



CULTURAL ROUNDTABLE

Minutes of April 24, 2017

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The Cultural Roundtable held its regular meeting on Monday April 24, 2017 at the Town of Minto Office. Roundtable members in attendance were Chair Peggy Raftis, Councillor Jean Anderson, Councillor Mary Lou Colwell, Gordon Duff, Megan Raftis, Raïssa Rogers, Brooke McLean and John Cox. Members of staff present were Economic Development Manager Belinda Wick-Graham and Economic Development Assistant Taylor Pridham. Regrets were received from Mayor George Bridge and Andrew Gowan.

Chair Peggy Raftis welcomed everyone and opened the meeting at 6:04 p.m.

The Committee reviewed the previous meeting minutes.

MOTION

Moved By: Megan Raftis

Seconded By: John Cox

THAT The Cultural Roundtable approve the minutes of the March 27, 2017 meeting.

CARRIED

The Committee received the Minto Youth Action Council Meeting minutes from April 5 and April 19 that had been emailed prior to the meeting. These minutes are attached as Schedule "A". Pridham reported that Deputy Mayor Ron Faulkner attended the meeting on April 19, 2017 to discuss the trails and several projects that he had in mind for MYAC. She also shared that there were 15 youth from the Minto, Mapleton and Wellington-North Youth Action Councils that attended the first joint YAC meeting at Harry Stones on April 11, 2017. Pridham reported that the Youth Councils had come up with a list of questions to be asked to all of the youth at the Northern Wellington Youth Connections event on May 4, 2017 in Mount Forest. Wick-Graham added that the event was open to all 10th grade students at Norwell and Wellington-Heights, as well as the YAC members, to help discover what youth need, want and wish to see in Northern Wellington. She added that the Workforce Planning Board of Waterloo, Wellington, Dufferin received a grant of \$15,000.00 for the event. Pridham wrapped up the review saying that MYAC was continuing to plan for their Youth Neon Dance on Friday May 4, 2017 as well as their Amazing Race at the Harriston Street Party on August 12th and an outdoor movie night in Clifford.

MOTION

Moved By: Megan Raftis

Seconded By: Raïssa Rogers

THAT The Cultural Roundtable approve the Minto Youth Actions Council minutes from the April 5 and April 19, 2017 meetings.

CARRIED

The Committee reviewed the Railway Heritage Museum Meeting minutes from April 5, 2017. These minutes are attached as Schedule "B". Wick-Graham reported that the shelving that had been delivered to the museum was the wrong size and that it would take



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another three weeks for the correct shelving to arrive. She added that the painting of the research room had been completed. Wick-Graham shared that the Wellington County Museum staff were currently working on digitizing the Mount Forest Confederate and eventually the Palmerston Observer and the Minto Express. She expressed the need for volunteers to help with the digitizing process since it is tedious work. Wick-Graham highlighted that there would be a Volunteer Showcase at the Museum on Saturday June 10, 2017 to give the public the opportunity to explore volunteer options within the Museum. She said that volunteers would be key to keep the Museum open longer in the fall once the summer students were finished for the season. Wick-Graham also shared that several Committee members would be travelling to Komoka on May 1, 2017 to take a look at the railway benches and see if there is potential to share resources and artifacts. She also noted that they were still waiting on the grants for the students, but had begun advertising for both an indoor and outdoor Museum student.

MOTION

Moved By: Belinda Wick-Graham Seconded By: Councillor Colwell

THAT The Cultural Roundtable approve the Railway Heritage Museum Committee minutes from the April 5 2017 meeting.

CARRIED

Duff recapped the SPARC meeting that took place at LaunchIt Minto on Monday April 10, 2017 with 11 people in attendance. He pointed out that the vast majority of the group consisted of the Cultural Roundtable/Minto members. Duff shared that the goal would be to meet again in June to keep the momentum going. Duff expressed that he tried to encourage another community to host the next meeting but it did not look promising. Megan Raftis pointed out that Eric Goudie from Centre Wellington expressed interest for hosting once the theatre renovations were completed. Peggy Raftis added that Minto is the most central for everyone so hosting the meetings would seem to make the most sense. Wick-Graham added that hub members were going to look into what kind of programs are already in place in the area as to not duplicate pre-existing initiatives. Duff wrapped up the update stating that overall they were trying to keep the momentum going for SPARC and a regional hub.

Wick-Graham reminded the Committee of the upcoming May 11, 2017 Community Groups and Event Planning session that was booked in the basement at the Harriston Library. She reported that there had only been one RSVP so far and that they could start setting up at 6:00 pm. Peggy Raftis suggested that in order to continue with the event, there should be at least ten different group representatives. Wick-Graham reminded the Committee that they would have the calendars on boards again and that they would show the Cultural Roundtable presentation and discuss Culture Days planning. She said that she and Pridham would send out an email reminder to all community groups. Duff reminded the



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Committee that there would be a Culture Days Planning session in Waterloo at 6:30 pm on May 3, 2017.

Peggy Raftis informed the Committee that the Minto Dance Academy would be having their annual Dance Recital and they were looking for sponsorship from the Cultural Roundtable. Wick-Graham asked Duff if both the Town of Minto and Cultural Roundtable sponsored Minto Dance Academy last year. Duff said that he would take the sponsorship from the donation account for the Town of Minto. Wick-Graham said that they would like to have the Town of Minto and Cultural Roundtable's names included on the list of sponsors.

Roundtable:

Jean Anderson reminded the Committee of the Horticultural Society's 16th Annual Garden Festival that would be taking place on June 3, 2017. Jean shared that for the Horticultural Society's 65th Anniversary and Canada's 150th, they would be having nominations to recognize local community members' gardens. She said that they were still finalizing the criteria and they would be contacting the Clifford Horticultural Society to see if they would be interested in participating. Anderson also shared that they would be purchasing plaques to place on the winners' front lawns for periods of time between May to September or October.

Duff shared that he had attended the Toronto AGO Creative Minds Discussion on April 21, 2017 and that there was live entertainment and various speakers. He encouraged the Committee to learn more about the conference at ago.creativeminds.ca. Duff reminded the Committee that the next Basement Café would be on May 13, 2017 with Kae opening for Lyndon John X. He also reported that there would be one more film for this season's Film Circuit, "Manchester by the Sea" on May 15, 2017. Duff announced that a Canada ON Screen took place at the Norgan; however, there were only approximately 20 people in attendance. He suggested that it should have been a week-long event rather than a day. Brooke McLean reported that the Arthur Library's film was the best-attended in Wellington County and that there were only approximately six people in attendance at the Harriston Library.

Megan Raftis reported that Youth Theatre Auditions would be taking place on May 15, 2017.

Raïssa Rogers announced that The Crown's and the Harriston Legion's joint showing of Passchendaele on April 19, 2017 was successful with approximately 30 people in attendance. She added that more people were starting to attend The Crown's weekend showings.



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John Cox reminded the Committee of the upcoming Chamber of Commerce Business Achievement Awards on Thursday May 27, 2017 at the Harriston Legion.

Wick-Graham informed the Committee that there was a new Community Garden at the Palmerston Evangelical Missionary Church in Palmerston with 20 plots being assembled by at-risk students. She added that Paul Judge would be presenting at the Church at 7:00 pm on May 9, 2017 about what to plant in a plot and that the Co-op generously donated seeds for the event.

Wick-Graham provided an update on the Handcar Races, stating that the event's purpose is to raise funds for the Museum. She noted that they were doing joint promotions with Party in the Park, and that the races would be taking place on June 24, 2017.

Wick-Graham updated the Committee on Communities in Bloom and that the judges would be coming from July 16-18, 2017 and would be staying at the Meiklejohn. She also shared that she would be putting a tour together with a community profile and that Minto is in the Canada 150th category.

Wick-Graham announced that the Grist Mill plaque was completed and it would be temporarily moved to a sign on the Old Mill site for a special event on July 1, 2017 until the Clifford Homecoming and afterwards it would be moved across the street to the old Rotary Park. She also shared that the Harriston Historical Society would be having a plaque unveiling at the Town Hall Theatre during the Harriston Street Party on Saturday August 12, 2017.

Wick-Graham updated the Committee on John McVicar's progress with the joint Cemetery Scavenger Hunt with the Harriston Historical Society saying that it would likely begin in July and wrap-up by the time of the Street Party on August 12, 2017. She also noted that The Crown was providing gift cards as prizes for the event.

Wick-Graham reminded the Committee that the Minto Arts Council's Juried Art Show would take place on May 4, 2017 with the awards and reception taking place May 17, 2017 from 7:00 pm – 9:00 pm

Wick-Graham announced that the Joint Economic Development Meeting would be taking place on May 17, 2017 in Harriston from 5:30 pm – 9:00 pm at the Community Centre. She shared that guest speaker from Alberta, Doug Griffiths, would be speaking on his book "13 Ways to kill Your Community" and that it is open to all communities and that they would need to RSVP to her by May 9, 2017. Wick-Graham said that she would email the invitation to the Committee.



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Brooke McLean announced that Greg Klagges, previous Minto resident, would be having a book reading on the 100th Anniversary of Tom Thompson in Fergus and Rockwood on May 4, 2017 and in Harriston and Mount Forest on May 5, 2017. She also noted that the Children's Book Week would be taking place in May.

Peggy Raftis reported that the play "Second Time Around" would be playing at the Town Hall Theatre the following weekend. She also reminded the Committee that the Mud Men would be having their performance at the Theatre on May 26, 2017. Peggy Raftis also reminded the Committee that the Minto Dance Recital would be taking place on June 9, 10 and 11, 2017.

Wick-Graham shared that she, Gordon, Taylor, Peggy and Megan would be attending the Culture Grows Here Summit from May 24-25, 2017 in Midland.

Adjournment at 7:01 pm

Next Meeting:
May 29, 2017
6:00p.m.
LaunchIt Minto

Taylor Pridham
Economic Development Assistant



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Schedule "A"

MINTO YOUTH ACTION COUNCIL Meeting Minutes **Wednesday April 5, 2017** **5:00 p.m. – 6:30 p.m.**

The Minto Youth Action Council held its meeting on Wednesday January 18, 2017 at LaunchIt Minto. Council members present for the meeting were Charlotte Hale, Kathleen Faris, Sabrina Smallegange, Ian Faris, Caitlyn Aasman, Lola Brown and Sammy Willson. Adult Allies present were Taylor Pridham, Gabby Ieropoli, Megan Raftis and Grace Wilson. Regrets were received by Erin Raftis and Tyler Bernier. Guest in attendance was Ken Mohle, Minto Upper Deck.

MYAC participated in an icebreaker led by Megan.

MYAC discussed their meeting with Council as a delegation that took place on Tuesday March 21st, 2017. Sammy said that it was very nerve-racking and that they were not sure what to expect at the beginning, but Council was very laidback and they felt comfortable once they started speaking. Lola agreed that it was nerve-racking at the beginning but they quickly became comfortable and they were looking forward to meeting with them again.

Taylor introduced Ken Mohle to MYAC. Ken explained that the Upper Deck is open for 10-12 years old on Friday nights in Harriston. He said that there were 28 people last Friday who dropped in for games and to hang out. Ken shared that he has started "Fun for Youth" once a month at the Norgan Theatre as well for youth to drop in after school for some activities.

Gabby asked MYAC what they thought of the youth hang-out spot. MYAC said that they like the idea of having a youth hang-out space. Caitlyn noted that a drawback was the age demographic. She said that the younger youth being present create a drawback for older youth to wish to be there due to differing interests. Ken suggested hosting another youth night on a different night. MYAC said that they would think of some options for a night for youth ages 13-16 to possibly attend. MYAC suggested the following activities and spaces:

- air hockey table, ping pong table, a rec room, video games, an outdoor areas (soccer, play catch, basketball, etc.), lawn space, a gazebo, life-size chessboard and bubble soccer

Taylor referred back to MYAC's mandate and asked if this would be a project that would fit into their goal of exploring a hang-out space for youth. MYAC agreed that it would be something that they would like to look into further. Ken thanked MYAC for their time and provided his contact information to meet sometime in the future to discuss their ideas.

MYAC divided into their sub-committees.



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Sub-Committee 1: Lola & Kathleen

Amazing Race

- May 3 meeting tour downtown Harriston to get ideas for Amazing Race
- Look into having temporary tattoos at henna booth for people who don't want henna
- Locations so far: Library, Tannery Park, downtown businesses, Old Post
- Look into Minto Bucks
- Next Meeting: brainstorm venues and prizes for winning team

Workshops

- Interview Skills and Encaustic Art
- May/June – look into getting a late bus on a Wednesday
- Next meeting: look into timing

Sub-Committee 2: Caitlyn, Charlotte, Ian, Sammy, Sabrina

- Created the Youth Neon Dance poster on Canva attached as Schedule “A”

In community updates, Taylor reminded MYAC that the Northern Wellington youth Connections (NWYC) event would be taking place on Thursday May 4th, 2017 at the Mount Forest Sports Complex. She indicated that they would be discussing more details and activities for the day at the joint meeting at Harry Stones on Tuesday April 11th, 2017. Taylor also reminded MYAC about the Minto Volunteer Appreciation Dinner in Clifford on Wednesday April 26th, 2017. She reminded MYAC to email her by Friday to reserve their seat. Gabby informed MYAC of a Safe Communities Conference Presentations to take place on Saturday April 29th, 2017. She asked if anyone was interested in participating and that she would give more information at the next meeting.

MYAC gathered many different logo options and collectively voted on several options. The final logo was chosen:



Taylor reminded MYAC of the Joint Meeting with Wellington North and Mapleton on Tuesday April 11th, 2017 at Harry Stones starting at 6:00 pm.

NEXT MEETING:

Wednesday April 19, 2017

5:00 p.m. – 6:30 p.m.

LaunchIt Minto

Taylor Pridham
Economic Development Assistant
MYAC Adult Ally



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MINTO YOUTH ACTION COUNCIL

Meeting Minutes

Wednesday April 19, 2017

5:00 p.m. – 6:30 p.m.

The Minto Youth Action Council held its meeting on Wednesday January 18, 2017 at LaunchIt Minto. Council members present for the meeting were Charlotte Hale, Tyler Bernier, Sabrina Smallegange, Ian Faris, Caitlyn Aasman, Lola Brown and Sammy Willson. Adult Allies present were Taylor Pridham, Gabby Ieropoli and Megan Raftis. Regrets were received by Erin Raftis, Kathleen Faris and Grace Wilson. Guest in attendance was Deputy Mayor Ron Faulkner/Chair of the Trails Committee.

MYAC and Deputy Mayor Faulkner participated in an icebreaker led by Megan and Tyler.

Deputy Mayor Faulkner informed MYAC that a new Minto Trails Committee was being formed and he would be the Chair. He shared that a few years ago, there was a deliberate fire set to the Palmerston trail's bridge and that Council had just passed that they would be paying \$145,000.00 wplus HST to restore it. Deputy Mayor Faulkner also shared that the Trails Committee had received a \$40,000.00 grant that needed to be used entirely by the end of 2018. He informed MYAC that the first official Trails Committee meeting would be taking place later that night and that he would like to relay MYAC's thought and ideas to that Committee moving forward. Deputy Mayor Faulkner presented MYAC with the following 3 challenges:

Trails Challenge:

- 1) Signage
 - a. Education of trails and distance
 - b. Directing people to the trails
- 2) Parking
- 3) Educating the public about the trails

MYAC made the following suggestions regarding improvements to Minto's trails:

- Photos of trails on signage
- Map of trails in relation to town & streets
 - Online map on Town of Minto websites
- Life-size frame to take pictures
- Benches along the trails
- Make trails look more inviting
 - Plant various flowers, plants and trees
 - Signs explaining different plants, trees and unique wildlife (educational)
 - Identify special wildlife



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- Birdhouses
- Signs by the road (entrance)
- An event to Advertise/Grand Opening Event
 - Walking 10,000 Steps
 - Scavenger Hunt
 - Opening/Ribbon-Cutting event to get in the media

MYAC agreed that they would like to meet with Deputy Mayor Faulkner again once the time gets closer to do more work on the trails.

Deputy Mayor Faulkner left the meeting. Megan shared that due to the outdoor movie equipment being unavailable to use in July, MYAC would have to choose a date during the last 3 weeks in August. MYAC decided to host the movie night in Clifford on Friday August 18th, 2017 so that they could promote the event at the Clifford Homecoming on the August long weekend, as well as at the Harriston Street Party on Saturday August 12th, 2017.

MYAC discussed the following plans for the Neon Dance on Friday May 5th, 2017:

- Streamers
- Glow sticks
- Centerpieces
- Table cloths
- Balloons
- Glow sticks
- Black lights
- Photo Booth:
 - Masks
 - Bristol board for backdrop
- Caitlyn, Charlotte & Sammy to purchase the decorations all for \$50.00

MYAC also agreed that if they were not taking care of the food booth at the dance, they would be out on the dance floor encouraging people to dance and welcoming them.

Community Updates:

Taylor reminded MYAC of the Volunteer Appreciation Dinner in Clifford on Wednesday April 26th, 2017. She reminded MYAC to email her if they did not have a ride.

Gabby reminded MYAC of the Northern Wellington Youth Connections (NWYC) event on Thursday May 4th, 2017. Taylor shared that she was in contact with Tricia Norman from What's The Occasion in Palmerston regarding NWYC t-shirts and she needed MYAC to pick a t-shirt colour. MYAC voted on blue t-shirts.

Megan encouraged MYAC to continue promoting the upcoming Neon Dance on May 5th, 2017 through school announcements, posters, and on social media.

NEXT MEETING:
Wednesday May 3, 2017



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5:00 p.m. – 6:30 p.m.
LaunchIt Minto

Taylor Pridham
Economic Development Assistant
MYAC Adult Ally

Schedule “B”

Minutes of April 5, 2017
Palmerston Railway Heritage Museum Minutes
CNRA Clubhouse 1:00 pm

Present: Mayor/Chair George Bridge, Councillor Judy Dirksen, Bob McEachern, Wayne Martin, Susan Welsh and Andrew Gowan. Members of staff present were Manager of Economic Development Belinda Wick-Graham, Economic Development Assistant Taylor Pridham and Facilities Manager Al Carr. Regrets were received from Chad Martin, Hailey Johnston and Delanie Toner.

Mayor George Bridge opened the meeting at 1:06 p.m. and welcomed those in attendance.

Those in attendance reviewed the previous minutes.

Motion

Moved By: Bob McEachern and Seconded By: Andrew Gowan

THAT The Palmerston Railway Heritage Museum Committee approve the minutes of the March 1, 2017 meeting.

CARRIED

Al updated the Committee on the painters' progress, stating that the painting started on April 4 and would be finished in time for the shelving to be installed on April 20, 2017. Bob reported that the digitization of the Palmerston and Harriston papers would likely not meet the deadline, which would create issues with the microfilm. Bob said that the microfilm reader would either be placed upstairs or in the middle room of the museum. He pointed out that the microfilm reader would still have to be in the building by the opening date if the newspapers were not digitized in time. Mayor Bridge shared that he would talk to Janice and prioritize the digitization process.

Mayor Bridge shared that the books donated by Carl Homuth would be moved over after the shelves were installed and that it would be a good idea to sort through them and pick out the duplicates. Wick-Graham suggested that this could be something that the summer students could do. Bob suggested the first week of May to sort through the books.

Mayor Bridge suggested planning a dedication for Carl Homuth in the near future for all of his contributions to the museum. Wick-Graham said that if a plaque was going to be made up it would be best to contact Irmgard at Innovative Print sooner than later. Mayor Bridge said that he would talk to Carl's daughter to see what kind of shape he is in.



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Wick-Graham reminded the Committee that on May 10th Nichola, a student from Stemksi-Kelley and Associates, would be coming to the museum to discuss plans and ideas for the station. She added that she would invite Dan McMullen to attend to meeting.

Wick-Graham shared a letter from Dan Oatman, Komoka Railway Museum, attached as Schedule "A". She highlighted that Komoka was open to work with them to facilitate the return of the benches to the Palmerston station. Wick-Graham also highlighted that in exchange for the benches, they were requesting the production benched that the Committee was in the process of making. Councillor Dirksen suggested finding out what kind of shape the benches were in before any commitments were made and that this budding relationship could be great in terms of collecting more resources. Bob pointed out that a rotation of artifacts from each of the museums could be potential for future exhibits and cross-promotions. The Committee decided that Mayor Bridge, Al, Wayne, Chad and Bob would take the Town of Minto Ford Escape to Komoka on May 1st. Wick-Graham said that she would connect with Chad about this plan.

Al reported that he was still waiting to hear back about the summer student grants. He asked the Committee if he would be able to post the job postings before they received the grant since regardless, the students would need to be employed at the museum. Mayor Bridge said that it would be a good idea to start promoting now. Al said that he would connect with Matt to create the job descriptions and that once they were ready, he would send them to Taylor to post to the job portal.

In other business, Wick-Graham informed the Committee that the volunteer descriptions would need to be completed for a Volunteer Open House at the museum. The Committee decided to have the Open House on Saturday June 10th with a railway-themed market. Wick-Graham suggested getting baked goods and coffee from the market vendors, along with purchase a fruit tray.

Wayne brought up the condition of the "out-building" beside the museum used for storage. He shared that it would be a good idea to clean it up so that it can be used for more than just storage. Mayor Bridge informed the Committee that Dan McMullen would have workers to help and that Wayne could recruit some more. Wayne also suggested doing an inventory of all the artifacts and railway station-related items. Mayor Bridge said this would be good so that they would know what they would use for future trades with Komoka and so that they could ask Komoka representatives to visit and see what we have to offer. Councillor Dirksen pointed out that this would be another good job for the summer students.

Al informed the Committee that he had been communicating with Andy Pridham about creating wheels for the handcars. Bob added that Andy had been by the museum to take pictures and that he would be coming back once the weather was drier.

Wick-Graham informed the Committee that the desktop and laptop had arrived and that she would hold onto them until May once the renovations in the research room were completed.

Bob reported that he had connected with a class at Norwell who was interested in designing low-level handcars for kids with brakes on the wheels for next summer. He said that the teacher would contact him about cost and to plan a visit for the students to visit the station and that another class would assemble them the following year.



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Bob shared that Brian and Kim Kostal informed him that they would be starting a new business in Palmerston and that once it was open, some store-front space could be reserved for museum items.

Wick-Graham made reference to Janice Hindley's email that she received during the meeting about whether or not they were ready for computers. The Committee asked Wick-Graham to respond that they were ready and to see if Janice could digitize the Minto express.

Bob informed the Committee that there was a new landscape class at Norwell taught by Paul Frayne and that Paul was planning on connecting with AI about how they could help in the community. Bob also informed the committee that there would be a 2 credit agriculture program being offered next year at Norwell.

Next Meeting: May 10, 2017 at 1:00 pm at the Palmerston Railway Heritage Museum.

Taylor Pridham
Economic Development Assistant

Good Morning Belinda

Sorry for delay in getting this reply to you. A really full, hectic week for some reason.

The members would like to work with your group to facilitate the return of the benches to the Palmerston station.

I did confirm with the source of the benches that these two benches did come from the Palmerston station and are about the 1880 vintage. Looking at the Palmerston station website, I see a picture of a bench. The style is exactly the same but the style of construction is quite different. The ones that are in Komoka are narrow tongue and groove boards while the one in the picture is constructed of wider board.

The large bench has been cleaned and we were advised by an individual who is knowledgeable in older finishes, that restoration could destroy the original effect as these are stained walnut over light oak. We opted to clean only and do any repairs.

The smaller bench has not been cleaned yet and does need some restoration work e.g. one of the supports will have to be reattached and one of the slats has a piece broken off but is repairable.

Here is what we would like to propose.

1) Return the benches to the Palmerston station in exchange for the reproduction benches that you are creating. We would accept the reproductions as we are bringing the former waiting room into how it would have looked and these would be on the style of the Komoka station which was originally built in the 1880's. As you know, there are not a lot of station benches that have survived from the 1880's.

2) As well, we would be prepared to offer several duplicate items that we have and would like to offer to you e.g rail bumpers for the end of sidings, a station-master ticket holder, many duplicate books that could be selected from if you need for your library, larger items e.g. a jigger etc. towards exchange for the benches.



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3) We would like to invite the Palmerston group to come to Komoka Railway Museum and discuss how the transition can take place and what we have as duplicates that you would like for your museum. I can be contacted at 226-973-5202 to arrange a time if this an option that the Palmerston Museum wold like to pursue.

Looking forward to meeting with the representatives from the Palmerston station.

Dan Oatman,

Komoka Railway Museum