

Minutes of Parks & Recreation Advisory Committee Meeting

Meeting Date: Monday, September 25, 2017

Meeting Location: Palmerston Lions Clubhouse

Present: Councillor Ron Elliott, Councillor Dave Turton
Bob McEachern, Bill Raynard, Geoff Gunson,
Ryan Fisk

Staff Present: Matthew Lubbers, Recreation Services Manager
Allan Carr, Recreation Facilities Manager
Greg Mallett, Recreation and Facilities Assistant

Regrets: Dorothy Grotenhuis

Councillor Ron Elliott called the meeting to order at 5:00 p.m.

Review of Minutes:

P.R.A.C. minutes from June 26th, 2017 were reviewed.

MOTION:

Moved by: Bill Raynard and Seconded by: Councillor Turton

THAT:

The P.R.A.C. minutes of June 26th, 2017 be approved as circulated.

CARRIED

Council Follow-Up:

The minutes from the June 26th, 2017 meeting were accepted by Council. In July, Council directed staff to create an agreement with the Kinsmen and Agricultural Society in Harriston regarding the placement of permanent obstacles on the grounds for the Tuff Truck event.

Services Manager's Reports:

Norgan Theatre Board Minutes

Services Manager Matthew Lubbers reported that the Norgan Theatre 70th Anniversary celebrations took place August 19th and 20th went very well. There was a barbeque in Heritage Park as well as items at the museum to view. The movie, 'Carnival in Costa Rica' was played at the theatre as well. It was the first movie shown at the theatre 70 years ago. There were members in the crowd that were in attendance 70 years ago when it first opened, as well as many people who had worked at the theatre throughout the years. Dave Wilson wrote a book about George Norgan and it was on sale at all of the locations.

Program Progress Report

Services Manager Lubbers reported that the fall programs will be starting soon with Grassroots Hockey starting October 15th in Clifford and Grassroots Basketball starting October 10th at NDSS. Day Camp was busy this summer requiring 3 staff at each location most days. Pickleball was a great success this summer at the Harriston Curling Club with an average turnout of 20 participants per night.

Facilities Manager's Report:

Facilities Maintenance

Facilities Manager Allan Carr reported maintenance work has been done on all of the refrigeration systems. The Palmerston Arena has the ice installed and the Harriston Arena

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and Clifford Arena will be starting shortly. Painting has been completed at all of the facilities to get ready for the upcoming ice season.

At the Palmerston Pool, a leaky return line was repaired and parts to repair the heater were late arriving so it will be repaired for the start of the next pool season. The Lions Club installed a new retaining wall at the pool with final grading to be completed soon. The pool has been winterized.

After assessing the Harriston Pool, a recommendation will be coming to replace the return line and skimmer fittings. Staff proposes the deck be cut out approximately three feet around the perimeter of the pool to do this. Cracks in these fittings have caused leaks. Staff proposes new filters, heaters, coping and a liner for a renovation to be budgeted for in 2018. A meeting will be set up with the Harriston Kinsmen as they have expressed interest in assisting with the project. Repairs and work done in 2017 include liner repairs, leak detection, some new valves in the filter room, new rollers and new solar blankets and a new tiger shark. The pool has been winterized

A rather lengthy cleanup was completed after the flood. Washroom partitions in the outside washrooms at the Harriston Fairgrounds were replaced through the insurance claim.

Solar panels have been installed on the Clifford Arena roof. The company (Arntjen Solar) doing the installations have hired an engineer to do a pre-installation inspection of the three arena roofs with any concerns to be addressed.

Facility and Sports Field Usage

Facilities were busy this summer with numerous events. Clifford Homecoming was a success, even with the weather not completely cooperating. The Jeff Davie Memorial Tournament was another great weekend this year and the group is gearing up for the 10th Anniversary next year. Palmerston was site of the U14 Canadian Fastball Championships this past August. Softball Canada was impressed with how the community hosted the tournament and also with the facilities.

A new full time person has been hired. His name is Terry Wheeler and he brings seventeen years of full time experience and multiple training certificates to the Town of Minto.

Smoke Machines:

Facilities Manager Carr reported that there have been a couple of incidents where smoke machines have set off the fire alarm in the facilities over the summer.

MOTION:

Moved by: Bob McEachern and Seconded by: Councillor Turton

THAT:

No smoke machines are permitted in Town of Minto facilities and that this information is added to the facility rental agreement.

CARRIED

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New Parking Lot Layouts

New parking lot layouts at the Harriston Arena and Clifford Arena were reviewed.

Concession Both Pricing

Recreation and Facilities Assistant Greg Mallett reported that he will be overseeing the concession at both arenas as well as the Norgan Theatre. He will be assessing the prices of the products and making changes accordingly. Pricing will be consistent across all of the facilities.

Mapleton-Minto 81's

Facilities Manager Carr reported that the Mapleton-Minto 81's will be taking a one year hiatus from the WOAA Senior 'AA' Hockey League. This is due to lack of players. They plan on returning to the league next year.

Palmerston Tennis Courts

Facilities Manager Carr reported he had received a complaint about the state of the tennis courts in Palmerston. There have been reports of broken glass and the weeds along the fence were getting high, also that the courts were being used for things other than tennis by some of the public. Carr talked about the possibility of locking the courts and giving out keys to the members of the public that use it for tennis. Councillor Elliott noted that there are numerous people that use the courts and that locking might stop some people from being able to use them. Geoff Gunson suggested posting a sign that said for tennis use only and posting the Town number to call if there were any concerns with the court.

Member Terms

Services Manager Lubbers noted that the term of Dorothy Grotenhuis would expire at the end of the year. Lubbers will speak to Dorothy to see what her intentions are moving forward and he will post an ad seeking a new member from the Township.

New Business:

None.

MOTION:

Moved by: Geoff Gunson

THAT:

P.R.A.C. adjourn at 6:55 p.m.

The next meeting is October 30th at 5:00 p.m. at the Clifford Arena.

Greg Mallett
Recreation and Facilities Assistant
Parks & Recreation Advisory Committee