



Council Minutes
Tuesday, September 19, 2017 6:30 p.m.
Council Chambers

Council Present:

Mayor George A. Bridge
Deputy Mayor Ron Faulkner
Councillor Mary-Lou Colwell
Councillor Dave Turton
Councillor Judy Dirksen
Councillor Jean Anderson
Councillor Ron Elliott

Staff Present:

Gordon Duff, Deputy C.A.O. Clerk/Treasurer
Terry Kuipers, Chief Building Official
Annilene McRobb, Deputy Clerk, Recording Secretary
Mike McIsaac, Road Foreman

- 1. Call to Order at 6:30 p.m.**
- 2. Disclosure of Pecuniary Interests Under the Municipal Conflict of Interest Act**
- 3. Motion to Convene into Closed Session**

RESOLUTION 2017-178

Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Elliott

THAT The Council of the Town of Minto conduct a meeting Closed to the Public to discuss the following:

- **Previous Minutes of the September 5, 2017 Closed Session**
- **Proposed or Pending Acquisition or Disposition of Land – Unopened Road Allowance**
Carried

- 4. Motion to Convene into Open Session**

RESOLUTION 2017-179

Moved By: Councillor Colwell; Seconded By: Councillor Turton

THAT The Council of the Town of Minto resume into open Council.

Carried

5. Minutes of Previous Meeting

- a. Regular Council Minutes of September 5, 2017

RESOLUTION 2017-180

Moved By: Councillor Anderson; Seconded By: Councillor Dirksen

THAT the minutes of the September 5, 2017 Council Meeting be approved.

Carried

6. Additional Items Disclosed as Other Business

Councillors Turton, Elliott and Dirksen and Mayor Bridge declared items.

7. Resolution Moving Council into Committee of Adjustment

RESOLUTION 2017-181

Moved By: Councillor Elliott; Seconded By: Councillor Colwell

THAT The Town of Minto Council convenes into Committee of Adjustment.

Carried

- a. Minor Variance Application MV2017-06, 6129 3rd Line , David and Angela Crispin
See Schedule "A" for Minutes

8. Resolution Moving Committee of Adjustment into Committee of the Whole to Consider Public Meetings, Delegations, Public Question Period, Correspondence, Reports, Motions for Which Notice Has Been Previously Given and Other Business

RESOLUTION 2017-182

Moved By: Councillor Turton; Seconded By: Councillor Anderson

THAT The Committee of Adjustment convenes into Committee of the Whole.

Carried

9. Public Meeting

- a. ZBA Bell; 21 William Street East, Harriston

A Public Meeting to consider an amendment to the Town of Minto Zoning By-law No. 01-86 for property located on Part Lot 33, S/S Queen Street., municipally known as 21 William Street E.

Mayor Bridge acted as the Chair and called the meeting to order at 7:10 p.m. requesting any member of the public present to please sign the attendance record. Chair Bridge stated that if a person or public body does not make oral submissions at a public meeting or make written submissions to the Town of Minto before the By-law is passed, the person or public body is not entitled to appeal the decision of the Town of Minto to the Ontario Municipal Board and the person or public body may not be added as a party to the hearing of the

appeal before the Board unless, in the opinion of the Board, there are reasonable grounds to do so.

Deputy C.A.O. Clerk Duff stated the property subject to the proposed amendment is located on Part Lot 33, S/S Queen Street., municipally known as 21 William Street E. The Purpose and Effect of the proposed amendment is to rezone the subject lands to permit a reduced lot area and frontage for the proposed severed lot, and a reduced lot area for the retained lot. The application for rezoning is a condition of consent that will sever the vacant parcel (426.87 m² or 4594.8 ft²) from the retained parcel (549.36 m² or 5913.2 ft²) occupied by an existing residential dwelling to allow a future residential building lot. This property is zoned R1B Low Density Residential. The notices were mailed to the property owners within 400 feet or 120 meters of the subject property as well as the applicable agencies and posted on the subject property on August 25th, 2017 Comments were received from Town of Minto staff and Wellington County Senior Planner, Curtis Marshall with no concerns.

Chief Building Official Kuipers noted that the zoning change is a condition of a severance on this property. Both lots conform to the provincial requirements; all other conditions will apply for this severance.

Chair Bridge called on the applicant or his agent who had no comments.

Chair Bridge called on anyone who wishes to comment in favour or opposition of the proposed Amendment. No one came forward.

Chair Bridge stated if you wish to be notified of the decision of the Council of the Town of Minto in respect to the proposed Zoning By-law Amendment application, you must make a written request to the Clerk of the Town of Minto at 5941 Highway 89, Harriston, NOG 1Z0 or by email at Bwhite@town.minto.on.ca With no further comments, Chair Bridge adjourned this Public Meeting at 7: 17 p.m.

10. Delegations

a. Juliane vonWesterholt and Eleanor Butt, Minto Arts Council
vonWesterholt stated that the Minto Arts Council is a not for profit organization with 12 members. vonWesterholt provided an overview on the activities they are involved in. as well as awards provided to students in Minto by the group.
Butt recapped the fundraising for the group, with the main funds coming from the yearly Christmas Show and Silent Auction noting that this makes them self-sufficient. Butt thanked Council for all of their support.
Mayor Bridge thanked them on behalf of Council.

11. Public Question Period No one came forward.

12. Correspondence Received for Information or Requiring Direction of Council

- a. City of Kawartha Lakes, Resolution Regarding Farm House Severances
- b. National Airlines Council of Canada, Airport Privatization
- c. Association of Municipalities, 2017 AMO Conference Summary

MOTION: COW 2017-229

Moved By: Councillor Turton; Seconded By: Councillor Colwell

THAT Council receives the correspondence for information.

Carried

13. Reports of Committees and Town Staff, Matters Tabled and Motions for Which Notice Has Been Previously Given

- a. Committee Minutes for Receipt - None
- b. Committee Minutes for Approval – None
- c. Staff Reports

1. Chief Building Official, Building Department Monthly Review, July and August 2017
Chief Building Official Kuipers noted that although the permits in July decreased to 14 permits, there was a value of \$1.9 million. August saw 24 permits with a value of \$1.6 million. By the end of August there were 159 Permits resulting in \$21.5 Million constructed value in 2017 vs. 138 Permits in 2016 worth \$10.8 Million. Construction activity remains very strong in September. Council thanked Kuipers for all of his work.

MOTION: COW 2017-230

Moved By: Councillor Anderson; Seconded By: Councillor Dirksen

THAT Council receive the Chief Building Official's July and August Permit Review for information.

Carried

2. C.A.O. Clerk, Municipal Service Corporation Update Harriston Lions Medical Clinic
Deputy C.A.O. Clerk Duff noted that the Corporation was taken over two years ago in order to keep medical services in Harriston, Dr. Doyin has now moved her practice to the Rural Health Clinic in Palmerston and this has now allowed for alternate medical use of the space. The board consists of the Mayor, C.O.A. Clerk and Treasurer. The building is being evaluated for work that is required and prioritizing the upgrades needed.

MOTION COW 2017-231

Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Turton

THAT Council receives the CAO Clerk's September 13, 2017 report regarding Municipal Services Corporation 2017 Update and approve two new positions to the Board in the 2018 appointment bylaw.

Carried

Councillor Colwell assumed the Chair

3. Treasurer, Approval of Accounts
Treasurer Duff highlighted payments for School Boards, County of Wellington, road work on Clifford connecting link, blower repairs at Palmerston Sewage and trackless mower purchase.

MOTION 2017-232

Moved By: Councillor Dirksen; Seconded By: Mayor Bridge

THAT Council receives the Treasurer's report regarding Approval of Accounts, and approves accounts by Department for September 15, 2017 as follows: Administration \$ 2,002,186.01, Building \$2,214.70, Economic Development \$4,626.59, Tourism \$1,535.76, Fire \$3,300.97, Drains \$20,436.90, Roads \$350,116.38, Waste Water \$60,670.29, Streetlights \$7,123.02, Water \$14,285.24, Town Landscaping Care, Recreation \$2,043.72, Clifford \$37,722.35, Harriston \$8,909.75, Palmerston \$18,504.84, Norgan \$5,808.01

Carried

Councillor Turton assumed the Chair

4. Roads Foreman, Winter Maintenance of Connecting Links Agreement and By-Law Road Foreman McIsaac noted that this is a housekeeping item to renew the contract for the three connecting links.

MOTION: COW 2017-233

Moved By: Councillor Anderson; Seconded By: Councillor Elliott

THAT Council receives the report from the Roads Foreman regarding the Winter Maintenance of Connecting Links agreement and approves By-Laws in regular session authorizing the Mayor and Deputy C.A.O. to sign the Agreements.

Carried

Mayor Bridge resumed the Chair

d. Other Business Disclosed as Additional Item

Councillor Turton noted that the Canada Packers reunion will be held August 11 2018 and is inviting anyone that would like to come out

Councillor Elliott noted that the building on the corner of William and Main Street has had the outside worked on, improving the look of the downtown core. Kuipers noted that the roof line has been changed out to have the façade look like one uniform building. There are four residential units as well as one residential unit switched from commercial and a proposed coin laundry.

Councillor Dirksen thanked the Harriston-Minto Agricultural Society for a successful Fair. The changes they made this year were well received.

Mayor Bridge stated his appreciated to the Council members who attended the Fair and took part of the Escape Room as he was away at an FCM meeting in Fort McMurray.

14. Motion to Return To Regular Council

RESOLUTION: 2017-183

Moved By: Councillor Dirksen; Seconded By: Deputy Mayor Faulkner

THAT the Committee of the Whole convenes into Regular Council meeting.

Carried

15. Notices of Motion

16. Resolution Adopting Proceedings of Committee of the Whole

RESOLUTION 2017-184

Moved By: Councillor Colwell; Seconded By: Councillor Dirksen

THAT The Council of the Town of Minto ratifies the motions made in the Committee of the Whole.

Carried

17. By-laws

a. 2017-73, Connecting Link Snow Removal Agreement Clifford

RESOLUTION 2017-185

Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Turton

THAT By-law 2017-73; to authorize Execution of An Agreement regarding 2017-2018 Winter Maintenance of Highway 9 with Integrated Maintenance and Operations Services Inc.; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

b. 2017-74, Connecting Link Snow Removal Agreement Harriston

RESOLUTION 2017-186

Moved By: Councillor Anderson; Seconded By: Councillor Elliott

THAT By-law 2017-74; to authorize Execution of An Agreement regarding 2017-2018 Winter Maintenance of Highways 9, 89 and 23 with Integrated Maintenance and Operations Services Inc; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

c. 2017-75, Site Plan Agreement, North Wellington Co-operative Services Inc.

RESOLUTION 2017-187

Moved By: Councillor Dirksen; Seconded By: Councillor Turton

THAT By-law 2017-75; to Authorize the Execution of a Site Plan Agreement with North Wellington Co-operative Services Inc. regarding a Bulk Fertilizer Mixing Facility at 56 Margaret Street, Harriston; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

d. 2017-76, ZBA Bell, 21 William Street E., Harriston

RESOLUTION 2017-188

Moved By: Councillor Elliott; Seconded By: Councillor Colwell

THAT By-law 2017-76; To Amend Zoning By-law Number 01-86 for 21 William Street in the Town of Minto; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

e. 2017-77, Confirming Proceedings of September 19, 2017 Committee of the Whole/Council Meeting

RESOLUTION 2017-189

Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Turton

THAT By-law 2017-77; To confirm actions of the Council of the Corporation of the Town of Minto Respecting a meeting held September 19, 2017; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

18. Adjournment 7:59 p.m.

RESOLUTION 2017-190

Moved By: Councillor Turton; Seconded By: Councillor Dirksen

THAT The Council of the Town of Minto adjourn to meet again at the call of the Mayor.

Carried

Mayor George A. Bridge

C.A.O. Clerk Bill White

Schedule "A"
Minutes of the Committee of Adjustment Hearing
Tuesday September 19, 2017 7:00 pm Council Chambers
Minor Variance Application File No. MV-2017-06, Crispin

Chair Bridge called the hearing to order at 7:03 pm and stated any decision reached by this Committee today cannot be used to set a precedent. Each application considered by the Committee is dealt with on its own merits and no two applications are exactly the same.

Chair Bridge called on the Secretary –Treasurer who stated the subject lands are legally described as as Part Lot 19, Concession 2, municipally known as 6129 3rd Line, Palmerston, Town of Minto. The proposed variance would permit the construction of an addition to the existing Home Industry building on the subject property with a total floor area of 577.86 m² (6220.0 sq. ft.) and a setback of 106.6m (350 ft.) to a residence on a separate lot, whereas Section 6.14 d) and g) of the Town of Minto Comprehensive Zoning By-law 01-86, as amended, permits a maximum floor area of 232.25 m² (2500 sq. ft.) and requires a minimum setback of 121.9m (400 ft.) to a residence on a separate lot. Notice was mailed to landowners within 200 feet or 60 metres of the property and to applicable agencies, posted on the subject property, and circulated to staff September 8. There were no concerns from the Town of Minto staff or County of Wellington Planning Department.

Chief Building Official Kuipers stated that the applicant plans to use a portion of the addition for personal use, but will all be covered under home industry area.

Chair Bridge called on the applicant or agent who had no comments. Chair Bridge called on persons present wishing to speak, no one came forward.

Secretary -Treasurer Duff provided resolutions for the Committee to consider in favour and in opposition to the variance. Committee members should only sign if in favour of the decision.

MOTION: COA 2017-006

Moved By: Councillor Colwell; Seconded By: Councillor Dirksen

THAT The Town of Minto Committee of Adjustment approves the application by David and Angela Crispin for property Part Lot 19, Concession 2, with a civic address of 6129 3rd Line; to permit the construction of an addition to the existing Home Industry building on the subject property with a total floor area of 577.86 m² (6220.0 sq. ft.) and a setback of 106.6m (350 ft.) to a residence on a separate lot, whereas Section 6.14 d) and g) of the Town of Minto Comprehensive Zoning By-law 01-86, as amended, permits a maximum floor area of 232.25 m² (2500 sq. ft.) and requires a minimum setback of 121.9m (400 ft.) to a residence on a separate lot.

Carried

Chair Bridge stated anyone wishing to receive a copy of the Notice of Decision to please sign the Request for Notice of Decision prior to leaving the Council Chambers following the meeting and officially adjourned the Public Hearing at 7:09 p.m.

George A. Bridge, Chair

Gordon Duff, Secretary-Treasurer