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**Via E-mail Only**

**Subject: Town of Minto 2016 Risk Management Official and Municipal Annual Reports**

The Town of Minto is subject to two Source Protection Plans (based on watershed or conservation authority boundaries): Ausable Bayfield Maitland Valley (ABMV – Maitland Valley) Plan and the Saugeen Valley, Grey Sauble, Northern Bruce Peninsula Plan. In 2016, all Source Protection Plans were in effect.

Under Section 81 of the Clean Water Act and Section 65 of O. Reg. 287/07, an annual report must be prepared by a Risk Management Official and submitted to the appropriate Source Protection Authority (Conservation Authority) by February 1, 2017. Under Section 45 of the Clean Water Act, a public body, including a municipality, must comply with monitoring and reporting policies designated by a Source Protection Plan. The attached annual municipal and RMO reports are provided in accordance with above sections of the *Clean Water Act* and the monitoring policies outlined in the effective Source Protection Plans for this municipality. These attached reports have been provided electronically as the report templates are formatted for data management purposes

In 2016, progress continued in the implementation of source protection in the municipality. A brief summary of key aspects of the Risk Management Official Report and Municipal Report are provided below.

In 2016, 49 development review notices were issued per Section 59 of the Clean Water Act within the municipality. Guidance material for applicants and staff was developed County wide including a source protection screening form, instructions to applicants, dedicated page on the website, GIS mapping on Explore Wellington, a business process flow chart and detailed



screening aids. Training was provided by the RMO to planning staff. The County Official Plan was also amended to conform with the five Source Protection Plans in the County.

Threat verification was conducted for 11 industrial, commercial and institutional properties identified as potential significant drinking water threats. Data is still be analyzed to determine what properties are confirmed as significant drinking water threats. Twelve Risk Management Plan are in the process of negotiation for the municipality for existing significant drinking water threat locations, primarily for the handling and / or storage of dense non-aqueous phase liquids.

In 2015 and 2016, 6 of 6 mandatory septic inspections (100%) were completed within the Town. There are 640 septic inspections required County wide. If a septic system is present within well head protection area with a vulnerability score of 10 or within an issues contributing area for nitrates, a septic inspection is required every 5 years. In total, there was 1 remedial action identified in the municipality with 1 requiring minor maintenance (i.e. pump outs or lid replacements). In 2016, Town staff drafted a sewer connection by-law and a separate sewer use by-law. The by-laws are currently in draft form and are planned to be presented to Council in 2017.

Other accomplishments included the update of the County Emergency Management Plan to include source protection, updates to education material (ie fact sheets, website), participation in a number of events including the International Plowing Match and beginning the development of education and outreach programs for a variety of significant drinking water threat activities. The Wellington County municipalities continue to implement source protection under the Wellington Source Water Protection partnership, [www.wellingtonwater.ca](http://www.wellingtonwater.ca)

Further detail can also be found in the County of Wellington municipal report submitted separately. For further information on the attached reports, please contact the undersigned at 519-846-9691 ext 362.

Respectfully submitted,

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Risk Management Official



C.C.

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**Attachments (electronically)**

1. ABMV Municipal Template
2. ABMV RMO Template
3. Saugeen Valley Municipal Template
4. Saugeen Valley RMO Template
5. Maps showing locations of signs (Saugeen only)