



CULTURAL ROUNDTABLE Minutes of March 27, 2017

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The Cultural Roundtable held its regular meeting on Monday March 27, 2017 at the LaunchIt Office. Roundtable members in attendance were Chair Peggy Raftis, Councillor Mary Lou Colwell, Gordon Duff, Megan Raftis and Raïssa Rogers. Members of staff present were Economic Development Manager Belinda Wick-Graham and Economic Development Assistant Taylor Pridham. Councillor Jean Anderson contributed to the meeting via Skype. Regrets were received from Sue Hendrick, Brooke McLean, Caitlin Hall, John Cox and Andrew Gowan.

Peggy Raftis welcomed everyone and opened the meeting at 6:02 p.m.

The Committee reviewed the previous meeting minutes.

MOTION

Moved By: Megan Raftis

Seconded By: Raïssa Rogers

THAT The Cultural Roundtable approve the minutes of the February 27, 2017 meeting.

CARRIED

The Committee reviewed the Minto Youth Action Council Meeting minutes from March 1 and March 15 that had been emailed prior to the meeting. These minutes are attached as Schedule "A". Megan reported that 6 out of the 9 members of MYAC attended Council as a delegation on Tuesday March 21, 2017. She shared that the youth presented very well and that the next meetings would be taking place on Wednesday April 1 and 19, 2017. Taylor announced that Deputy Mayor Ron Faulkner would be attending the meeting on April 19 to discuss the trails and several projects that he had in mind for MYAC. She also mentioned that CELP members would be attending a meeting as well. Pridham also shared that there would be a joint YAC meeting with Mapleton and Wellington North at Harry Stones on April 11, 2017 to meet and plan a breakout session for the Northern Wellington Youth Connections event on May 4, 2017 in Mount Forest. Wick-Graham added that the event was open to all 10th grade students at Norwell and Wellington-Heights, as well as the YAC members, to help discover what youth need, want and wish to see in Northern Wellington.

MOTION

Moved By: Mary Lou Colwell

Seconded By: Megan Raftis

THAT The Cultural Roundtable approve the Minto Youth Action Council minutes from the March 1 and March 15, 2017 meetings.

CARRIED

The Committee reviewed the Railway Heritage Museum Meeting minutes from March 1, 2017 that had been emailed prior to the meeting. These minutes are attached as Schedule "B". Wick-Graham reported that the shelving from the County had been delivered to the museum, painting of the research room would be taking place within the next couple weeks, and that the Committee is working on the Handcar Races schedule. She shared that they were still waiting on



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the student grant for the summer. Wick-Graham shared that she had received a positive letter from the Komoka Railway Museum about potentially having a Palmerston Railway Museum bench and several other artifacts returned to Palmerston.

MOTION

Moved By: Megan Raftis

Seconded By: Raïssa Rogers

THAT The Cultural Roundtable approve the Railway Heritage Museum Meeting minutes of the March 1, 2017 meeting.

CARRIED

Gordon reported on the latest SPARC progress consisting of planning a subsequent meeting with 14 people (10 being from Minto). He informed the Committee that the meeting would be taking place at Launch It on either Monday April 10 or Wednesday April 12, 2017, from 7:00 pm – 9:00 pm. Gordon shared the plans to rotate the locations of future SPARC hub meetings to accommodate attendees in the broad area. He added that he had received the February 25th meeting notes from Michael Clipperton and that he would work towards gathering notes from the last session within the groups. Gordon also added that the SPARC website had been upgraded.

Wick-Graham reminded the Committee of the Cultural Enhancement grant change from \$2,500 to \$3,500, resulting in the new maximum grant be \$1000. She noted that the application would have to be Canada 150th related in order to qualify. Wick-Graham announced that there were two grant application forms received to date. She reviewed the first application by Crossroads Life Church and shared that they plan to include local artists displaying their canvas paintings celebrating Canada, musical entertainment by local Canadian performers, readings of poems/stories commemorating Canada 150th, as well as video footage of the Town of Minto and surrounding communities emphasizing Canada's 150th to their annual Canada Day Celebration. She added that Crossroads Life Church was asking for \$1,000 towards the \$1,750 cost of the enhancement.

Wick-Graham reviewed the second application, by The Palmerston Lions Club, and shared that they plan to add live Canadian music by the band Swan Creek as an enhancement to their annual Splash Bash taking place on Canada Day this year. She added that The Palmerston Lions Club was asking for \$500 towards the \$700 cost of the enhancement.

MOTION

Moved By: Megan Raftis

Seconded By: Raïssa Rogers

THAT The Cultural Roundtable approves the Cultural Enhancement Grants of \$1,000.00 to Crossroads Life Church and \$500.00 to the Palmerston Lions Club.

CARRIED



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Wick-Graham mentioned that she had spoke to representatives from the Clifford Truck Show about the grant, but they were still thinking about how they could enhance their event. Raissa pointed out that there would still be \$2,000.00 left for grants in 2017. Wick-Graham added that she had asked if the groups could promote the Cultural Roundtable in their advertising for the event.

Wick-Graham revisited the idea of a Culture Crawl that had been discussed at the meeting prior. She reminded the Committee that it would be a free, self-guided tour and that they would look into creating passports and an Eventbrite account for the event. Wick-Graham also shared that Brooke McLean had been in contact with the Wellington County Local Immigration Partnership and that we would be inviting them to our next meeting. She also said that the Committee should make a list of possible venues for the event before the next meeting. Peggy reminded the Committee of the group meeting at the Harriston Library on May 11, 2017 and that it could be a good opportunity to get the groups engaged with Culture Days. Wick-Graham added that the Committee would also have a bit of a budget to spend to support groups in adding programming or securing local food for the event. She also shared that Raïssa Rogers had been interested in looking into having paranormal activity investigated and that it could be a good event for Culture Days. Peggy Raftis said that she would send the contact information from the paranormal investigators to Rogers for this event.

Pridham presented the slideshow for the Cultural Roundtable to present to community groups. Wick-Graham explained each of the slides to the Committee. She also noted that the meeting on May 11, 2017 would take place from 6:30 pm – 7:30 pm with something discussing Culture Days afterwards. Wick-Graham also noted that the Committee would need to send out invitations to the groups and order food. Jean Anderson suggested doing a social media call-out and placing an ad in the back page of the Rural Route as well to attract artists to attend. Megan Raftis suggested indicating that they can also pass the information along to others on the invitations. Pridham offered to create the invitations. Peggy Raftis also suggested promoting Butter Tarts & Buggies by bringing the banner, brochures and butter tarts for a snack.

Wick-Graham informed the Committee that the Culture Grows Here Summit would be taking place in Midland on May 24th and 25th. She said that there is a small budget (\$800) set aside for this and that she would send the website link to the Committee to access more details. She reminded the Committee that the early bird registration would take place on April 13, 2017.

Roundtable:

Gordon announced that a Canada ON Screen world be taking place as a licensed event at the Norgan. He also reported that there would be one more film for this season's Film Circuit, "Manchester by the Sea" in May. Gordon reminded the Committee that the next Basement Café



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would be on May 13, 2017 with Lyndon John X. He also encouraged the Committee to visit the current Glass Show by Kathryn Thompson at the Art Gallery as it was one of the best exhibits yet with 8 pieces sold the first day.

Raiïssa Rogers shared that she had been in contact with the Harriston Legion about a movie showing for Canada ON Screen and that she was waiting on their response. She also shared that a WOWSA event would be taking place in June playing "One Red Lipstick". Rogers reported that there were still movies playing weekly with more viewers attending. Wick-Graham mentioned that Rogers had come up with the idea of having local artists paint Ice Cream Cones and place them around the downtown as a tourist attraction with a connection to York Ice Cream and the Harriston Packers Reunion to take place in 2018.

Megan reported that Youth Theatre Auditions would be taking place on May 15, 2017.

Peggy Raftis reported that the play "Second Time Around", directed by John Hogg with eight cast members, would be playing on the last weekend of April. She also announced that the Mud Men would be having their performance at the Theatre on May 26, 2017. Peggy Raftis also shared that the Minto Dance Recital would be taking place on June 9, 10 and 11, 2017.

Jean Anderson reminded the Committee of the Horticultural Society's 16th Annual Garden Festival that would be taking place on June 3, 2017. She noted that the cost of a membership would be \$10 per person or \$15 per couple and would be much appreciated as a certain number is needed to maintain their grant. Anderson shared that since it would be the Horticultural Society's 65th anniversary and Canada's 150th, they would be having nominations to recognize local community members' gardens. She also noted that Communities in Bloom judging would be taking place on July 16, 17 and 18 2017. Wick-Graham added that the Horticultural Society's would be decorating the entrance signs in each community with red, black, white and yellow flowers for Canada 150 and Clifford Homecoming. She also informed the Committee that they would be designing larger community group signs for each town in Harriston and Palmerston based on feedback in Clifford and that they were working with a landscape architect to do so.

Adjournment at 7:16 pm

Next Meeting:
April 24, 2017
6:00p.m.
Minto Council Chambers

Taylor Pridham
Economic Development Assistant



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Schedule "A"
Minto Youth Action Council
Meeting Minutes
Wednesday, March 1st, 2017
5:00-6:30pm Launchlt

The Minto Youth Action Council held its ninth meeting on Wednesday, March 1st, 2017 at Launchlt Minto. Council members present for the meeting include Lola Brown, Tyler Bernier, Charlotte Hale, Sabrina Smallegange, Caitlyn Aasman, and Sammy Wilson. Adult Allies present were Grace Wilson, Megan Raftis and Gabby Ieropoli.

Don Senek of the Clifford Homecoming Committee was also present as a guest.

Council members introduced themselves to our guest, Don and we discussed the Outdoor Movie Night proposal. Don explained that there are quite a number of events planned for the Clifford Homecoming weekend and that an outdoor movie might be difficult to host due to the number of other outdoor entertainment venues. He did suggest that it would be helpful for MYAC to help with the planning of the Teen Dance scheduled for the Saturday night: 6-8pm for younger kids and 8-11pm for 13-18 year olds. MYAC members agreed to help with the Teen Dance.

After Don left, MYAC members decided that they would host the outdoor movie night at a different time in the summer. Tyler has looked into screens and the cheapest available is located in Kitchener. Gabby informed MYAC that she has reached out to a community member who has all of the equipment required and that he is willing to bring this to the event. MYAC members agreed to pursue the community member's offer over paying for the equipment from a company.

MYAC members also discussed that it would be a good idea for us all to go to Clifford to explore potential venues for the Outdoor Movie Night.

Next, we talked about the dance taking place on Friday, May 5th. It was decided that we will hold it from 7-10pm at the Harriston Arena. The theme will be Neon Colour/Glow in the Dark. We will get black lights and glow sticks as part of the decorations. We debated about the food, but all decided we would like to offer an ice cream sundae bar.

Taylor to see if DJ Darren English is available.

Gabby showed everyone the MYAC challenge she and Taylor created. Gabby asked for prize suggestions. It was decided that we would prefer to forego prizes and plan a group bonding experience instead. Some suggestions for the bonding experience include: Escape Room, Nature Retreat with NO electronics, Spa Day, and Laser Quest.



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In our discussion on giveaways, the most preferred items include: pens, notepads, reusable water bottles and sunglasses. We also discussed various swag items for MYAC members; no consensus was reached, but everyone agreed it would be best to have options and each member can choose the item they prefer (to show our diversity). The top swag items include: baseball hats and t-shirts.

At the end of the meeting we decided it would be a good idea to discuss our budget for the year at the next meeting.



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Minto Youth Action Council
March 15th, 2017 Meeting Minutes
5:00-6:30pm LaunchIt Minto

The Minto Youth Action Council held its tenth meeting on Wednesday, March 15th, 2017 from 5-6:30pm at LaunchIt Minto. Council members present for the meeting include Tyler Bernier, Charlotte Hale, Sabrina Smallegange, Caitlyn Aasman, and Erin Raftis. Adult Allies present were Grace Wilson, Megan Raftis and Gabby Ieropoli.

We divided into our sub-committees and worked on developing a budget and planning for our projects.

Updates from the sub-committee working on youth workshops and amazing race:

- Amazing Race
 - Date: The Amazing Race will take place in conjunction with the Harriston Street Party on August 12, 2017
 - Potential time frame of 12-2pm: Registration from 12-12:30pm, race starts at 12:30pm, hand out prizes from 1-2pm (based on when participants finish)
 - Possible locations for clues: henna station, cenotaph, pool, tennis courts, gazebo, Crown Theatre, library, conservation park
 - Prizes: the top 3 participating teams will win a prize; these may consist of Norgan or Crown gift packs, Minto Bucks, pass to Escape Room, and gift card for ice cream at Cedar Rail
 - Advertising: ads for street party, social media, newspapers, posters around town, poster in Youth Play program, promotions at Clifford Homecoming and Canada Day events, Farmer's Market
- Youth Workshops
 - We would like to hold 2 workshops before the summer: one fun and one more serious
 - Topics could include: resume/interview skills, mental health, arts/creative (encaustic art, pastels, sketching)
 - Erin to speak to Interact about if MYAC can partner on their mental health week events
- Gabby to email sub-committee to seek input as 2 members were not present for the meeting
- Will determine budget once majority of members are in attendance

Updates from the sub-committee working on the dance and outdoor movie night:



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- Dance
 - Date: May 5
 - Confirmation received from DJ Darren
 - Theme: Neon
 - Decorations: glow sticks, neon balloons, neon paint
 - Food: pizza, pop, sundae bar
 - Door prizes: Norgan passes, Tim Hortons gift card, gift cards
 - Advertising: school announcements, posters, newspapers, radio interview
 - Budget: \$50-\$100 for decorations, \$250 for DJ, \$50 for door prizes, \$100 for food
 - Roles: Grace- food; Caitlyn, Sammy, Charlotte- door prizes and decoration; Announcements- Caitlyn and Tyler; Poster- Sabrina
- Outdoor Movie Night
 - Date: July 29th, 2017
 - Location: Clifford Rotary Park
 - Movie options: Family friendly- G to PG
 - Supplies: screen and equipment
 - Food: popcorn, pop, water
 - Advertising: social media, radio, newspapers, posters
 - Budget: \$250 for movie rights and \$200 for food

We then came together as a larger group to discuss our delegation to Council on March 21st. Erin agreed to make the PowerPoint more visually appealing. Caitlyn and Erin agreed to update the slides for each of the subcommittees they are involved with. Everyone agreed to determine if they can make it to the Council meeting.



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Schedule "B"

Minutes of March 1, 2017
Palmerston Railway Heritage Museum Minutes
CNRA Clubhouse 1:00 pm

Present: Mayor/Chair George Bridge, Bob McEachern, Hailey Johnston, Delanie Toner, Susan Welsh and Andrew Gowan. Members of staff present were Manager of Economic Development Belinda Wick-Graham, Economic Development Assistant Taylor Pridham and Facilities Manager Al Carr. Regrets were received from Chad Martin and Wayne Martin.

Mayor George Bridge opened the meeting at 1:00 p.m. and welcomed those in attendance.

Those in attendance reviewed the previous minutes.

Motion

Moved By: Andrew Gowan and Seconded By: Bob McEachern

THAT The Palmerston Railway Heritage Museum Committee approve the minutes of the January 18, 2016 meeting.

CARRIED

Bob shared that he and Janice from the County had been looking into digitization at the museum. He suggested that it would be a good idea to look into having four volunteers to help: two in the morning and another two in the afternoon, since it is a tedious process. Bob said that he would speak with Belinda to look into finding volunteers.

Wick-Graham read Chad Martin's email regarding the shelving. She shared that Chad expected to have the shelving ready by the end of March.

Bob McEachern informed the Committee that he had discovered the past colour of the tin was a shade of light green. He said that if the Committee wanted to stick with the original look of the station, he would suggest painting the entire museum. Wick-Graham read Janice Hindley's email regarding the paint and shared that Janice suggested picking a paint colour from the Benjamin Moore Heritage Line. Hailey added that this line of paint would be very good quality and that the Benjamin Moore staff would be very helpful in deciding on a colour that would work well with the space. The Committee agreed that they were okay with an off-white paint colour to compliment the new shelving. Al shared that he had received a quote from commercial painters and that it would cost approximately \$2000.00. Chair/Mayor Bridge asked Belinda to look into paint colours and then once the room is painted, they would move the shelves in and gather to put Carl Hommuth's books on the shelves.



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Wick-Graham informed the Committee that the University of Guelph students are unable to help with the landscape plan; however, Stemski-Kelly & Associates were willing to provide an intern for the same cost of \$500.00. She shared that the intern would start in May and that they would plan an on-site meeting to look into landscape options. Al Carr added that it would be good to notify Dan McMullen of that meeting since he could provide valuable input.

The Committee reviewed the 2017 Budget attached as Schedule "A". Wick-Graham updated the Committee that she placed an order for a desktop computer for the research room and a laptop for the summer students to use.

Al Carr informed the Committee that he had been in contact with a Mennonite man from St Jacob's who could work on fixing the handcar wheels; in addition, he proposed that perhaps rather than fixing the wheels, the Committee would be okay with contacting Andy Pridham to see if he could make new wheels. The Committee agreed with this idea. Taylor said that she could get in contact with him and keep Al in the loop.

Wick-Graham referred to the letter to the Komoka Railway Museum, attached as Schedule "B", which expressed interest in acquiring one of the CN Palmerston Station benches of which they have possession. She said it would be signed by the Mayor and would then be sent off to Komoka along with a follow-up email. Al mentioned that he was going to look into more pricing for the window filters. Wick-Graham informed the Committee that Bob and Recreation Manager Matt Lubbers had sent off the summer student grant application and that they are now waiting to hear.

Mayor/Chair Bridge updated the Committee on the progress of the Handcar Races Committee. He shared that they are looking into entertainment, marketing/promotions, and that they are currently working on a brochure. He also added that the funding and sponsorship was coming along nicely thus far and that they are on track to meet their goal. Wick-Graham added that she had been contacted by Libro in Listowel saying that they would like to provide funding towards some Handcar Races-related events. She noted that she would contact Libro again to confirm the details of what they would like to do. Wick-Graham also shared that it could be a good idea to contact the Carry-On Women's Institute about hosting a breakfast at the Farmers' Market in the morning, since the Legion would no longer be able to host a breakfast that day. Delanie notified the Committee that the McLaughlin Car Show would be taking place the same day as the Handcar Races which could affect attendance. Mayor/Chair Bridge said that he would contact John and look into the issue further. Wick-Graham added that registration forms are almost complete and that they were still looking for a few more sponsors and entertainers.

In other business, Delanie informed the Committee that the Norgan will be celebrating their 70th anniversary in 2017 and that they were in the process of planning an event for Saturday August 19th.



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She added that the celebration would consist of a 30 cent movie ticket to the showing of Carnival in Costa Rica at 8:00 pm (the first Norgan movie ever played) as well as a slideshow, a story contest, memorabilia in the Railway Museum and a BBQ in the Lions Park. Mayor/Chair Bridge expressed that this would be a great celebration for Palmerston and a great way to tie in the Norgan, Museum and Lions Park. He shared that at the Hockey Hall of Fame exhibit at the County Museum there were green screens which were a big hit with the children and families. Hailey noted that the Palmerston Library has access to a green screen and that they could do railway-themed background images. She also noted that created the photos with a frame stating the event and museum website would be great in terms of promotions and gaining social media attention.

Next Meeting: April 5, 2017 at 1:00 pm at the Heritage Railway Museum.

Taylor Pridham
Economic Development Assistant



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Schedule "A"

2017 TRAIN MUSEUM CAPITAL WORK

Wheels for Wagon	\$3,000
Benches	\$5,000
UV Filters	\$4,000
Misc. (computer, laptop)	\$1,000
Tin Restoration/Paint	\$3,000
Shelving/Office Furniture	\$5,000
Kids Handcars & Lights	\$1,000
Marketing/Business Plan	<u>\$5,000</u>
	<u>\$27,000</u>

Schedule "B"

February 27, 2017

Komoka Railway Museum
131 Queen St.
Komoka, ON N0L 1R0

To Whom It May Concern,

The Town of Minto is proud to be the home of the Palmerston Railway Heritage Museum. Over the past year we have been working hard with community volunteers to revitalize the Museum space by clearing out all non-railway items, creating professional display boards and digitized image displays, sourcing new mannequins, refurbishing rolling stock and this season creating a research room.

While reading your November 2016 newsletter we came across a paragraph about a "newly arrived 1880's era bench...these benches were from the CN Palmerston Station". One of the projects that we had on our action plan is to have replica benches built for the station. After seeing this we were wondering if you might be interested in having a discussion about the possibility of us acquiring one of these CN Palmerston Station benches to provide a more authentic exhibit at our Museum.