000		
Lawrence Street				
Queen Street N				\$ 998,989
Queen Street S		\$ 35,000		\$ 505,500
Arthur Street				\$ 1,400,000
<b>Development</b>				
Lawrence Street				\$ 160,000
John St N				\$ 1,510,000



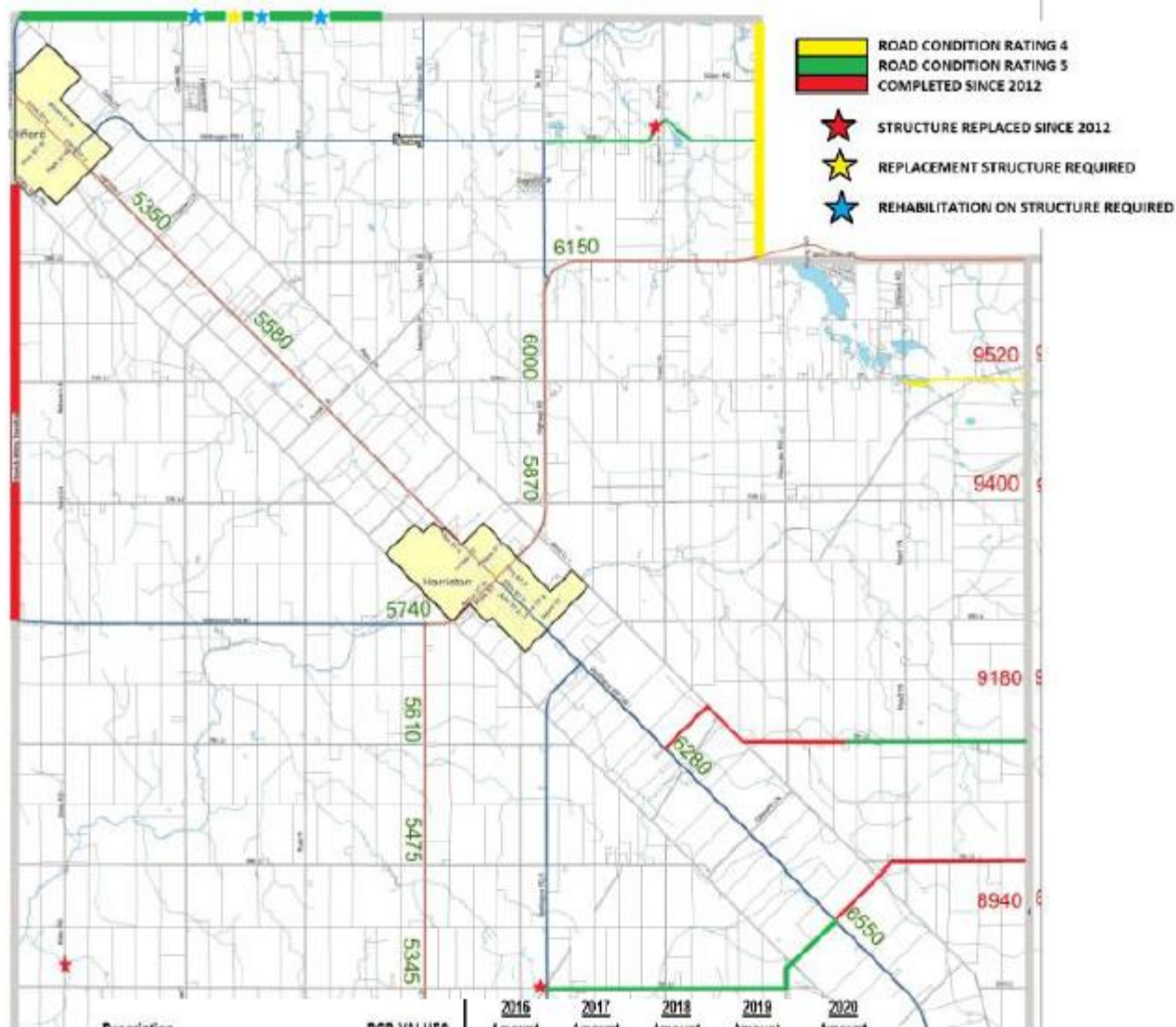
George Street; Maitland St.

	2017	2018	2019	2020
Jane & Inkerman	\$ 968,000			
James	\$ 43,000			
Brunswick		\$ 2,500,000		
Queen Street S				\$ 132,000
William & Norman	\$ 70,000			\$ 794,000
Pedestrian Crossing	\$ 10,000			
<b>Development</b>				
Minto Street Pump				\$ 500,000
Main Street 2023	-----			





## Rural



Description	RCR VALUES	2016 Amount	2017 Amount	2018 Amount	2019 Amount	2020 Amount
<b>TOWNSHIP</b>						
12th Line Resurfacing (26) 2.1km	4		\$341,000.00			
16th Line Resurfacing (8) 3.9km	5		\$200,000.00	\$200,000.00		
Minto Normanby Townline (5) 6.1km	5					\$470,000.00
3rd Line (62) 6.5km	5		\$500,000.00	\$500,000.00		
6th Line Resurfacing	5	\$283,000.00				
Failing Structure (Minto Normanby Townline)					\$250,000.00	
Structure A (Minto Normanby Townline)					\$250,000.00	
Structure B (Minto Normanby Townline)					\$250,000.00	
Structure C (Minto Normanby Townline)					\$250,000.00	





# Sewer Plant Capital \$547,750

- Harriston Inflow & Infiltration \$100,000
- Harriston Lagoon \$66,000 (blower, valves, ECA upgrade)
- Harriston Lift Station \$140,000 (stairway, electrical)
- Clifford Ultra-rib lining and PLC \$156,000
- Palmerston Sewage Treatment Plant Upgrade \$40,000
- Equipment \$18,750
- General Engineering \$25,000







# Water Plant Capital \$85,000

- SCADA and equipment \$22,000
- General Engineering \$15,000
- Harriston Well #2 Upgrades \$17,000
- Palmerston Well #1 and #2 heaters \$6,000
- Palmerston Valves \$5,000
- Minto Pines Well Upgrades \$15,000
- Hydrant \$5,000





# General Capital \$164,250

- Hardware, Software, Office Equipment \$ 52,000  
(computer replacement program, software, hardware)
- Municipal Office Capital \$44,000  
(Footings, Grading, Landscaping , TOMRMS)
- Emergency Measures (flood plain maps Harriston) \$ 32,000
- Rail/Trail Bridge Deductible \$10,000
- Citywide \$26,250 (general, sewer, water)

