

Board of Directors Meeting #10/17

October 18, 2017

DIRECTORS PRESENT: Jim Campbell, David Turton, Deb Shewfelt, Art Versteeg, Alison Lobb, Wilf Gamble, Roger Watt, Matt Duncan, Bob Burtenshaw, David Blaney

ABSENT WITH REGRETS: Paul Gowing

OTHERS PRESENT: Paul Nichol, Community Futures Huron
Dr. Christopher Cooper, Edifice
Joe Beaudette, Edifice
Linda Henhoeffter, Maitland Mills Project Steering Committee

STAFF PRESENT: Phil Beard, General Manager/Secretary-Treasurer
Erica Magee, Administrative Assistant
Geoff King, Stewardship Services Coordinator
Jayne Thompson, Communications Coordinator
Stewart Lockie, Conservation Areas Coordinator
Stephen Jackson, Flood/Erosion Safety Coordinator

1. Call to Order

Chair Jim Campbell called the meeting to order at 7:00 pm and reviewed the meeting objectives with the Board.

2. Declaration of Pecuniary Interest

There were no pecuniary interests at this time.

3. Minutes

The minutes from the Board of Directors meeting #9/17 held on September 27, 2017 have been circulated to the Directors for their information and approval. The Directors agreed with the minutes and the following motion was made.



Motion FA #85/17

Moved by: Wilf Gamble

Seconded by: Alison Lobb

THAT the minutes from the Board of Directors meeting #9/17 held on September 27, 2017 be approved.

(carried)

4. Delegation: Presentation by Gorrie/Brussels Mills Committee

Stewart Lockie welcomed Paul Nichol, Christopher Cooper, Joe Beaudette and Linda Henhoeffter to the meeting and invited Dr. Christopher Cooper to speak to the Board.

Dr. Cooper addressed the Board and presented the business concept developed by the Maitland Mills Project Steering Committee. He outlined their purpose, vision, strategic plans, and the estimated cost to refurbish each mill.

The Maitland Mills Project Steering Committee is interested in leasing or purchasing the mill buildings from MVCA. Staff will investigate the feasibility of severing the property and contact MNRF regarding the process to determine if both properties could be sold by MVCA. The Board also advised the group that they would need to incorporate the committee as a legal entity before MVCA could enter into an agreement with them.

Following questions and discussion the following motion was made.

Motion FA #86/17

Moved by: Alison Lobb

Seconded by: Roger Watt

THAT the Maitland Valley Conservation Authority and the Maitland Mills Project Steering Committee start to investigate what would be required to develop an agreement between MVCA and the Maitland Mills Steering Committee to carry this project forward.

(carried)

5. Presentation: Middle Maitland Headwaters Restoration Project: Geoff King, Watershed Stewardship Services Coordinator

Watershed Stewardship Services Coordinator, Geoff King provided a progress report on the Middle Maitland Headwaters Restoration Project over the past three years and outlined projects lined up for 2018.

6. Business Requiring Direction

a) 2018-2020 Work Plan and Financial Forecast: Report #53A/B/17

The General Manager/Secretary-Treasurer used a presentation to highlight the major activities and projects outlined in Report 53A/17 to be undertaken by MVCA over the next three years based upon the priorities set by the Board in 2014.

- Strengthen Flood/Erosion Safety Services
- Strengthen Watershed Stewardship Extension Services
- Stabilize MVCA financial base

The General Manager/Secretary-Treasurer reviewed Report #53B/17 with the Board and outlined the financial resources required to undertake the activities and projects over the next three years. It was noted that the forecast will change once the Board is in a position to provide direction on a number of buildings and structures that are currently under review by the Board.

The Board supported the proposed work plan for 2018-2020 and the following motion was made.

Motion FA #87/17

Moved by: Alison Lobb

Seconded by: David Blaney

THAT the 2018-2020 work plan and financial forecast be approved;

AND THAT the 2018 draft budget and work plan be developed based upon the financial forecast for 2018;

AND FURTHER THAT the 2018 draft budget for authority funded projects be presented at the November 15, 2017 Board meeting for review and direction;

AND FURTHER THAT the draft 2018 budget and work plan be presented to the Board of Directors at the December 20, 2017 Board meeting for review and direction.

(carried)

b) Proposed Projects: 2018-2020 Maitland Conservation Foundation: Report #54/17

The Maitland Conservation Foundation has asked the MVCA Board to identify projects that they require funding for over the next three years. The MCF Board has indicated that they are supportive of continuing to raise money for improvement to conservation areas and the Garvey Glen Watershed Project and the Middle Maitland Headwaters Restoration Project. Report #54/17 outlines a number of small conservation area projects as well as the funding that would be required to help MVCA advance the Garvey Glen Watershed Project and the Middle Maitland Headwaters Restoration Project. Following discussion on the proposed projects the following motion was made.

Motion FA #88/17

Moved by: Roger Watt

Seconded by: Wilf Gamble

THAT the MVCA requests the MCF to consider raising a total of \$71,500 over the next three years(2018-2020) for the projects outlined in Report #54/17.

(carried)

7. Chair & Director's Reports

a) Chair's Report

Nothing to report at this time.

b) Director's Reports

Deb Shewfelt reported on attending the Carbon Footprint Initiative Leadership Team meeting at Cowbell Brewery along with Tim MacDonald from Ideal Supply Company, Richard Keeson from J.H., Keeso and Sons and Nicole Johnson from the Municipality of North Perth on October 4th. The Vice President of Cowbell Brewery, Grant Sparling provided the CFI Leadership Team with an overview of their carbon neutral program. Cowbell Brewery was invited to join the CFI Leadership Team.

8. Consent Agenda

The following items were circulated to the Board of Directors for their information.

- a) Revenue/Expenditure Report for September: **Report #55/17**
- b) Correspondence received for information
- c) Agreements Signed: **Report #56/17**

The following motion was made.

Motion FA #89/17

Moved by: Alison Lobb

Seconded by: Dave Turton

THAT reports #55/17 through #56/17 along with their respective recommended motions and correspondence as outlined in the Consent Agenda be approved as presented

(carried)

9. In Camera Session: Five Year Review of Salaries/Benefits

All attendees except the Board Members and the General Manager/Secretary-Treasurer were excused from the meeting at this time.

Motion FA #90/17

Moved by: David Blaney

Seconded by: Art Versteeg

THAT the Board of Directors move in camera to review the report on the five year review of staff salaries and benefits compensation.

(carried)

The following motion was made at the in-camera session.

Motion FA #91/17

Moved by: Alison Lobb

Seconded by: Wilf Gamble

THAT the Board of Directors move out of in camera and resume regular session.

(carried)

10. **Review of Meeting Objectives/Follow-up Actions/Next meeting: November 17, 2017 at the Admin. Centre in Wroxeter**

Chair Jim Campbell reviewed the meeting objectives with the Board.

11. **Adjournment**

The meeting adjourned at 9:00 pm with the following motion.

Motion FA #92/17

Moved by: Alison Lobb

THAT the meeting be adjourned.

(carried)

Jim Campbell
Chair



Erica Magee
Administrative Assistant



