

**TOWN OF MINTO****DATE:** April 20, 2017**REPORT TO:** Mayor and Council**FROM:** Mike McIsaac, Road Foreman**SUBJECT:** RFQ Results for a Backhoe**STRATEGIC PLAN:**

5.7 Adopt and maintain fair and transparent procurement policies and by-laws to ensure the Town receives competitive pricing on tenders and proposals, and that local business has equal opportunity to submit bids.

BACKGROUND

Request for Quotations for one backhoe loader with extendable dipperstick attachment and four wheel drive, closed Wednesday, April 12, 2017. This unit will be replacing the current 2007 JCB Backhoe.

Tenders are compared based on 125 yes/no questions regarding specifications on all aspects of the equipment to be provided, and the different engine production levels based on the model which they are providing in the tender. This allows a complete comparison to ensure the Town receives the best equipment for the price.

COMMENTS

Four submissions were received as follows:

Company	Vehicle Type	Total including Trade in Amount
Strongco Limited Partnership.	Case 580SN W/T	\$126,640.00
Toromont CAT	CAT 420F21T	\$144,192.60
Nortrax	John Deere 310SL	\$139,587.00
Advance Equipment Construction Limited	JCB 3CX-14 SUPER	\$122,075.00

These prices include the backhoe and options required, less the trade in value for each.

Staff has previous knowledge and experience with all four suppliers who have provided a variety of equipment to the Town with positive feedback in all cases. One concern of staff was parts and service availability from Advance Equipment due to previous experiences with the 2007 JCB Backhoe. This concern has been addressed with the facility in Grimsby which doubled in size along with the collaboration between the Waterloo and Harriston

joint facilities now servicing these needs. On that basis staff is prepared to recommend the lowest quotation from Advance Construction for a new JCB backhoe.

FINANCIAL IMPLICATIONS

The replacement unit and attachments are within the 2017 Capital budgeted figure of \$175,000.

RECOMMENDATION

That Council receives this report from the Roads Foreman regarding RFQ #2017-02 for a backhoe loader with extendable dipperstick attachment and four wheel drive, and approves the purchase of the JCB 3CX-14 SUPER including options, less the trade in value plus HST, from Advance Construction Equipment Limited at a price of \$122,075.

Mike McIsaac
Roads Foreman