

**TOWN OF MINTO**

DATE: May 12th, 2017
REPORT TO: Mayor and Council
FROM: Allan Carr, Recreation Facilities Manager
SUBJECT: Tender Results for Ice Resurfacer

STRATEGIC PLAN:

5.7 Adopt and maintain fair and transparent procurement policies and by-laws to ensure the Town receives competitive pricing on tenders and proposals, and that local business has equal opportunity to submit bids.

BACKGROUND:

The ice resurfacer at the Palmerston Arena has been in operation since 2002 and is in need of replacement.

COMMENTS:

Tender packages were prepared and posted to the Town of Minto website. Two bids were received as follows:

Company	Model	Total With Trade In (Excluding HST)
Resurface Corp.	Millennium H	\$73,910
Zamboni	526	\$82,000

FINANCIAL CONSIDERATIONS:

Both bids are close to the capital budget allotment of \$80,000 for this replacement. Resurface Corp. may have issues meeting the delivery date of August 17, 2017 and in this instance, facilities staff are prepared to keep using the existing ice resurfacer. Resurface Corp. has committed in writing to provide a machine on loan at no charge should there be any issues with the existing ice resurfacer.

RECOMMENDATION:

That Council of the Town of Minto receives the May 12th, 2017 report from the Recreation Facilities Manager entitled Tender Results for Ice Resurfacer and approves the purchase of the Millennium H from Resurfice Corp. at a price of \$73,910 plus HST.

Allan Carr
Recreation Facilities Manager