



Council Minutes
Tuesday, January 24, 2017
7:00 p.m. Council Chambers

Council Present:

Mayor George A. Bridge
Councillor Mary-Lou Colwell
Councillor Dave Turton
Councillor Judy Dirksen
Councillor Jean Anderson
Councillor Ron Elliott

Council Regrets: Deputy Mayor Ron Faulkner

Staff Present:

Bill White, C.A.O. Clerk
Annilene McRobb, Deputy Clerk, Recording Secretary
Chris Harrow, Fire Chief
Terry Kuipers, Chief Building Official
Belinda Wick-Graham, Business & Economic Manager
Gordon Duff, Treasurer
Brian Hansen, Public Works Director
Todd Rogers, Compliance Coordinator
Wayne Metzger, Water Foreman

1. **Call to Order** - 7 p.m.
2. **Disclosure of Pecuniary Interests Under the Municipal Conflict of Interest Act** None.
3. **Minutes of Previous Meeting**
 - a. Regular Council Minutes of January 10, 2017

RESOLUTION: 2017-014

Moved By: Councillor Anderson; Seconded By: Councillor Colwell
THAT the minutes of the January 10, 2017 Council Meeting be approved.

Carried

4. Additional Items Disclosed as Other Business

Councillor Elliott and Colwell declared additional items.

5. **Resolution Moving Council into Committee of the Whole to Consider Public Meetings, Delegations, Public Question Period, Correspondence, Reports, Motions for Which Notice Has Been Previously Given and Other Business**

RESOLUTION: 2017-015

Moved By: Councillor Turton; Seconded By: Councillor Elliott

THAT The Town of Minto Council convenes into Committee of the Whole.

Carried

6. Public Meeting - None

7. Delegations - None

8. Public Question Period - No one came forward

9. Correspondence Received for Information or Requiring Direction of Council

- a. Greater Napanee, Minister of Education- Request for Moratorium of Accommodation Review Process
- b. Hydro One Networks, Palmerston Upgrade Community Notice
- c. Town of Bancroft, Revenue Tools
- d. Thames Centre, Rural Hydro Rates
- e. Municipality of Calvin - Resolution in Support - Fire Department Infrastructure
- f. Andrew Lang, Palmerston Public School Parking/Snow & Ice Removal

Council discussed item f) from Andrew Lang. Chief Building Official Kuipers noted the Upper Grand District School Board is building a daycare facility at the Palmerston Public School and will be providing additional parking that will help the situation. He explained parking restrictions helped and the Church had not prevented parents from parking so kids could walk on the new sidewalk. Council discussed the concerns and snow removal which is generally good in the area. Correspondence will be sent to Andrew Lang from staff to make him aware of the upcoming additional parking spaces to become available in September.

MOTION: COW 2017-013

Moved By: Councillor Anderson; Seconded By: Councillor Dirksen

THAT Mayor through the C.A.O. Clerk corresponds with Andrew Lang regarding his concerns with parking at Palmerston Public School; and that the balance of the correspondence be received for information.

Carried

10. Reports of Committees and Town Staff, Matters Tabled and Motions for Which Notice Has Been Previously Given

a. Committee Minutes for Receipt - None

b. Committee Minutes for Approval

1. Economic Development and Planning Committee Minutes of January 12, 2017
Economic Business Manager Wick-Graham noted recommendations direct consultation with business about vacancy rebates, removal of the two hour parking limit on William Street Palmerston, and Triton Engineering look at cost and lost parking if a Type B crosswalk is installed on Main Street.

MOTION: COW 2017-014

Moved By: Councillor Turton; Seconded By: Councillor Elliott

THAT the Economic Development and Planning Committee Minutes of January 16, 2017 be received and any recommendation contain therein be approved.

Carried

c. Staff Reports

1. Business & Economic Manager and Fire Chief, Fire and Ice New Year's Event Recap
Business & Economic Manager Wick Graham and Fire Coordinator Callise Foerter noted success of the New Year's Eve event. Minto Fire and Economic Development & Tourism would like to partner on an annual event with each budgeting \$5,000 plus and additional \$5,000 in sponsorship and donations.

MOTION: COW 2017-015

Moved By: Councillor Elliott; Seconded By: Councillor Turton

THAT Council receives the Business & Economic Manager and Fire Chief, Fire and Ice New Year's Event presentation, and that Council support the partnership between Minto Fire and Economic Development & Tourism to continue with this annual family New Year's event.

Carried

2. Chief Building Official, Palmerston William Street 2 Hour Parking Limit
Chief Building Official noted this concern came from the Palmerston Downtown Revitalization Committee, and that removing the two hour limit on William Street should be revisited after the summer to see how tenant parking impacted the proposal.

MOTION: COW 2017-016

Moved By: Councillor Turton; Seconded By: Councillor Elliott

THAT Council receives the Chief Building Official's report dated January 17, 2017 to amend the Schedule 'I' to By-Law 5000-05 (the Parking By-law), and consider the by-law in open session to remove the 2 hour parking limit on William Street in Palmerston between Main Street West and Bell St.

Carried

Councillor Colwell assumed the Chair

3. Treasurer and Tax Collector, Municipal Drain 37-2014 Amended Assessments By-law
Treasurer Duff noted by-laws change estimated assessments to final amounts for Drains 37 and 115.

MOTION: COW 2017-017

Moved By: Mayor Bridge; Seconded By: Councillor Turton

THAT the Council of the Town of Minto receive the January 17, 2017 report from the Treasurer and Tax Collector regarding the Amended Assessments for Drain 37 – 2014 and consider passing By-law 2017-08 in open session.

Carried

4. Treasurer and Tax Collector, Municipal Drain 115 - 2014 Amended Assessments By-Law

MOTION: COW 2017-018

Moved By: Councillor Elliott; Seconded By: Councillor Anderson

THAT the Council of the Town of Minto receive the January 17, 2017 report from the Treasurer and Tax Collector regarding the Amended Assessments for Drain 115 - 2014 and consider passing By-law 2017-09 in open session.

Carried

5. Treasurer, Approval of Accounts

The Treasurer noted payments included three pays in Admin, Elora Street completion, 3rd Line construction, sand and salt, sewage plant upgrades to sewer and arena projects.

MOTION: COW 2017-019

Moved By: Councillor Anderson; Seconded By: Councillor Dirksen

THAT Council receives the Treasurer's report regarding Approval of Accounts, and approves accounts by Department for January 13, 2017 as follows: Administration \$ 175,268.24, Building \$ 1,558.08, Economic Development \$ 1,836.35, Incubator \$ 2,292.40, Tourism \$ 647.47, Fire \$ 2,659.88, Roads \$ 584,296.79, Waste Water \$ 49,456.57, Streetlights \$ 10,634.87, Water \$ 12,067.18, Recreation \$ 5,865.78, Clifford \$ 18,890.36, Harriston \$ 15,786.25, Palmerston \$ 38,428.30, Norgan \$ 2,554.33.

Carried

Councillor Turton assumed the Chair

6. Public Works Director, DWQMS Lead Hand 2016 DWQMS Management Review

Todd Rogers summarized the Management Review noting fewer water main breaks in 2016 and one adverse water quality incident rectified. Water use is down in all communities. Staff response to locates through Ontario One Call has grown from 145 to 540 calls per year. He noted staff helped supply water to IPM, the SCADA system is working well and improvements at Harriston Well 3 completed. Staff makes excellent use of the "vac trailer". The external audit showed no deficiencies; MOE inspections were 100% for all systems.

MOTION: COW 2017-020

Moved By: Councillor Dirksen; Seconded By: Councillor Elliott

THAT Council receives the Compliance Coordinators November 29, 2016 report regarding DWQMS Management Review and all members of Council review, approve and endorse the report.

Carried

Mayor Bridge returned to the Chair

7. C.A.O. Clerk, Treasurer, Public Works Director, Chief Building Official, Water Services By-law

C.A.O. Clerk summarized each of the 14 sections and two schedules to the proposed bylaw including the new leak adjustment process and set fines of \$800. He thanked staff for this comprehensive by-law update over the last several months.

MOTION: COW 2017-021

Moved By: Councillor Anderson; Seconded By: Councillor Elliott

THAT Council receives the C.A.O. Clerk, Treasurer, Public Works Director, Chief Building Official, Water Services By-law Report and that a by-law be considered in open session.

Carried

d. Other Business Disclosed as Additional Item

Councillor Elliott congratulated Tiny Tots on their grand opening, after which there was a chance to meet the owner and tour the former “Palmer” building on the corner of William and Main. Renovations are progressing and the owner has commercial tenants in mind; there will be some larger new apartments in the building.

Councillor Colwell reminded all present of the Minto Chamber of Commerce Annual General Meeting Monday February 6 which follows the afternoon Council meeting.

11. Motion to Return To Regular Council

RESOLUTION: 2017-016

Moved By: Councillor Anderson; Seconded By: Councillor Turton

THAT the Committee of the Whole convenes into Regular Council meeting.

Carried

12. Notices of Motion - None

13. Resolution Adopting Proceedings of Committee of the Whole

RESOLUTION: 2017-017

Moved By: Councillor Elliott; Seconded By: Councillor Anderson

THAT The Council of the Town of Minto ratifies the motions made in the Committee of the Whole.

Carried

14. By-laws

- a. By-law 2017-06, To provide for the Regulation of Water Supply and Water and Sewer Billing in the Town of Minto

RESOLUTION: 2017-018

Moved By: Councillor Turton; Seconded By: Councillor Elliott

THAT By-law 2017-07; to provide for the Regulation of Water Supply and Water and Sewer Billing in the Town of Minto; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

- b. By-law 2017-07, Agreement with Mapleton for shared extractor

RESOLUTION: 2017-019

Moved By: Councillor Colwell; Seconded By: Councillor Anderson

THAT By-law 2017-06; to authorize the Mayor and CAO Clerk to execute an agreement with the Township of Mapleton for the shared usage of an extractor; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

- c. By-law 2017-08; Municipal Drain 37

RESOLUTION: 2017-020

Moved By: Councillor Elliott; Seconded By: Councillor Turton

THAT By-law 2017-08; to provide for the amendment of the Municipal Drain No. 37 – 2014 Town of Minto By-Law No. 2014-48 and for the collection of the amended assessments; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

d. By-law 2017-09, Municipal Drain 115

RESOLUTION: 2017-021

Moved By: Councillor Anderson; Seconded By: Councillor Colwell

THAT By-law 2017-09; to provide for the amendment of Municipal Drain No. 115 – 2014 Town of Minto By-Law No. 2014-49 and for the collection of the amended assessments; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

e. By-law 2017-10, to amend Parking By-law 5000-05, Schedule A

RESOLUTION: 2017-022

Moved By: Councillor Dirksen; Seconded By: Councillor Elliott

THAT By-law 2017-10; For the purpose of amending By-law 5000-05, a By-law to regulate the parking or stopping of vehicles on highways, public parking lots and in some instances, private property within the Town of Minto; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

f. By-law 2017-05, Confirming Proceedings of the January 24, 2017 Committee/Council meeting

RESOLUTION: 2017-023

Moved By: Councillor Dirksen; Seconded By: Councillor Colwell

THAT By-law 2017-11; to Confirm the Proceedings of the January 24, 2017 Committee/Council meeting; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

15. Adjournment – 8:22 p.m.

RESOLUTION: 2017-024

Moved By: Councillor Turton; Seconded By: Councillor Anderson

THAT The Council of the Town of Minto adjourn to meet again at the call of the Mayor.

Carried

Mayor George A. Bridge

C.A.O. Clerk Bill White