

**Board of Directors Meeting #3/17**

**March 15, 2017**

**DIRECTORS PRESENT:** Jim Campbell, Deb Shewfelt, Art Versteeg, Wilf Gamble, Alison Lobb, Matt Duncan, Roger Watt, Paul Gowing, Bob Burtenshaw, David Turton, David Blaney

**STAFF PRESENT:** Phil Beard, General Manager/Secretary-Treasurer  
Erica Magee, Administrative Assistant  
Stewart Lockie, Conservation Areas Coordinator  
Geoff King, Stewardship Services Coordinator  
Erin Dolmage, Community Education Technician  
Jeffrey King, GIS/IT Technician  
Dave Nuhn, Field Services Technician

**COMMUNITY ATTENDEES:** Paul Seebach, Auditor of Vodden Bender & Seebach

**1. Call to Order**

Jim Campbell called the meeting to order at 7:00 pm and welcomed everyone.

**2. Declaration of Pecuniary Interest**

There were no pecuniary interests at this time

**3. Staff Service Awards**

Jim Campbell, Chair congratulated and thanked the following staff for their years of dedication and employment by presenting them with service awards and outlining the history of their individual roles with the Maitland Valley Conservation Authority.

Erin Dolmage, Community Education Technician: 10 years

Dave Nuhn, Field Services Technician: years

Jeffrey King, GIS/IT Technician: 10 years

Geoff King, Stewardship Services Coordinator: 30 years



#### **4. Minutes**

The minutes from the last Board of Director's meeting as well as the Annual Meeting have been circulated to the Director's for their information and approval. The Director's agreed with the minutes and the following motion was made.

#### **Motion FA #21/17**

**Moved by: Wilf Gamble**

**Seconded by: David Turton**

**THAT** the minutes from the Board of Director's meeting #1/17 held on January 25, 2017 and the Annual Meeting #2/17 held on February 15, 2017 be approved.

**(carried)**

#### **5. Business Out of the Minutes**

##### **i) Alternative Land Use Services: North Perth/County of Huron: Report #12/17**

At the January meeting, the Board made this motion.

THAT staff attend the presentation that ALUS is making to the County of Huron; AND THAT MVCA express their concerns regarding the design of the current program by providing feedback to ALUS in writing and at the meeting being held at the Municipality of North Perth on February 1, 2017; AND FURTHER THAT staff provide a report to the Board on the outcomes of both meetings at the March 15th Board meeting.

Report #12/17 provides an update to the Directors on the outcomes from meetings attended and asks for further direction on the ALUS Canada program from the Board.

This motion followed.

#### **Motion FA #22/17**

**Moved by: David Blaney**

**Seconded by: Roger Watt**

**THAT** a follow up letter be written to ALUS expressing MVCA's concerns;  
**AND THAT** Mr. Gilvesy, Chair of ALUS be invited to attend a MVCA Board of Directors meeting to address the concerns.

**(carried)**

#### **6. Requiring Decision/Direction**

##### **i) 2016 Auditors Report: Report #13/17**

Paul Seebach of Vodden Bender & Seebach presented the 2016 Financial Statement to the Director's and invited questions and feedback from the Board.

The Director's agreed with the report and the following motion was made.

**Motion FA #23/17**

**Moved by: Roger Watt**

**Seconded by: Alison Lobb**

**THAT** the Auditor's report be accepted as presented.

**(carried)**

**ii) 2017 Work Plan and Budget: Report #14A/17 & #14B/17**

Presented by Phil Beard, this report outlined the major items of business to cover in 2017 to help finalize the work plan for the Board of Directors.

The Directors agreed with the report and made this motion.

**Motion FA #24/17**

**Moved by: Alison Lobb**

**Seconded by: Wilf Gamble**

**THAT** the work plan for 2017 be adopted as outlined in report #14A/17.

**(carried)**

Report 14B/17 was presented by Phil Beard to inform the Directors of the changes made to the draft budget that was reviewed at the December meeting and to finalize the 2017 budget and gain levy approval.

**a) 2017 Levy Approval**

| <b>Municipality</b> | <b>Director</b> | <b>% Assessment Value</b> | <b>In Favour</b> | <b>Not In Favour</b> | <b>Absent</b> |
|---------------------|-----------------|---------------------------|------------------|----------------------|---------------|
| ACW                 | Roger Watt      | 12.45                     | ✓                |                      |               |
| Central Huron       | Alison Lobb     | 10.37                     | ✓                |                      |               |
| Goderich            | Deb Shewfelt    | 12.40                     | ✓                |                      |               |
| Howick              | Art Versteeg    | 3.99                      | ✓                |                      |               |
| Huron East          | David Blaney    | 9.82                      | ✓                |                      |               |
| Huron Kinloss       | Wilf Gamble     | 6.88                      | ✓                |                      |               |
| Mapleton            | Dave Turton     | .83                       | ✓                |                      |               |
| Minto               | Dave Turton     | 6.96                      | ✓                |                      |               |
| Morris-Turnberry    | Paul Gowing     | 4.62                      |                  | ✓                    |               |
| North Huron         | Jim Campbell    | 6.25                      | ✓                |                      |               |
| North Perth         | Matt Duncan     | 20.51                     | ✓                |                      |               |
| Perth East          | Bob Burtenshaw  | 1.69                      | ✓                |                      |               |
| South Bruce         | Wilf Gamble     | .07                       | ✓                |                      |               |
| Wellington North    | Dave Turton     | 2.74                      | ✓                |                      |               |
| West Perth          | Bob Burtenshaw  | .44                       | ✓                |                      |               |

The results of the recorded vote were 95.4% in favour of Motion #25/17 with 4.62% not in favour and % absent. Therefore the motion carried.

**Motion FA #25/17**

**Moved by: Deb Shewfelt**

**Seconded by: Art Versteeg**

**THAT** the matching and non-matching levy be approved at \$1,358,049 for 2017;  
**AND THAT** the levy be apportioned to each municipality in accordance with the 2017 levy schedule.

**(carried)**

b) 2017 Budget

**Motion FA #26/17**

**Moved by: Bob Burtenshaw**

**Seconded by: Art Versteeg**

**THAT** the 2017 budget be approved as outlined in Report #14B/17.

**(carried)**

iii) Carbon Footprint Strategy for 2017: **Report #15/17**

This report from Conservation Areas Coordinator Stewart Lockie outlines the progress made in 2016 and measures planned for 2017 to reduce and compensate for our carbon footprint.

Following discussion and comments, the following motion was made.

**Motion FA #27/17**

**Moved by: Deb Shewfelt**

**Seconded by: David Turton**

**THAT** MVCA's progress report and 2017 strategic actions as outlined in Report 15/17 be approved.

**(carried)**

iv) Wawanosh Nature Centre Building: **Report #16/17**

This report identifies the terms of reference for the Wawanosh Nature Centre facility review and was presented by Steward Lockie and Geoff King to obtain direction from the Board on the use of the Wawanosh Nature Centre facility in 2017 and the proposed services and facility review as outlined in Report #16/17.

The Board concurred with the terms of reference for the review and passed the following motion.

**Motion FA #28/17**

**Moved by: Matt Duncan**

**Seconded by: Alison Lobb**

**THAT** the WNC facility not be used for programming due to the structural condition of the building;  
**AND THAT** staff make alternate arrangements for programming and storage as outlined in Report #16/17;

**AND FURTHER THAT** the terms of reference identified in Report #16/17 be used for the review of the Wawanosh Nature Centre facility and uses.

**(carried)**

**v) Appointments to Committees: Report #17/17**

This report establishes appointments to projects, committees and organizations within the Maitland Valley Conservation Authority for 2017. These include:

- Conservation Ontario
- Maitland Conservation Foundation
- John Hindmarsh Environmental Trust Fund
- MVCA Personnel Committee.
- Huron County Water Protection Committee
- Carbon Footprint Initiative Leadership Team

Following discussion, this motion was made.

**Motion FA #29/17**

**Moved by: Matt Duncan**

**Seconded by: Wilf Gamble**

**THAT** Jim Campbell be appointed as the MVCA's delegate to Conservation Ontario;  
**AND THAT** Dave Turton and Deb Shewfelt be appointed as alternates.

**FURTHER THAT** Deb Shewfelt be appointed to the Board of Directors of the Maitland Conservation Foundation for 2017;

**AND FURTHER THAT** Alison Lobb be appointed to the John Hindmarsh Environmental Trust Fund Board for 2017;

**AND FURTHER THAT** Roger Watt be appointed to the Personnel Committee for 2017;

**AND FURTHER THAT** Deb Shewfelt be appointed as the MVCA's representative to the Huron County Water Protection Steering Committee for 2017;

**AND FURTHER THAT** Deb Shewfelt be appointed to the Carbon Footprint Initiative Leadership Team for 2017.

**(carried)**

vi) Appointment of Bank/Solicitors: **Report #18/17**

Following review of this report to obtain approval from the Board to appoint organizations for financial and legal business in 2017, this motion was made.

**Motion FA #30/17**

**Moved by: Alison Lobb**

**Seconded by: Bob Burtenshaw**

**THAT** the authority's banking transactions be handled by the Wingham and Goderich branches of the Canadian Imperial Bank of Commerce;

**AND THAT** investments be made at the financial institutions offering the most favourable rate of interest to the maximum of the guaranteed limits set by the Canadian Depository Act;

**AND THAT** the authority approve a bank borrowing by-law of \$200,000 for 2017 on revolving credit at the Canadian Imperial Bank of Commerce, Wingham Branch;

**AND FURTHER THAT** the following solicitors be appointed to handle legal transactions of the Conservation Authority for 2017: Darrell N. Hawreliak Professional Corporation, Kitchener and and Greg Stewart, Donnelly & Murphy, Goderich.

**(carried)**

vii) In Camera Session: Legal matter

**Motion FA #31/17**

**Moved by: Paul Gowing**

**Seconded by: Deb Shewfelt**

**THAT** the Board of Directors move in camera for a legal matter.

**(carried)**

---

**Motion FA #32/17** to resume regular session was made in-camera

**(carried)**

**7. Reports: Chair/Directors**

**i) Chair Reports**

Jim Campbell will be attending the ABCA's awards night on Thursday, March 16, 2017 with Phil Beard.

**ii) Director Reports**

Alison Lobb mentioned that the JHETF will be holding their annual plant sale on Sunday, May 7, 2017 in Goderich at the Knights of Columbus Hall parking lot.

**iii) Deb reminded the Directors that the Maitland Conservation Foundation will be holding their annual dinner and auction on Friday, April 28, 2017 at the Brussels Morris and Grey**

Community Centre. Tickets are available from the MCF.

## **8. Consent Agenda**

The following items were circulated to the Board of Directors for their information.

- i) Revenue/Expenditure Reports for January/February: **Report #19/17**
- ii) Funding Agreements signed in the past month: **Report #20/17**
- iii) Letters from Municipalities Re: Appointments for 2017:

|                   |                |
|-------------------|----------------|
| Central Huron:    | Alison Lobb    |
| Huron East:       | David Blaney   |
| Howick:           | Art Versteeg   |
| Perth East:       | Bob Burtenshaw |
| West Perth:       | Bob Burtenshaw |
| Minto:            | David Turton   |
| Wellington North: | David Turton   |
| Mapleton:         | David Turton   |
| Goderich:         | Deb Shewfelt   |
| North Huron:      | Jim Campbell   |
| North Perth:      | Matt Duncan    |
| Morris-Turnberry: | Paul Gowing    |
| ACW:              | Roger Watt     |
| Huron-Kinloss:    | Wilf Gamble    |
| South Bruce:      | Wilf Gamble    |

This motion followed.

## **Motion FA #33/17**

**Moved by: Deb Shewfelt**

**Seconded by: Roger Watt**

**THAT** the Consent Agenda items and reports #19/17 through #20/17 along with their respective recommended motions and correspondence as outlined be accepted as presented.

---

(carried)

## **9. Review of Meeting Objectives/Follow-up Actions/Next meeting: April 19, 2017 7:00pm**

The next Board meeting will be held at the MVCA office on April 19, 2016 at 7:00 pm.

## **10. Adjournment**

The meeting adjourned at 8:50 pm with this motion.

**Motion FA #35/17**

**Moved by: Paul Gowing**

**Seconded by: Bob Burtenshaw**

**THAT the meeting be adjourned.**

**(carried)**



Jim Campbell  
Chair



Erica Magee  
Administrative Assistant