



Budget by Service

Department Name: Recreation Facilities & Parks Section: Palmerston Arena & Hall

Budget Code: 10-8103

FTE: 1.82

Staff: 11 PT

Strategic Position Section 7.0

Maintain and enhance recreation opportunities to benefit persons of all ages and abilities using existing well maintained parks and facilities, and ensure the location, supply and availability of major facilities considering the cost as well as community development benefits.

Actions: 7.4 local promotion 7.5 subsidized rates 7.7 community design 7.9 public accessibility

Responsibility: Operate and maintain the Palmerston Arena, Hall, and Curling Club.

Operating Budget Summary

2017 Budget (Actual \$185,018 to Sept 2017) **\$184,709**

Past & Projected (1%) 0.01

2016	2017	2018	2019	2020
\$179,944	\$ 184,709	\$ 198,203	\$ 200,185	\$ 202,187

Budget Initiatives

1. Decrease Revenues following Canadian Pewee Championship	\$24,680
2. Wage Adjustments Full and Part Time	-\$56
3. Reduce debt, heat, hydro expense	-\$1,130
4. Reduce bar and SOCAN fees	-\$10,000
Proposed 2018 Budget	\$198,203

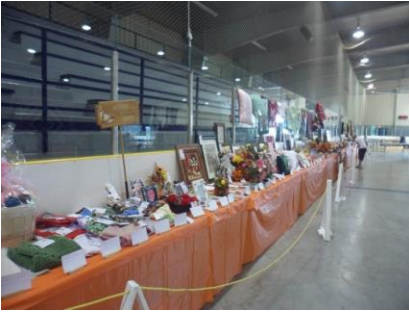
Budget to Actual Issues

Revenue will be close to achieving 2017 target as sports groups pay in two parts for season. Expenses are falling within budget overall.

Issues for 2018 and Beyond

The Palmerston 81's are on a temporary leave of absence from the league after several excellent competitive seasons. This mainly impacts overall revenue in the bar and concession sales. Ice rental continues to be strong in our busiest facility.

In 2017 Council approved adding one front line staff person to assist with the arenas and many other facilities the Town had assume. This Department is currently operating two staff on non-facility related short term/long term disability, and one staff on maternity leave in Recreation. There is likelihood of a retirement within the next three years. Facilities and Recreation Departments will look at minor internal restructuring to position the two Departments to deal with these staff resource issues into the future.



Service Measures

The community centre rentals have consistently generated \$20,000-\$25,000 per year since 2007. Regular programs include walking (3x/wk), a pre-school program and Town of Minto Recreation programs (including Try It Sports, pickle ball, and 9 weeks of youth day camps). The complex was used on 85 other dates (4 being on the curling floor). The arena floor was used for 60 hours of ball hockey.

	Ice Rentals
2013	59hrs/wk
2014	56hrs/wk
2015	54hrs/wk
2016	56hrs/wk
2017	60hrs/wk

CAO/Clerk and Facilities Manager Recommendation

That the 2018 budget proposed for the Palmerston Arena & Hall be approved at **\$198,203.**

2018 OPERATING BUDGET						
Account	Description	2016	2016	2017	2017	2018
		YTD Actual - Sept 30/16	YTD Actual	Budget	YTD Actual - Sept 30/17	Budget
Palmerston Arena						
1081-03-5810	Hockey- Minor	36,975.89	72,837.24	83,764.00	34,902.24	84,449.00
1081-03-5811	Hockey - Recreational	35,385.50	70,406.50	73,594.00	37,791.68	73,594.00
1081-03-5812	Hockey - Palmerston 81's	0.00	0.00	0.00	0.00	0.00
1081-03-5815	Figure Skating Club	0.00	0.00	0.00	0.00	0.00
1081-03-5817	Broomball - Minor	0.00	0.00	0.00	0.00	0.00
1081-03-5818	Broomball - Recreational	0.00	0.00	0.00	0.00	0.00
1081-03-5819	Out-of-Town Ice Rentals	2,980.00	5,500.00	10,192.00	2,978.00	5,535.00
1081-03-5820	Public Skating Admission	2,300.00	5,700.00	4,000.00	2,100.00	4,000.00
1081-03-5821	Miscellaneous Ice Rentals	0.00	0.00	0.00	0.00	0.00
1081-03-5822	Vending Machine Commission	474.04	1,876.36	1,500.00	1,198.12	500.00
1081-03-5823	Arena Board Advertising	6,850.00	6,850.00	7,000.00	7,200.00	7,000.00
1081-03-5824	Concession Revenue	14,978.58	26,421.19	28,000.00	14,094.08	30,000.00
1081-03-5825	Vending Machine Revenue	0.00	663.72	2,000.00	536.29	0.00
1081-03-5829	Inventory Change-Palmerston	0.00	0.00	0.00	0.00	0.00
1081-03-5831	Curling Club Agreement	14,165.25	17,345.80	17,168.00	14,377.75	17,460.00
1081-03-5832	Hall Rental Revenue	12,962.93	18,762.93	20,000.00	10,682.35	20,000.00
1081-03-5833	Bar Supplies Revenue	0.00	0.00	0.00	0.00	0.00
1081-03-5834	Arena Floor Rental	2,650.00	2,650.00	3,000.00	1,900.00	3,000.00
1081-03-5835	Curling Arena Floor - Rental	1,450.00	1,450.00	1,100.00	1,950.00	1,100.00
1081-03-5836	Socan Fee Collected	414.19	591.70	700.00	591.70	700.00
1081-03-5838	Smart Serve Bartending Fee	0.00	0.00	0.00	0.00	0.00
1081-03-5840	Liquor Sales	99,024.74	114,101.95	130,000.00	91,797.37	110,000.00
1081-03-5890	Donations & MSC Revenue	900.00	900.00	1,000.00	1,530.22	1,000.00
	Total Revenue	231,511.12	346,057.39	383,018.00	223,629.80	358,338.00
1081-03-6010	Wages - Regular	92,472.15	85,346.09	109,020.00	76,364.80	\$91,728.00
1081-03-6011	Wages - Part Time	17,538.30	25,876.51	13,648.00	16,627.22	\$30,981.00
1081-03-6013	Wages - Bar	7,507.59	10,284.81	11,787.00	12,134.52	\$11,775.00
1081-03-6012	Concession Booth Wages	7,214.24	11,977.26	11,500.00	5,880.16	\$14,000.00
1081-03-6020	Benefits - Regular	29,223.79	26,693.50	33,796.00	23,550.07	\$28,435.00
1081-03-6021	Benefits - Part Time	1,748.73	2,603.34	1,911.00	1,820.76	\$4,337.00
1081-03-6022	Benefits - Concession Booth	572.41	944.97	1,610.00	447.50	\$1,960.00
1081-03-6030	Personnel Clothing Allowance	578.00	645.00	1,200.00	740.02	\$1,200.00
1081-03-6040	Conferences/Meetings	0.00	0.00	0.00	0.00	\$0.00
1081-03-6050	Training	1,391.81	1,391.81	2,000.00	2,412.55	\$2,000.00
1081-03-6060	Mileage	0.00	0.00	0.00	0.00	\$0.00
1081-03-6210	Annual Insurance Coverage	19,801.70	19,801.70	19,802.00	19,293.68	\$19,802.00
1081-03-6220	Risk Management	0.00	0.00	0.00	0.00	\$0.00
1081-03-6310	Hydro & Water	53,261.66	104,353.10	99,960.00	44,691.53	\$102,000.00
1081-03-6320	Heat	7,552.56	13,194.48	17,345.00	7,897.84	\$15,345.00
1081-03-6340	Arena lighting lease	0.00	0.00	0.00	0.00	\$0.00
1081-03-6350	Cleaning Supplies	3,750.86	5,657.67	6,500.00	5,572.45	\$6,500.00
1081-03-6360	Washroom Supplies	95.00	95.00	0.00	0.00	\$0.00
1081-03-6370	Grounds Maintenance - Winter	4,510.00	6,710.00	6,000.00	4,070.00	\$6,000.00
1081-03-6371	Grounds Maintenance - Summer	0.00	0.00	0.00	0.00	\$0.00
1081-03-6380	Building Maintenance	17,116.65	19,515.48	17,500.00	9,577.59	\$17,500.00
1081-03-6400	Kitchen Supplies	277.45	277.45	1,000.00	262.86	\$1,000.00
1081-03-6410	Office Supplies	256.37	409.39	500.00	96.73	\$500.00
1081-03-6470	Principal Debt Repayments	54,500.00	54,500.00	54,000.00	56,650.00	\$59,060.00
1081-03-6480	Interest on Long Term Debt	15,616.85	16,440.69	17,348.00	13,222.52	\$11,117.37
1081-03-6520	Advertising & Promotions	0.00	0.00	0.00	0.00	\$0.00
1081-03-6530	Telephone Services & Charges	1,542.14	2,186.49	2,300.00	1,373.77	\$2,300.00

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Account	Description	2016	2016	2017	2017	2018
		YTD Actual - Sept 30/16	YTD Actual	Budget	YTD Actual - Sept 30/17	Budget
1081-03-6610	Vehicle Fuel & Supplies	902.53	1,208.62	1,000.00	1,366.66	\$1,000.00
1081-03-6611	Ice Resurface Fuel & Supplies	1,023.68	2,821.56	2,300.00	831.74	\$2,300.00
1081-03-6620	Vehicle Repair & Maintenance	934.95	1,532.26	1,000.00	1,440.84	\$1,000.00
1081-03-6621	Ice Resurface Repairs & Mainte	130.00	130.00	1,000.00	309.19	\$1,000.00
1081-03-6630	Vehicle Inspections & License	127.14	247.14	0.00	0.00	\$0.00
1081-03-6700	Palm Rec - Trfs to Capital	0.00	0.00	0.00	0.00	\$0.00
1081-03-6710	Small Tools	0.00	0.00	0.00	0.00	\$0.00
1081-03-6720	Equipment Repair & Maintenar	4,282.88	9,440.18	5,000.00	2,289.47	\$5,000.00
1081-03-6730	Safety Equipment	0.00	385.00	500.00	64.48	\$500.00
1081-03-6790	Chemicals/Lime/Paint	1,967.50	1,967.50	2,000.00	918.73	\$2,000.00
1081-03-6800	Transfer to Reserves	30,000.00	30,000.00	30,000.00	30,000.00	\$30,000.00
1081-03-6810	Bar Supplies Expense	52,125.84	47,588.32	55,000.00	39,383.96	\$49,500.00
1081-03-6820	Concession Booth Supplies	10,031.07	20,118.05	17,500.00	11,045.16	\$15,000.00
1081-03-6825	Vending Machine Supplies	0.00	0.00	0.00	0.00	\$0.00
1081-03-6830	Socan Fees Expenses	795.95	795.95	700.00	459.09	\$700.00
1081-03-6840	Liquor Profit Share	14,771.20	22,716.00	22,000.00	17,852.20	\$20,000.00
1081-03-6850	Miscellaneous Expenses	0.00	0.00	1,000.00	0.00	\$1,000.00
	Total Expenditures	453,621.00	547,855.32	567,727.00	408,648.09	556,540.37
Excess Revenue over/under Expendit		-222,109.88	-201,797.93	-184,709.00	-185,018.29	-198,202.37