



July 25, 2017

Project No. 1326

Attention:

Linda Redmond, Manager of Policy Planning  
County of Wellington  
74 Woolwich Street  
Guelph, Ontario  
N1H 3T9

Bill White, CAO/Clerk  
Town of Minto  
5941 Highway 89  
Harriston, Ontario  
N0G 1Z0

**Re: Revision to Draft Plan of Subdivision 23T-90021  
Clair Ridge Estates Limited  
Town of Minto (Palmerston)**

Please accept this request for a revision to the existing Draft Plan of Subdivision 23T-90021 approval of which has been extended by the County of Wellington to February 25, 2019. The draft plan conditions from the original 2002 approval remain in effect with the exception of the extended lapsing date of February 25, 2019. Previous phases of this Draft Plan of Subdivision have been serviced, registered and homes constructed on the lots. Severances (B43-44-45/14) were also approved by the County Land Division Committee for lots on Prospect Street and these lots have now have homes constructed on them. The remaining 3.286 hectare parcel has an existing draft plan approval for 27 single detached residential lots and a stormwater management block. The owner would like to revise the draft approved plan on this remaining parcel to allow the creation of 28 single detached lots and a stormwater management block on a proposed reconfigured municipal road.

This revised Draft Plan of Subdivision includes 28 lots which have been designed to comply with the existing R1B Zone regulations applicable to this property.

A pre-consultation process was undertaken with the County of Wellington and the Town of Minto to confirm the submission requirements to support a revision to the existing Draft Plan of Subdivision 23T-90021. Based on this process, these requirements were outlined in a confirming email dated May 10, 2017 to the County and the Town.

Please find these items enclosed in support of this request for a revision to Draft Plan of 23T-90021;

**County of Wellington**

- 2 copies of the Functional Servicing & Stormwater Management Report prepared by Triton Engineering Services Limited dated July 2017.
- Digital copy of the Functional Servicing & Stormwater Management Report prepared by Triton Engineering Services Limited dated July 2017. (provided via email)
- 2 copies of the preliminary grading plan. (included in the Functional Servicing & Stormwater Management Report as Drawing Number 7)

- Digital copy of the preliminary grading plan. (provided via email)
- 20 copies of the red-lined Draft Plan of Subdivision.
- Digital copy of the red-lined Draft Plan of Subdivision. (provided via email)
- 20 copies of the revised Draft Plan of Subdivision. (revision only as a black line)
- Digital copy of the revised Draft Plan of Subdivision. (provided via email)
- Application fee of \$3,140. (\$1,600 plus 55 per lot.)

**Town of Minto (provided via email)**

- Digital copy of the Functional Servicing & Stormwater Management Report prepared by Triton Engineering Services Limited dated July 2017.
- Digital copy of the preliminary grading plan. (included in the Functional Servicing & Stormwater Management Report as Drawing Number 7)
- Digital copy of the red-lined Draft Plan of Subdivision.
- Digital copy of the revised Draft Plan of Subdivision.

Please contact me if you require any additional information. I can be reached at (519) 836-7526.

Yours truly,

A handwritten signature in blue ink, appearing to read 'A. Clos'.

Astrid Clos, MCIP, RPP

cc: Dan Sinclair, Clair Ridge Estates Limited  
Chris Clark, Triton Engineering Services Limited