

Minutes of Parks & Recreation Advisory Committee Meeting
Meeting Date: Monday, March 27th, 2017
Meeting Location: Harriston Arena

Present: Councillor Ron Elliott, Bob McEachern,
Councillor Dave Turton, Bill Raynard,
Geoff Gunson, Ryan Fisk

Staff Present: Matthew Lubbers, Recreation Services Manager
Grace Wilson, Recreation and Facilities Assistant

Regrets: Allan Carr, Recreation Facilities Manager
Dorothy Grotenhuis

Councillor Elliott called the meeting to order at 5:00 p.m.

Review of Minutes:

P.R.A.C. minutes from February 27th, 2017 minutes were reviewed.

MOTION:

Moved by: Bob McEachern and Seconded by: Councillor Dave Turton

THAT:

The P.R.A.C. minutes of February 27th, 2017 be approved as circulated.

CARRIED

Council Follow-Up:

The minutes from the February 27th, 2017 meeting, the Sports Field Allocation Policy, the revised Municipal Alcohol Policy and updated facility rental documents, were reviewed and accepted by Council.

Services Manager's Reports:

Council Recognition Night

Services Manager Lubbers reported that the Mount Forest Patriots won their league title are Pollock Division Champions for the first time in 21 years. Five members of the team, two coaches and three players, are residents of Minto. P.R.A.C. recommended that the five members be recognized on April 18th.

Program Progress Report

Services Manager Lubbers reported that the Try It Sports program begins in Clifford on March 28th with 20 kids signed up. Bill Raynard and Mike Wilson will once again assist with coaching. The ball hockey league begins on April 6th, the current roster has 9 teams but that is expected to grow in the next couple days. The Minto Optimist Club will once again run a tournament at the end of the 6 week program. Grassroots Basketball starts up on April 11th. The roster currently has 11 kids and Aaron Bridge and Vince Tkaczuk will coach.

Adventure Camp

The March Break program ran well. The kids took a trip to the Wingham indoor pool on Tuesday, the Norgan Theatre on Thursday and the Libraries on Friday. This summer, Adventure Camp staff will continue to work with the local libraries to utilize their technology labs and free programs.

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Aquatics

The new aquatics schedule was presented in the Town of Minto Community Guide and at mass registration with no negative feedback. This year between both pools there will be 8 full time staff and 3 part time staff. The new schedule is designed to accommodate staffing numbers and better organize private lessons and public swims.

Terms of Reference

Service Manager Lubbers reported that changes could be considered to the P.R.A.C. Terms of Reference. Changes include tweaking:

- 3.0- reviewing facility donation requests over \$500 that are not on the pre-approved list
- 6.1- in November the draft operating budget agenda package will be emailed to P.R.A.C.
- Appendix A - updating the members of P.R.A.C. and their terms

Volunteer Appreciation

On April 26, the Town of Minto Council will hold their 9th Annual Volunteer Appreciation Dinner in Clifford. This year special guest Reva Cooper will do a presentation on volunteer recruitment and retention. All members of P.R.A.C. are encouraged to attend.

Facilities Manager's Report:

Service Manager Lubbers reported that the ice is out in both Clifford and Harriston. Fire Chief Chris Harrow will be working with Facilities Manager Allan Carr in the coming weeks to add more CO detectors to the facilities.

Staffing Plan:

In June 2017, Recreation and Facilities Assistant Grace Wilson will be taking a 9-12 month maternity leave. Services Manager Lubbers and Facilities Manager Carr posted the position internally and interviewed applicants. The temporary position was offered to and accepted by Palmerston Lead Hand Greg Mallett.

New Business:

P.R.A.C. member Bob McEachern requested more information regarding the Norgan Theatre Boards Plans for any annual surpluses now that the debt is paid off. Services Manager Lubbers assured McEachern that the Norgan profits go into a separate reserve account to be put towards future capital work at the theatre. The Norgan Theatre Board is currently in the process of compiling a list of possible projects.

P.R.A.C. member Bill Raynard inquired if Services Manager Lubbers could look into whether or not members of the community would be interested in a drop-in adult co-ed hockey night.

P.R.A.C. member Ryan Fisk inquired if the Town of Minto could do an inquest on how many youth go out of town for hard ball and also if members of the community would be interested in starting up a hard ball program if the town was able to facilitate it.

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Several members of P.R.A.C. expressed interest in the idea of putting up names of local residents in all three arenas who excelled athletically and went on to play at a high level. Services Manager Lubbers suggested utilizing technology to showcase the names. Services Manager Lubbers will look into the recognition ideas further.

MOTION:

Moved by: Geoff Gunson

THAT:

P.R.A.C. adjourn at 6:15 p.m.

The next meeting is Monday, April 24th at 5:00 p.m. at the Drew Hall.

Grace Wilson
Recreation and Facilities Assistant
Parks & Recreation Advisory Committee