

Board of Directors Meeting #1/17

January 25, 2017

**DIRECTORS PRESENT:**

Art Versteeg, Jim Campbell, Deb Shewfelt, Wilf Gamble,  
Roger Watt, Paul Gowing, Bob Burtenshaw, David Blaney

**ABSENT WITH REGRETS:**

Alison Lobb

**ABSENT:**

Matt Duncan, David Turton

**STAFF PRESENT:**

Phil Beard, General Manager/Secretary-Treasurer  
Danielle Livingston, Admin/Financial Services Coordinator  
Geoff King, Stewardship Services Coordinator  
Jayne Thompson, Communications Coordinator

**1. Call to Order**

Chair Art Versteeg called the meeting to order at 7:00 pm giving a special welcome to Director David Blaney who is replacing Huron East representative Alvin McLellan.

Art continued with some announcements first asking Directors to review and sign the MVCA code of conduct agreement following the revisions made to the Board Manual at the December meeting and then with the news of Stephen Jackson's upcoming return to work next week.

**2. Declaration of Pecuniary Interest**

There were no pecuniary interests at this time.

**3. Minutes**

The minutes from the Board of Directors meeting #12/16 held on December 21, 2016 have been circulated to the Directors for their information and approval. The Directors agreed with the minutes and the following motion was made.



**Motion FA #1/17**

**Moved by: Deb Shewfelt**

**Seconded by: Jim Campbell**

**THAT** the minutes from the Board of Directors meeting #12/16 held on December 21, 2016 be approved.

(carried)

**4. Business Out of the Minutes**

a) 2017 Work Plan/Budget Information Package: **Report #1/17** (attached)

The Board provides information to our member municipalities annually about the MVCA work plan, budget, levy schedule and annual update.

At the December meeting the Board asked staff to prepare a package to be reviewed at the January meeting. This package presented includes 2 separate letters from the Chair to address those municipalities who were visited and those not by the MVCA in 2016 along with the MVCA newsletter and 2016-2018 work plan municipal update report.

The Director's reviewed and commented that both letters should convey the same message regarding the Board's focus. Following discussion about what information that the MVCA will provide in 2017 to our member municipalities, this motion was made.

**Motion FA #2/17**

**Moved by: Roger Watt**

**Seconded by: Bob Burtenshaw**

**THAT** the 2017 municipal information package presented be approved to be forwarded to member municipalities with the revision specified.

(carried)

b) Board Evaluation: **Report #2/17** (attached)

At the December meeting held on December 21, 2016, the Board passed this motion.

***THAT Strive be retained to perform an evaluation of the Board in 2017.***

GM/ST Phil Beard presented this report to gain direction from the Board on how to proceed with the evaluation process.

The Director's discussed the role and level of participation that the GM/ST and Strive will have in the evaluation. The Board determined that they will not require a debriefing from staff from Strive. The Board thought that the debriefing could be conducted by the GM/ST. The following

motion was presented.

**Motion FA #3/17**

**Moved by: Roger Watt**

**Seconded by: Paul Gowing**

**THAT** the GM/ST be part of the Board evaluation process; **AND THAT** the GM/ST review the debriefing report provided by Strive with the Board prior to the May 17th Board meeting.

(carried)

**5. Business Requiring Direction/Decision**

a) 2016 Year End Work Plan Report: **Report #3/17** (attached)

This report outlines the progress made on the activities and projects in the 2016 work plan.

The Director's acknowledged how much work has been completed over the past year and the value that the impressive report has in conveying the extent of the authority's accomplishments.

The Board provided feedback to staff to highlight the work completed and progress made in the Middle Maitland, Garvey Glenn, tree planting initiatives, and at the FRCA at the Annual General Meeting and made the following motion.

**Motion FA #4/17**

**Moved by: Deb Shewfelt**

**Seconded by: Bob Burtenshaw**

**THAT Report #3/17** be received as presented; **AND THAT** the work plan summary report be circulated electronically to member municipalities; **AND FURTHER THAT** the 2016 activities identified by the Board be highlighted in a presentation at the Annual General Meeting.

(carried)

b) 2016 Year End Revenue/Expenditure Report (Unaudited): **Report #4/17** (attached)

The 2016 Year End Budget Update report compares the 2016 revenue and expenditures to the operating and capital budgets outlining the rationale for any surplus/ deficit balances.

Following the review of this financial analysis, the Director's made the following motion.

**Motion FA #5/17**

**Moved by: Deb Shewfelt**

**Seconded by: Paul Gowing**

**THAT** all year end surpluses and deficits be directed to the appropriate accumulated surpluses; **AND THAT** all deferred revenue be directed to the appropriate project identified in the draft 2017 budget.

(carried)

d) Alternative Land Use Services Update: **Report #5/17** (attached)

This report from Stewardship Coordinator Geoff King provides information and invites discussion on the Alternative Land Use Services (ALUS) program, currently operating in PEI and several communities across Canada. Geoff reviewed the reasons behind Huron County's decision to not support the development of an ALUS Pilot in the County of Huron. Their rationale was supported by other stakeholders including MVCA's stewardship staff who were involved in the review. The program promotes the provision of environmental goods and services through incentives and encourages farmers to restore flood plain, river valley and wetland areas in order to improve water quality, increase forest cover and to restore wetlands, all valued interests of MVCA. Staff outlined how PEI's ALUS program works and it's similarity to the way that the Huron Clean Water Project is setup.

ALUS Canada is making a presentation to Huron County Council on February 15, 2017 to encourage the County of Huron to reconsider their decision. MVCA staff are meeting with ALUS Canada in Listowel on February 1, 2017 to discuss the potential for developing an ALUS Project in North Perth.

Following discussion, the following motion was made.

**Motion FA #6/17**

**Moved by: Deb Shewfelt**

**Seconded by: Bob Burtenshaw**

**THAT** staff attend the presentation that ALUS is making to the County of Huron; **AND THAT** MVCA express their concerns regarding the design of the current program by providing feedback to ALUS in writing and at the meeting being held at the Municipality of North Perth on February 1, 2017; **AND FURTHER THAT** staff provide a report to the Board on the outcomes of both meetings at the March 15th Board meeting.

(carried)

e) 2nd Call for Declarations for Chair/Vice/Second Vice for 2016: **Report #6/17** (attached)

At the December meeting, there was a first call for candidates to express their interest in the 2017 positions for Chair, Vice-Chair and Second-Vice. Tonight at the January meeting, Phil Beard GM/ST presented an opportunity with this report for a second call for declarations for these same positions. Jim Campbell, indicated his interest to run for Chair of the MVCA for 2017, Deb Shewfelt indicated his interest in running for 2<sup>nd</sup> Vice Chair for 2017. Art Versteeg indicated his willingness to run for Vice Chair, if no other candidates come forward.

f) Draft Agenda 2017 Annual Meeting: **Report #7/17** (attached)

The MVCA Annual Meeting will be held at the Township of North Huron on Wednesday, February 15, 2017 beginning at 7:00 pm in Council Chambers in Wingham.

A draft agenda for the annual meeting was circulated to the Directors for review and comment.

g) 2017 Board Meeting Schedule/Business: **Report #8/17** (attached)

This report was presented by Phil Beard, GM/ST to discuss and finalize the 2017 Board meeting schedule and review the 2017 business items.

The purchase of a corporate vehicle and the future of the authority's two mill buildings are expected additional items for the Board to deal with in 2017 however the timing is unknown at this time and therefore not included in the schedule. The following motion was made.

**Motion FA #7/17**

**Moved by: Wilf Gamble**

**Seconded by: Paul Gowing**

**THAT** the proposed meeting schedule for 2017 be adopted as outlined in Report #8/17.

**(carried)**

h) Sun Life Pension Plan Windup: **Report #9/17** (attached)

This report was presented to the Board to gain direction on the Sun Life Pension Plan. There are no longer any active staff members in the Sun Life Pension Plan as all members have joined the OMERS pension plan. The following motion was made:

**Motion FA #8/17**

**Moved by: Roger Watt**

**Seconded by: Wilf Gamble**

**THAT** MVCA formally advise Sun Life that MVCA would like to end their Pension Plan, Ontario Pension Registration Number 0923359 as of December 31, 2016.

**(carried)**

**6. Consent Agenda**

The following items were circulated to the Board of Directors for their information.

The following motion was made.

a) Revenue/Expenditure Report - December: **Report #10/17** (attached)

b) Agreements signed: **Report #11/17** (attached)

c) Correspondence: For Directors' Information

i) Letters from the following Municipalities: Re: appointment of Director for 2017:

Municipality of Huron East

Municipality of Central Huron

Town of Goderich

Township of Wellington North

Township of Ashfield-Colborne-Wawanosh

**Motion FA #9/17**

**Moved by: Deb Shewfelt**

**Seconded by: Bob Burtenshaw**

**THAT** reports #10/17 through #11/17 along with their respective recommended motions and correspondence as outlined in the Consent Agenda be accepted as presented.

(carried)

**7. Review of Meeting Objectives/Follow-up Actions/Next meeting: February 15, 2017 at the Townhsip of North Huron**

The next meeting is the AGM and is being held in Council Chambers at the Township of North Huron in Wingham at 7:00 pm on February 15, 2017.

Chair Art Versteeg reviewed the meeting objective and declared all have been met.

**8. Adjournment**

The meeting adjourned at 7:53 pm with this motion.

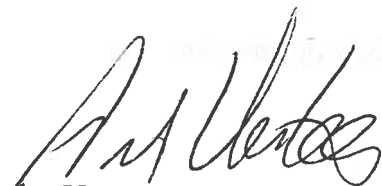
**Motion FA #10/17**

**Moved by: Roger Watt**

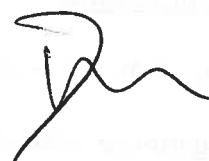
**Seconded by: Paul Gowing**

**THAT** the meeting be adjourned.

(carried)



Art Versteeg  
Chair



Danielle Livingston  
Administrative/Financial  
Services Coordinator