

**Strategic Position 12.0** Demonstrate Council and Staff leadership by taking primary responsibility for implementing and following the Strategic Plan, while recognizing the roles of community leaders in achieving Plan success.

**Actions:** 3.1 transparency 12.1 implement strategic plan

**Responsibility:** Budget for meetings, training, conferences and other expenses for overall governance of the Town services including sewer and water utilities.

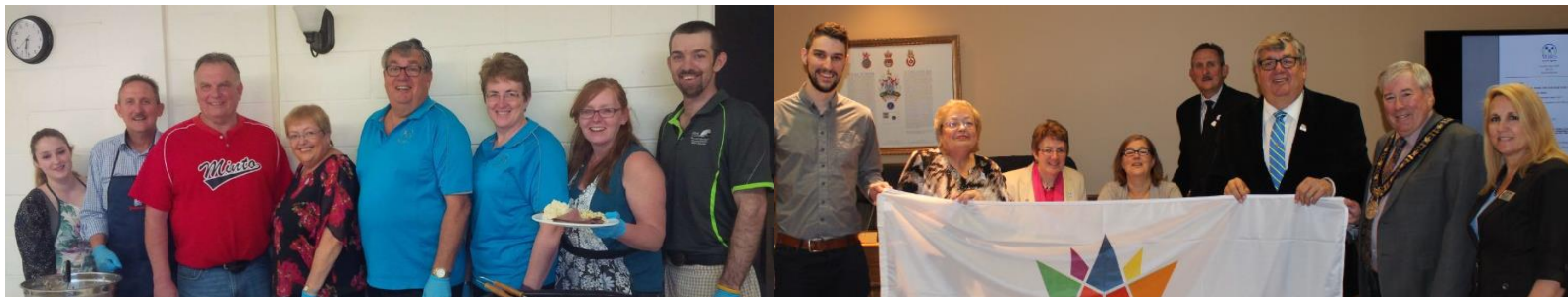
Operating Budget Summary						
2017 Budget (Actual \$103,971 to Sept 2017)						\$128,200
Past & Projected (1%)		0.01				
2016	2017	2018	2019	2020		
\$127,700	\$ 128,200	\$ 129,700	\$ 130,997	\$ 132,307		
Budget Initiatives						
1. Increase transfer from water and sewer						-\$500
2. Increase base wage and per diems						\$2,000
Proposed 2018 Budget						\$129,700

## Budget to Actual Issues

The remuneration policy for this term of Council was set by the previous Council in 2014. In 2018 this Council will do the same for the next term. Term increased base pay for Council but more clearly identified meetings that would qualify for per diem payment. This has resulted in lower overall costs for Council wages and per diems. Final expenses for Council overall are projected to be within budget.

## Issues for 2018 and Beyond

Cost in budget is controlled by meeting and conference frequency. Council balances meeting frequency and cost while keeping informed on issues. In 2015 budget charged to water and sewer increased from 17.4% to 22.7% recognizing increased responsibility in sewer and water.



Council is moving into the final year of its term with accomplishments in infrastructure investment, enhanced cultural and youth programming, trails and environmental/energy reduction. For Council members not considering re-election in 2018 it is important to encourage the next generation of community members to run for office, especially those not part of the “baby boom” generation.

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### **Service Measures**

In 2017 Council adopted a succession plan. Minto can be proud of its political representation over the years having a number of terms of functional and team based supportive groups. The Town's approach to issues through its Committee of the Whole structure has reduced costs and maintained a suitable separation of policy and administration through the organizational structure. Mayor and Council are elected every four years. Performance is assessed based on overall political and financial position of the municipality.

2009 Council meetings	50
2010 Council meetings	36
2011 Council meetings	26
2012 Council meetings	24
2013 Council meetings	26 (2 budget, 1 special re: Solar)
2014 Council meetings	26 (1 budget, 1 inaugural 1 special re: Insurance)
2015 Council meetings	26 (2 for 2015 budget, and 1 for 2016 budget)
2016 Council meetings	23 (1 joint 2016 budget, and 1 for 2017 budget)
2017 Council meetings	24 (1 joint 2017 budget, and 1 for 2018 budget)

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### **C.A.O. Clerk and Treasurer Recommendation**

**That the 2018 budget proposed for Mayor and Council be approved at \$129,700.**

2018 OPERATING BUDGET						
Account	Description	2016	2016	2017	2017	2018
		YTD Actual - Sept 30/16	YTD Actual	Budget	YTD Actual - Sept 30/17	Budget
<b>Town of Minto Council</b>						
1000-00-5850	Transfers from Water & Sewer	29,000.00	29,000.00	30,000.00	22,500.00	30,500.00
	<b>Total Revenue</b>	<b><u>29,000.00</u></b>	<b><u>29,000.00</u></b>	<b><u>30,000.00</u></b>	<b><u>22,500.00</u></b>	<b><u>30,500.00</u></b>
1000-00-6010	Council Per Diems	84260.51	112057.89	110000.00	94738.44	112000.00
1000-00-6020	Benefits - Council CPP & EHT	2731.81	3648.03	4000.00	3090.32	4000.00
1000-00-6040	Conferences/Meetings	0.00	0.00	0.00	0.00	0.00
1000-00-6050	Training	0.00	0.00	0.00	0.00	0.00
1000-00-6051	Council Expense-Bridge	1320.19	2082.46	5800.00	4373.15	5800.00
1000-00-6052	Council Expense-Faulkner	2715.64	3206.36	5600.00	2206.71	5600.00
1000-00-6053	Council Expense-Anderson	1200.88	1200.88	4500.00	2091.27	4500.00
1000-00-6054	Council Expense-Colwell	744.52	1533.76	4500.00	3690.76	4500.00
1000-00-6055	Council Expense-Dirksen	2532.54	3390.30	4500.00	926.78	4500.00
1000-00-6056	Council Expense-Elliott	5068.91	5616.86	4500.00	6325.76	4500.00
1000-00-6057	Council Expense-Turton	2239.05	3028.29	4500.00	1267.16	4500.00
1000-00-6058	Council Expense	0.00	0.00	0.00	0.00	0.00
1000-00-6060	Mileage	1467.18	2850.10	5600.00	4443.98	5600.00
1000-00-6510	Publications & Data Received	0.00	0.00	0.00	1485.72	0.00
1000-00-6530	Telephone Services-Cell	1425.98	1898.65	2500.00	1829.99	2500.00
1000-00-6850	Miscellaneous Fund/Social Fun	1211.72	1211.72	2200.00	0.00	2200.00
	<b>Total Council Expenditure</b>	<b><u>106918.93</u></b>	<b><u>141725.30</u></b>	<b><u>158200.00</u></b>	<b><u>126470.04</u></b>	<b><u>160200.00</u></b>
<b>Excess Revenue over/under Expenditures</b>		<b>-77,918.93</b>	<b>-112,725.30</b>	<b>-128,200.00</b>	<b>-103,970.04</b>	<b>-129,700.00</b>