

Minutes of Parks & Recreation Advisory Committee Meeting
Meeting Date: Thursday, January 26th, 2017
Meeting Location: Clifford Arena

Present: Councillor Ron Elliott, Bob McEachern,
Geoff Gunson, Ryan Fisk
Staff Present: Allan Carr, Recreation Facilities Manager
Matthew Lubbers, Recreation Services Manager
Grace Wilson, Recreation and Facilities Assistant
Regrets: Dorothy Grotenhuis, Bill Raynard, Councillor Dave Turton

Councillor Elliott called the meeting to order at 5:30 p.m.

Review of Minutes:

P.R.A.C. minutes from December 12th, 2016 minutes were reviewed.

MOTION:

Moved by: Ryan Fisk and Seconded by: Geoff Gunson

THAT:

The P.R.A.C. minutes of December 12th, 2016 be approved as circulated.

CARRIED

Council Follow-Up:

The minutes from the December 12th, 2016 and all motions and recommendations within were accepted by Council on December 20th, 2016.

Services Manager's Reports:

Norgan Theatre Board Minutes

The NTB met on January 23rd, 2017. Recreation Services Manager Matthew Lubbers reported that the 2017 has started off with high show attendance and several private rentals. Matinee times for G rated shows will now take place at 11am on Saturdays. The last three Saturday matinees at this time have shown higher attendance and allow better scheduling for afternoon rentals. Lubbers also reported that most, but not all expenses from 2016 have been posted. P.R.A.C. members inquired about showing live sporting events at the Norgan and have requested that Lubbers look into the possibility further.

Program Progress Report

Services Manager Lubbers reported that Grassroots Hockey is going well in Clifford and program planning is underway for the spring and summer. Mass Registration is five weeks away and will take place at the Clifford Hall, Harriston Arena and Palmerston Arena on March 7th, 8th and 9th.

Facilities Manager's Report:

Facilities Update

Facilities Manager Allan Carr reported that the facilities ran well during December with no major repairs needed. New board ads have been installed and two new monitors were installed in the Harriston Arena lobby. The monitors were graciously donated by the Harriston Kinsmen Club and Ms-Beauty Salon, Spa and Laser Clinic in Harriston.

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Facility Booking and Ice Policy

Carr reported that as of January 1st, facility bookings will now be taken at the Town of Minto Office and that the ice policy is now in effect. Carr met with the lead hands, Recreation Services Manager and Recreation and Facilities Assistant last week. So far, the transition has gone well. Carr and both lead hands recommend that Lubbers and Wilson regularly contact them with any questions or concerns. Carr also stressed that communication between the office and the facilities will be important moving forward.

Pre-Game Dry Land Training

Certain users have begun doing training in the auditorium prior to their scheduled ice time. Carr asked members of P.R.A.C. if a rental charge should be administered. Members of P.R.A.C. felt that no charge was necessary so long as they were not leaving a mess and are strictly wearing indoor shoes.

Re:Sound

As of January 1st, 2017 the Town of Minto will now have to pay a Re:Sound fee similar to SOCAN. This fee will be applicable to weddings and buck and doe's and other events where canned music is played. Carr reported that the fee will be less than SOCAN, but will be up to the user to pay.

MOTION:

Moved by: Bob McEachern and Seconded by: Geoff Gunson

THAT:

The Service Manager and Facilities Manager Reports be accepted as presented.

CARRIED

New Business:

None.

MOTION:

Moved by: Ryan Fisk

THAT:

P.R.A.C. adjourn at 6:30 p.m.

The next meeting is Monday, February 27th at 5:00 p.m. at the Norgan Theatre.

Grace Wilson
Recreation and Facilities Assistant
Parks & Recreation Advisory Committee