



Council Minutes
Tuesday, October 3, 2017 2:00 p.m.
Council Chambers

Council Present:

Mayor George A. Bridge
Deputy Mayor Ron Faulkner
Councillor Mary-Lou Colwell
Councillor Judy Dirksen
Councillor Jean Anderson
Councillor Ron Elliott

Council Regrets: Councillor Dave Turton

Staff Present for all or part of the meeting:

Bill White, C.A.O. Clerk	Annilene McRobb, Deputy Clerk, Recording Secretary
Gordon Duff, Treasurer	Belinda Wick-Graham, Business & Economic Manager
Terry Kuipers, Chief Building Official	Matt Lubbers, Recreation Services Manager
Paul Judge, Town Landscape Care Coordinator	

1. Call to Order 2:00 p.m.
2. Disclosure of Pecuniary Interests Under the Municipal Conflict of Interest Act
3. Motion to Convene into Closed Session

RESOLUTION 2017-191

Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Anderson

THAT The Council of the Town of Minto conduct a meeting Closed to the Public to discuss the following:

- Previous Minutes of the September 19, 2017 Closed Session
- Proposed or Pending Acquisition or Disposition of Land – Harriston
- Proposed or Pending Acquisition or Disposition of Land – Palmerston Industrial Park
- Proposed or Pending Acquisition or Disposition of Land – Palmerston
- Proposed or Pending Acquisition or Disposition of Land – Clifford
- Proposed or Pending Acquisition or Disposition of Land – former Minto Township

Carried

4. Motion to Convene into Open Session

RESOLUTION 2017-192

Moved By: Councillor Colwell; Seconded By: Councillor Dirksen

THAT The Council of the Town of Minto resume into open Council.

Carried

5. Minutes of Previous Meeting

a. Regular Council Minutes of September 19, 2017

RESOLUTION 2017-193

Moved By: Councillor Anderson; Seconded By: Councillor Elliott

THAT the minutes of the September 19, 2017 Council Meeting be approved.

Carried

6. Additional Items Disclosed as Other Business

Councillor Anderson advised of one item.

7. Resolution Moving Council into Committee of the Whole to Consider Public Meetings, Delegations, Public Question Period, Correspondence, Reports, Motions for Which Notice Has Been Previously Given and Other Business

RESOLUTION 2017-194

Moved By: Councillor Anderson; Seconded By: Councillor Colwell

THAT The Town of Minto Council convenes into Committee of the Whole.

Carried

8. Public Meeting

9. Delegations

a. Town of Minto Heritage Association, Project Inventory

Jim Connell Chair introduced members of the Minto Heritage Association who documented farms, homes and businesses in Minto 2012-2017. June MacDonald outlined the inventory process done by volunteers, noted the pictures are a snapshot in time, and thanked all involved. Karen Wagner of the County of Wellington Museum and Archives advised there are about 5000 pictures to be loaded into archives. She showed how to search pictures on the County website. Mayor Bridge thanked the volunteers for their work.

b. Mayors Charity Golf presentation to Minto Safe Community Committee, Palmerston Imperials and Youth for Christ / Youth Unlimited of Minto

Mayor Bridge presented each group with \$4,500 each as their proceeds from the Golf tournament.

10. Public Question Period – No one came forward.

11. Correspondence Received for Information or Requiring Direction of Council

- a. Association of Municipalities of Ontario, Policing Policy and Bill 68 Update
- b. Upper Grand District School Board, Annual Partnership Meeting
- c. Crime Stoppers Guelph Wellington, Fall 2017 Newsletter
- d. Wellington-Dufferin-Guelph Board of Health, Highlights September 2017
- e. St. John Ambulance, Request for funding
- f. Association of Municipalities of Ontario, Health Omnibus Bill introduced with Municipal Implications
- g. Mapleton Seniors Centre for Excellence October 2017 Newsletter and Calendar

MOTION COW 2017-234

Moved By: Councillor Colwell; Seconded By: Councillor Elliott

THAT the Town of Minto donate \$250 to St. John Ambulance.

Carried

MOTION COW 2017-235

Moved By: Councillor Elliott; Seconded By: Deputy Mayor Faulkner

THAT Council receives the correspondence for information.

Carried

12. Reports of Committees and Town Staff, Matters Tabled and Motions for Which Notice Has Been Previously Given

- a. Committee Minutes for Receipt
- 1. Saugeen Valley Conservation Authority, July 18, 2017 Minutes

MOTION: COW 2017-236

Moved By: Councillor Elliott; Seconded By: Deputy Mayor Faulkner

THAT the Saugeen Valley Conservation Authority Meeting Minutes of July 18, 2017 be received for information.

Carried

- b. Committee Minutes for Approval
- 1. Economic Development and Planning Committee Minutes of September 14, 2017
Business & Economic Manager Wick-Graham noted Cultural Days were well received over the weekend. Industrial land sales in Palmerston remain strong. Committee recommends Jeremy Ide's \$10,000 structural grant request for 90 Elora St. S.

MOTION: COW 2017-237

Moved By: Councillor Anderson; Seconded By: Councillor Dirksen

THAT Council receives the Economic Development and Planning Committee Minutes of September 14, 2017 and approves any recommendations contained therein.

Carried

2. Parks & Recreation Advisory Committee Minutes of September 25, 2017

Recreation Services Manager Lubbers noted Norgan Theatre 70th celebrations in August went well. Grass roots hockey and basketball are ready to go. Palmerston ice went in September 11 and ice in Harriston and Clifford will be in by October 10th. A report will come forward to Council regarding Harriston pool upgrades. Summer programs went well.

MOTION: COW 2017-238

Moved By: Councillor Dirksen; Seconded By: Councillor Colwell

THAT Council receives the Parks & Recreation Advisory Committee Minutes of September 25, 2017 and approves any recommendations contained therein.

Carried

c. Staff Reports

1. Recreation Services Manager, Tuff Truck Event

Recreation Services Manager Lubbers noted the agreement allows the Kinsman to keep obstacles at the Harriston arena site, as approved by Conservation Authority and Ag Society.

MOTION: COW 2017-239

Moved By: Councillor Elliott; Seconded By: Councillor Anderson

THAT Council of the Town of Minto receives the September 27th, 2017 report from the Recreation Services Manager entitled Tuff Truck Event and that a By-law be considered in open session authorizing the Mayor and C.A.O. Clerk to sign an agreement to permit certain obstacles for the Kinsmen Tuff Truck Event to remain in place at the Harriston Minto Community Complex.

Carried

2. Business & Economic Manager & TLC Coordinator, Communities in Bloom

Business & Economic Manager Wick Graham noted the Town won silver and special mention for County Green Legacy in 2017 Communities in Bloom Circle of Excellence. She reviewed judge's recommendations. TLC Coordinator Paul Judge attended the Communities in Bloom Awards and presented pictures Canada 150 grounds displays in Ottawa. The Mayor and Council thanked staff for their work. Councillor Elliott noted the Palmerston Lions are looking to work with TLC Coordinate on a volunteer maintenance program for Lions Park.

3. Business & Economic Manager, Palmerston Industrial Land Agreement of Purchase & Sale Lot 1 B (Part 4)

Belinda Wick Graham noted this sale is the last parcel on Frank Lambier Court.

MOTION: COW 2017-240

Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Dirksen

THAT Council receives the September 27, 2017 report from the Business and Economic Manager regarding the Agreement of Purchase & Sale for Lot 1B in the Palmerston Industrial Park and considers a bylaw in regular session authorizing the Mayor and C.A.O. Clerk or designates to sign the Agreement of Purchase & Sale and all documents necessary to close the transaction.

Carried

4. C.A.O. Clerk, Proposed Parking Lot Agreement, Harriston Legion

C.A.O. Clerk White noted the agreement for re-paving private lands for public parking is similar to Harry Stones. The Town already plows and maintains the Legion lot. Councillor Anderson asked that accessibility to the back of the Legion be looked at when work is done.

MOTION: COW 2017-241

Moved By: Councillor Anderson; Seconded By: Councillor Colwell

THAT Council of the Town of Minto receives the CAO Clerk's report dated September 28, 2017 and the letter from Ken Reuber from the Harriston Legion regarding a Proposed Parking Lot Agreement, and that a by-law return to Council at the next Council meeting to authorize the Mayor and C.A.O. Clerk to sign the agreement.

Carried

5. Manager of Planning & Environment County of Wellington, Zoning By-law Amendment - Will - James Street

The C.A.O. Clerk stated the County adopted the Official Plan Amendment and rezoning can now proceed.

MOTION: COW 2017-242

Moved By: Councillor Elliott; Seconded By: Deputy Mayor Faulkner

THAT the report regarding Zoning By-law Amendment for Will, James Street Palmerston from the County of Wellington Manager of Planning and Environment be received and that a By-law be considered in open session.

Carried

Councillor Colwell assumed the Chair

6. Tax Collector and Treasurer, Section 357 Applications

Treasurer Duff explained adjustments are for property use changes and Town purchases.

MOTION: COW 2017-243

Moved By: Deputy Mayor Faulkner; Seconded By: Mayor Bridge

THAT Council receives the September 2017 report from the Treasurer and Tax Collector regarding Section 357 Applications and that the applications presented be approved.

Carried

7. Treasurer, July 31, 2017 Financial Review

Treasurer Duff presented the quarterly budget review up to July 31. The Town is nearing the 3% level for the flood relief funding through the province. If the Town qualifies expenses above that amount may be eligible for 50% funding if claimed within 120 days. Council discussed the operational and capital budgets overview by Department. Salt and sand expenses have used most of the 2017 Winter Control budget.

MOTION: COW 2017-244

Moved By: Councillor Dirksen; Seconded By: Councillor Anderson

THAT Council receives the Treasurers July 31, 2017 Financial Review report as information.

Carried

8. Treasurer, Approval of Accounts

Treasurer Duff highlighted payments for Jane and Inkerman project, renewal of Keystone Program, annual audit, trail work and catch basins.

MOTION: COW 2017-245

Moved By: Mayor Bridge; Seconded By: Deputy Mayor Faulkner

THAT Council receives the Treasurer's report regarding Approval of Accounts, and approves accounts by Department for September 28, 2017 as follows: Administration \$83,575.01, Building \$2,784.53, Economic Development \$3,266.20, Incubator \$79.22, Fire \$9,697.04, Roads \$717,932.78, Waste Water \$4,266.43, Streetlights \$717.34, Water \$8,191.09, Town Landscaping Care \$426.06, Recreation \$7,085.85, Clifford \$14,145.07, Harriston \$8,188.32, Palmerston \$35,535.60, Norgan \$2,457.28.

Carried

Mayor Bridge Assumed the Chair

d. Other Business Disclosed as Additional Items

Councillor Anderson stated that she and her husband County Councillor David Anderson will host the 2nd annual dinner at the Harriston Arena Christmas Day, details to follow.

Mayor Bridge noted that there are new entrance signs into the County. Destination signs for business and attractions will be looked at next year by the County.

13. Motion to Return To Regular Council

RESOLUTION 2017-195

Moved By: Councillor Elliott; Seconded By: Deputy Mayor Faulkner

THAT the Committee of the Whole convenes into Regular Council meeting.

Carried

14. Notices of Motion - None

15. Resolution Adopting Proceedings of Committee of the Whole

RESOLUTION 2017-196

Moved By: Councillor Dirksen; Seconded By: Councillor Colwell

THAT The Council of the Town of Minto ratifies the motions made in the Committee of the Whole.

Carried

16. By-laws

a. 2017-78, to Authorize the Sale of Industrial Lands Palmerston Industrial Park to J&A DeVries Construction Inc

RESOLUTION 2017-197

Moved By: Councillor Anderson; Seconded By: Councillor Elliott

THAT By-law 2017-78; to Authorize the Sale of Industrial Lands on Minto Road Palmerston Industrial Park to J&A DeVries Construction Inc; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

b. 2017-79, Execute a Public Facilities Limited Use Agreement with the Harriston Kinsmen Club and the Harriston-Minto Agricultural Society to permit permanent improvements to remain for the annual Tuff Truck Event

RESOLUTION 2017-198

Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Elliott

THAT By-law 2017-79; Execute a Public Facilities Limited Use Agreement with the Harriston Kinsmen Club and the Harriston-Minto Agricultural Society; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

c. 2017-80, ZBA Will, 245 James Street Palmerston

RESOLUTION 2017-199

Moved By: Councillor Dirksen; Seconded By: Councillor Anderson

THAT By-law 2017-80; To Amend Zoning By-law Number 01-86 for 245 James Street in Palmerston; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

d. 2017-81, Confirming Proceedings of October 3, 2017 Committee of the Whole/Council Meeting

RESOLUTION 2017-200

Moved By: Councillor Elliott; Seconded By: Councillor Colwell

THAT By-law 2017-81; To confirm actions of the Council of the Corporation of the Town of Minto Respecting a meeting held October 3, 2017; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

17. Adjournment 4: 36 p.m.

RESOLUTION 2017-201

Moved By: Councillor Dirksen; Seconded By: Deputy Mayor Faulkner

THAT The Council of the Town of Minto adjourn to meet again at the call of the Mayor.

Carried

Mayor George A. Bridge

C.A.O. Clerk Bill White