



**TO:** Mayor Bridge and Members of Council  
**FROM:** Mike McIsaac, Road & Drainage Foreman  
**DATE:** April 12, 2017  
**SUBJECT:** RFQ Results for a Pickup Truck

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**STRATEGIC PLAN:**

5.7 Adopt and maintain fair and transparent procurement policies and by-laws to ensure the Town receives competitive pricing on tenders and proposals, and that local business has equal opportunity to submit bids.

**BACKGROUND**

Request for quotes for one new 2017 2500 Series 4X4 Cab and Chassis (replacing the 2005 Ford 150 2WD from the Recreation Department, shown below) closed Wednesday April 12, 2017. This new vehicle will be used in the wastewater department. The current 2013 Ford 250 will be transferred to the Facilities Department. The Facilities Department 2005 Ford 150 will be traded in for the new vehicle.



The new truck will be equipped with the necessary safety equipment, tools and accessories such as box lining and under body oiling to prolong the life expectancy of the vehicles. The transfer of the 250 series truck gives them an eight year upgrade and a larger eight foot box. The harness and plow from the 2013 can be transferred to the new 2017 vehicle as it

is needed in the wastewater division to access lagoons and maintain plant driveways in winter. Facilities will not use the vehicle for plowing.

**COMMENTS**

One quote was received from Leslie Motors of Harriston for the following amounts:

<b>RFQ#</b>	<b>Vehicle Type</b>	<b>Base Amount</b>	<b>Trade in Value</b>
2017-01	2017 F250 4X4	\$31,704.00	\$300.00

HST is not included in these prices. Accessories such as lighting, box liner, tool box are not included in the bid price, which typically add about \$5,000 to the above price. The Town is very pleased with this excellent pricing.

**FINANCIAL IMPLICATIONS**

The replacement vehicle is within the 2017 Capital budgeted figure of \$45,000. This vehicle is 12 years old and under the approved replacement plan the target is after five to seven years.

**RECOMMENDATION**

THAT Council of the Town of Minto receives the April 12, 2017 report regarding RFQ 2017-01 for a Pickup truck from the Roads and Drainage Foreman and approves the purchase of the new vehicle from Leslie Motors, Harriston at a price of \$31,704 plus HST and accessories.

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Mike McIsaac  
Roads Foreman