



TOWN OF MINTO

DATE: November 16, 2017

REPORT TO: Mayor and Council

FROM: Bill White C.A.O. Clerk

SUBJECT: Agreement, R & R Pet Paradise, Animal Control Services

STRATEGIC PLAN:

9.13 Implement short form wording and streamline by-law enforcement practices where possible to efficiently allocate resources to minor offences, and continue enforcing by-laws based on complaints keeping in mind available resources.

12.2 Continue to be a leader among small rural municipalities in local strategic initiatives that benefit the economy, protect the environment, effectively allocate resources, encourage innovation, streamline procedures, and create opportunity for individuals and business.

BACKGROUND:

Section 103 of the Municipal Act empowers a municipality with a bylaw regulating dogs at large to provide for seizing and impounding dogs, and the sale of impounded animals if they are not claimed within a reasonable time and related expenses are not paid. Minto By-law 05-12 regulates the keeping of dogs and dog kennels. This includes provisions for dogs running at large off the premises of their owner. Section B of the bylaw requires a “Dog Control Officer” be appointed as the person or agency empowered to enforce this bylaw.

At the November 7 meeting the following resolution was passed:

MOTION: COW 2017-269

THAT Council receives the C.A.O. Clerk’s November 2, 2017 report Animal Control Services and directs staff to pursue an agreement with R & R Pet Paradise based on the quotations received.

R & R Pet Paradise had submitted one bid with a higher monthly flat fee and fewer incidental charges, and a second bid with a lower monthly rate and added charges for services provided as needed. The agreement attached to the bylaw implements a lower monthly rate with charges for dog pick-up as needed.

COMMENTS:

Staff met with R & R Pet Paradise and discussed terms of the proposed contract. A three year agreement has been negotiated with the following provisions:

- Starts December 1, 2017 terminates November 30, 2020 with provisions for month to month beyond that date. Operating a “no-kill” facility with the goal of returning and re-homing dogs wherever practical with working relationships with rescue organizations.
- The following billing shall apply during the life of this contract:

- a) Monthly Cost \$800 resulting in an Annual Cost \$9,600 plus HST
- b) Additional Fees \$25 per night boarding
 - \$100 per dog pickup Monday through Friday 8:00am to 6:00pm
 - \$150 per dog pickup Saturday, Sunday, Statutory Holidays, and weekdays after 6:00pm and before 8:00am
 - Mileage \$.50/km for court or other circumstances approved by Minto (not for regular dog pickups)

c) Years 2 and 3 of the contract: The above rates remain in effect and not increased during the term of the agreement.

- Shelter shall be climate controlled with in-floor heating, air condition, spacious indoor/outdoor areas with proper OMAFRA certificates and approvals
- Maintain a vehicle with custom crates, generator, air condition and similar equipment to safely and humanely transport dogs
- Town keeps revenue from tag sales; R & R Pet Paradise to keep proper records, provide 24/7 service with six hour response after hours and two hour during business hours.
- Supplier to maintain website and educational pamphlets regarding training and care of dogs, and operate in responsible and professional manner according to applicable law.
- 90 day cancellation with written notice
- Save the Town harmless from claims related to their operation; \$2 million liability insurance (instead of \$5 million).

FINANCIAL CONSIDERATIONS:

In 2016 the Town issued over 1,000 dog licenses. The budget for revenue from tags is \$19,000. This will be sufficient to cover the contract cost, which should be less than \$12,000 per year, as well as Town staff time related to the enforcing animal control by-law.

RECOMMENDATION:

That Council receives the C.A.O. Clerk's November 16, 2017 report Agreement, R & R Pet Paradise, Animal Control Services and considers a by-law in regular session authorizing the Deputy Mayor and C.A.O. Clerk to sign the agreement with R & R Pet Paradise as summarized, and that R & R Pet Paradise are appointed as a Dog Control Officer for the Town of Minto.

Bill White C.A.O. Clerk