



Budget by Service

Department Name: Recreation Facilities & Parks Section: Harriston Arena & Hall

Budget Code: 10-8102

FTE: 1.51

Staff: 10PT

Strategic Position Section 7.0

Maintain and enhance recreation opportunities to benefit persons of all ages and abilities using existing well maintained parks and facilities, and ensure the location, supply and availability of major facilities considering the cost as well as community development benefits.

Actions: 7.4 local promotion 7.5 subsidized rates 7.7 community design 7.9 public accessibility

Responsibility: Operate and maintain the Harriston Minto Community Complex (arena, hall, curling club).

Operating Budget Summary

2017 Budget (Actual \$161,923 to Sept 2017) **\$175,744**

Past & Projected (1%) **0.01**

2016	2017	2018	2019	2020
\$162,454	\$ 175,744	\$ 178,867	\$ 180,656	\$ 182,462

Budget Initiatives

1. Increase overall revenue	-\$8,198
2. Add wages and benefits new staff	\$13,321
3. Decrease fuel and heat	-\$3,000
4. Increase training	\$1,000
Proposed 2018 Budget	\$178,867

Budget to Actual Issues

Safety upgrades in our compressor room were completed in 2015 to comply with TSSA Inspection. A small overage is expected once full revenues and expenses are applied. The Harriston Figure Skating Club was down 3 hours of ice time this ice season. We have been able to fill 2 of those hours.

Issues for 2018 and Beyond

Facility promotion continues to be a priority. The \$36,482 loan payment for roof replacement was placed in a reserve for renovations in the next 5 to 10 years. In 2017 Council approved adding one front line staff person to assist with the arenas and many other facilities the Town had assume. This Department is currently operating two staff on non-facility related short term/long term disability, and one staff on maternity leave in Recreation. Also there is likelihood of a retirement within the next three years. Facilities and Recreation Departments will be looking at minor internal restructuring to position the two Departments to deal with these staff resource issues into the future.



Service Measures

The Harriston arena and Community Centre are reasonably well used. Saturday ice time is the main concern as rentals are low when tournaments are not scheduled.

2013 Ice rentals	45.75hrs/wk
2014 Ice Rentals	46hrs/wk
2015 Ice rentals	46hrs/wk
2016 Ice Rentals	45hrs/wk
2017 Ice Rentals	48hrs/wk

CAO/Clerk and Facilities Manager Recommendation

That the 2018 budget proposed for the Harriston Arena & Hall be approved at **\$178,867**

2018 OPERATING BUDGET						
Account	Description	2016 YTD Actual - Sept 30/16	2016 YTD Actual	2017 Budget	2017 YTD Actual - Sept 30/17	2018 Budget
Harriston Arena & Hall						
1081-02-5300	Outside Field Rental	0.00	0.00	0.00	0.00	\$0.00
1081-02-5810	Hockey- Minor	37,622.00	65,196.89	67,584.00	35,004.70	\$67,584.00
1081-02-5811	Hockey - Recreational	12,322.00	22,501.00	25,254.00	13,496.28	\$26,076.00
1081-02-5812	Hockey - 81s Minto Twp Le	0.00	0.00	0.00	0.00	\$0.00
1081-02-5815	Figure Skating Club	0.00	0.00	0.00	0.00	\$0.00
1081-02-5817	Broomball - Minor	0.00	0.00	0.00	0.00	\$0.00
1081-02-5818	Broomball - Recreational	0.00	0.00	0.00	0.00	\$0.00
1081-02-5819	Out of Town Rentals	1,970.75	6,394.75	9,184.00	2,240.00	\$15,768.00
1081-02-5820	Public Skating Admission	790.00	3,740.00	3,500.00	1,900.00	\$4,000.00
1081-02-5821	Miscellaneous Ice Rentals	0.00	0.00	0.00	0.00	\$0.00
1081-02-5822	Vending Machine Commiss	541.15	1,724.88	1,000.00	1,756.82	\$1,000.00
1081-02-5823	Arena Board Advertising	4,625.00	4,625.00	4,600.00	4,500.00	\$4,600.00
1081-02-5824	Concession Revenue	5,899.57	11,778.59	15,000.00	8,434.61	\$17,000.00
1081-02-5825	Vending Machine Revenue	0.00	0.00	2,000.00	0.00	\$0.00
1081-02-5826	Inventory Change-Harristo	0.00	0.00	0.00	0.00	\$0.00
1081-02-5831	Curling Club Agreement	14,165.25	16,865.49	17,168.00	14,377.75	\$17,460.00
1081-02-5832	Hall Rental Revenue	11,019.25	13,989.25	16,000.00	5,415.80	\$16,000.00
1081-02-5833	Bar Supplies Revenue	0.00	0.00	0.00	0.00	\$0.00
1081-02-5834	Arena Floor Rental	675.00	918.36	1,500.00	450.22	\$1,500.00
1081-02-5835	Curling Arena Floor - Rents	400.00	800.00	800.00	800.00	\$800.00
1081-02-5836	Socan Fee Collected	414.19	473.36	500.00	59.17	\$500.00
1081-02-5838	Bartending Fees Collected	0.00	0.00	0.00	0.00	\$0.00
1081-02-5840	Liquor Sales	37,716.25	43,595.55	60,000.00	38,304.42	\$60,000.00
1081-02-5842	Liquor Sales - SSN	0.00	0.00	0.00	0.00	\$0.00
1081-02-5848	Parking & Other Sales - SS	0.00	0.00	0.00	0.00	\$0.00
1081-02-5862	Govt Grants - Federal	0.00	0.00	0.00	0.00	\$0.00
1081-02-5890	Donations & MSC Revenue	150.00	1,233.63	3,000.00	0.00	\$3,000.00
	Total Revenue	128,310.41	193,836.75	227,090.00	126,739.77	235,288.00
1081-02-6010	Wages - Regular	52,165.86	75,053.88	69,917.00	52,680.82	\$78,267.00
1081-02-6011	Wages - Part Time	13,456.93	21,830.76	16,965.00	15,959.61	\$17,498.00
1081-02-6012	Wages - Concession	4,281.77	7,420.54	8,050.00	5,419.04	\$9,800.00
1081-02-6013	Wages - Bar	5,431.17	5,852.58	6,575.00	3,754.84	\$6,355.00
1081-02-6020	Benefits - Regular	16,966.40	23,746.66	21,675.00	16,323.65	\$24,263.00
1081-02-6021	Benefits - Part Time	1,478.74	2,396.33	2,375.00	1,720.10	\$2,450.00
1081-02-6022	Benefits - Concession	404.57	696.20	1,127.00	469.98	\$1,372.00
1081-02-6030	Personnel Clothing Allowan	300.00	300.00	800.00	300.00	\$800.00
1081-02-6040	Conferences/Meetings	0.00	0.00	0.00	0.00	\$0.00
1081-02-6050	Training	271.20	271.20	1,000.00	480.03	\$2,000.00
1081-02-6060	Mileage	0.00	0.00	0.00	0.00	\$0.00
1081-02-6210	Annual Insurance Coverag	22,019.72	22,019.72	22,020.00	21,476.71	\$22,020.00
1081-02-6220	Risk Management	0.00	0.00	0.00	0.00	\$0.00
1081-02-6310	Hydro & Water	43,722.23	79,352.13	79,968.00	40,236.15	\$79,968.00
1081-02-6320	Heat	6,073.84	10,227.41	16,762.00	4,515.41	\$14,762.00
1081-02-6340	Arena lighting lease	0.00	0.00	0.00	0.00	\$0.00
1081-02-6350	Cleaning Supplies	3,975.41	5,978.39	5,500.00	4,483.87	\$5,500.00
1081-02-6360	Washroom Supplies	0.00	0.00	0.00	0.00	\$0.00
1081-02-6370	Grounds Maintenance - W	3,690.00	5,490.00	5,000.00	3,330.00	\$5,000.00
1081-02-6371	Grounds Maintenance - Su	0.00	0.00	0.00	0.00	\$0.00
1081-02-6380	Building Maintenance	12,050.29	17,141.42	16,000.00	7,908.98	\$16,000.00
1081-02-6400	Kitchen Supplies	519.66	554.28	1,000.00	774.03	\$1,000.00
1081-02-6410	Office Supplies	666.94	746.94	500.00	80.60	\$500.00
1081-02-6530	Telephone Services & Cha	1,562.93	2,178.44	2,300.00	1,540.08	\$2,300.00
1081-02-6550	Answering/Message Syste	0.00	0.00	0.00	0.00	\$0.00
1081-02-6560	Pager/Radio Service & Mai	0.00	0.00	0.00	0.00	\$0.00
1081-02-6610	Vehicle Fuel & Supplies	1,091.53	1,386.49	2,000.00	911.44	\$1,000.00
1081-02-6611	Ice Resurficer Fuel & Supp	895.72	1,567.51	2,000.00	712.63	\$2,000.00

2018 OPERATING BUDGET						
Account	Description	2016 YTD Actual - Sept 30/16	2016 YTD Actual	2017 Budget	2017 YTD Actual - Sept 30/17	2018 Budget
1081-02-6620	Vehicle Repair & Maintena	515.24	671.24	1,000.00	256.37	\$1,000.00
1081-02-6621	Ice Resurficer Repairs & Ma	130.00	130.00	1,000.00	186.00	\$1,000.00
1081-02-6630	Vehicle Inspections & Lice	116.97	236.97	0.00	0.00	\$0.00
1081-02-6650	Equipment Rentals	0.00	0.00	0.00	0.00	\$0.00
1081-02-6700	Hstn Rec - Tfirs to Capital	0.00	13,268.19	0.00	0.00	\$0.00
1081-02-6710	Small Tools	0.00	0.00	0.00	0.00	\$0.00
1081-02-6720	Equipment Repair & Mainte	5,921.07	6,396.37	5,000.00	2,876.82	\$5,000.00
1081-02-6730	Safety Equipment	0.00	720.00	500.00	32.80	\$500.00
1081-02-6790	Chemicals/Lime/Paint	3,562.49	3,663.70	2,500.00	1,165.93	\$2,500.00
1081-02-6800	Hstn Rec - Tfirs to Reserves	66,500.00	66,500.00	66,500.00	66,500.00	\$66,500.00
1081-02-6810	Bar Supplies Expense	26,932.07	21,599.76	25,000.00	21,707.53	\$25,000.00
1081-02-6811	Bar Supplies Expense - SS	0.00	0.00	0.00	0.00	\$0.00
1081-02-6812	Parking Expense - SSN	0.00	0.00	0.00	0.00	\$0.00
1081-02-6813	Other Expense - SSN	0.00	0.00	0.00	0.00	\$0.00
1081-02-6820	Concession Booth Supplie	3,905.66	9,823.03	8,500.00	4,343.29	\$8,500.00
1081-02-6825	Vending Machine Supplies	0.00	0.00	0.00	0.00	\$0.00
1081-02-6830	Socan Fees Expense	473.36	473.36	500.00	139.06	\$500.00
1081-02-6840	Liquor Profit Share	8,245.80	8,696.20	10,800.00	8,356.00	\$10,800.00
1081-02-6850	Miscellaneous Expense	0.00	0.00	0.00	0.00	\$0.00
	Total Expenditures	307,327.57	416,389.70	402,834.00	288,662.77	414,155.00
Excess Revenue over/under Expendi		-179,017.16	-222,552.95	-175,744.00	-161,923.00	-178,867.00