



TOWN OF MINTO

DATE: January 27, 2017
REPORT TO: Mayor and Council
FROM: Chris Harrow
SUBJECT: Fire Vehicle Purchase

STRATEGIC PLAN:

5.7 Adopt and maintain fair and transparent procurement policies and by-laws to ensure the Town receives competitive pricing on tenders and proposals, and that local business has equal opportunity to submit bids.

BACKGROUND:

In 2009, when the full time position for the Fire Chief was created, a 2005 Pick Up was bought to assist with travel and other duties around the three stations. This 12 year old vehicle has over 212, 000 km but has proven to be a great purchase and continues to be extremely useful. Use of the Pick Up has increased significantly for Minto Fire. It goes to all structure fires to transport empty SCBA bottles and dirty hose to and from the scene. This avoids volunteers having to use personal vehicles to perform this function and reduces risk of damage to their vehicle. As well, use of the pick up to pull our trailer has increased significantly. It is not only used for most of our events, it has been put into use at least a half dozen times for emergency incidents.

The 2017 budget has \$35,000 in the budget for a second pick up for use in the Department to secure transportation for the Chief and other staff as needed.

COMMENTS:

Purchasing a smaller vehicle is more efficient on fuel, and we are also hoping prolong the viability of the Pick-up. At the end of 2016 Recreation and Building Departments went to tender on compatible vehicle which closed November 22, 2016. After no bids were received Council approved purchase from Leslie Ford at the December 6 meeting.



Minto Fire is interested in purchasing the same vehicle, and was able to secure a 2017 Ford Escape at the same price \$27,390.00 (plus \$405 for colour red). Staff feels the price is extremely competitive and would be a prudent purchase since the last tender closed with the last two months with no bids.

FINANCIAL CONSIDERATIONS:

There is \$35,000 in the 2017 capital budget to make this purchase from reserves

RECOMMENDATION:

That Council receives the Fire Chief's January 27, 2017 report and approves purchasing a 2017 Ford Escape from Leslie Motors at the same price as the vehicle approved at the December 6, 2016 Council meeting at a price of \$27,795 (including Minto Fire red).

Chris Harrow, Fire Chief