

**Budget by Service****Department Name:** Recreation Services**Section:** Adventure Camp**Budget Code:** 10-8401, 10-8402, 10-8403**FTE:** 1.0**Staff:** Nicole Binkle & 7-8 full-time summer students

**Strategic Position:** 7.0 Maintain and enhance recreation opportunities to benefit persons of all ages and abilities using existing well maintained parks and facilities, and ensure the location, supply and availability of major facilities considering the cost as well as community development benefits.

**Actions:** 5.8 effective efficient programs

**Responsibility:** Our adventure camp programs runs during March Break and the months of July and August. We run camps in Harriston and Palmerston in the auditoriums in March and the curling clubs during the summer. Staff is scheduled based on registration.

Operating Budget Summary						
2017 Budget (Actual \$10,317 to Sept 2017)						\$0
Past & Projected (1%)		0.01				
2016	2017	2018	2019	2020		
\$ 1,000	\$ -	\$ -	\$ -	\$ -		
Budget Initiatives						
1. Increase registration revenue						-\$9,500
2. Decrease grants revenue						\$1,000
3. Increase wages expense						\$8,325
4. Decrease training expense						-\$405
5. Increase supplies expense						\$580
Proposed 2018 Budget						\$0

**Budget to Actual Issues**

Another year of increased attendance led to another budget surplus. Staffing levels were increased to maintain ratios as per our policies and procedures. Online registration will be tested for March Break and will work similar to our online facility booking request process.

**Issues for 2018 and Beyond**

The March Break program will be a good indication of whether the momentum will carry over into 2018 from the past two years. Staff are working to improve registration and invoicing procedures as the surge in registration has resulted in increased administrative work. As some long tenured summer staff graduate and do not return, new staff will be hired and will need to learn and be trained quickly.



Service Measures	2013	2014	2015	2016	2017
Registrations in Harriston	730	576	748	1089	1183
Registrations in Palmerston	725	520	508	816	893
Daily average and peak	30, 50	22, 40	25, 40	44, 59	48, 60

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**CAO/Clerk and Recreation Services Manager Recommendation**

That the 2018 budget proposed for Adventure Camp be approved at \$0.

2018 OPERATING BUDGET						
Account	Description	2016 YTD Actual - Sept 30/16	2016 YTD Actual	2017 Budget	2017 YTD Actual - Sept 30/17	2018 Budget
<b>Clifford Special Programs</b>						
1084-01-5860	Special Program Registration	1,098.90	1,098.90	0.00	450.00	0.00
1084-01-5861	Special Program Donations	0.00	0.00	0.00	0.00	0.00
1084-01-5862	Grants Revenue	0.00	0.00	0.00	0.00	0.00
1084-01-5865	Server Intervention Program	0.00	0.00	0.00	0.00	0.00
	<b>Total Revenue</b>	<b>1,098.90</b>	<b>1,098.90</b>	<b>0.00</b>	<b>450.00</b>	<b>0.00</b>
1084-01-6011	Wages	470.20	634.00	0.00	450.53	0.00
1084-01-6021	Benefits	21.96	0.00	0.00	19.07	0.00
1084-01-6050	Training					
1084-01-6411	Special Programs Supplies	370.75	370.75	0.00	0.00	0.00
1084-01-6412	Server Intervention Program					
1084-01-6520	Advertising & Promotions	0.00	0.00	0.00	0.00	0.00
1084-01-6800	Transfers to Reserves	0.00	94.15	0.00	0.00	0.00
1084-01-6850	Miscellaneous Expenses					
	<b>Total Expenditure</b>	<b>862.91</b>	<b>1,098.90</b>	<b>0.00</b>	<b>469.60</b>	<b>0.00</b>
<b>Excess Revenue over/under Expenditures</b>		<b>235.99</b>	<b>0.00</b>	<b>0.00</b>	<b>-19.60</b>	<b>0.00</b>
<b>Harriston Special Programs</b>						
1084-02-5860	Special Program Registration	32,609.00	32,729.00	25,500.00	37,747.00	29,500.00
1084-02-5861	Special Program Donations	0.00	0.00	0.00	0.00	0.00
1084-02-5862	Grants Revenue	0.00	0.00	500.00	0.00	0.00
1084-02-5865	Server Intervention Program	0.00	0.00	0.00	0.00	0.00
	<b>Total Revenue</b>	<b>32,609.00</b>	<b>32,729.00</b>	<b>26,000.00</b>	<b>37,747.00</b>	<b>29,500.00</b>
1084-02-6011	Wages	19,918.12	20,019.52	19,000.00	21,416.60	22,000.00
1084-02-6021	Benefits	2,098.51	2,106.08	2,090.00	2,100.43	2,420.00
1084-02-6050	Training	115.00	115.00	210.00	0.00	0.00
1084-02-6411	Special Programs Supplies	4,998.49	4,998.49	4,700.00	4,872.01	5,080.00
1084-02-6412	Server Intervention Program	0.00	0.00	0.00	0.00	0.00
1084-02-6520	Advertising & Promotions	0.00	0.00	0.00	0.00	0.00
1084-02-6850	Miscellaneous Expenses	0.00	0.00	0.00	0.00	0.00
	<b>Total Expenditure</b>	<b>27,130.12</b>	<b>27,239.09</b>	<b>26,000.00</b>	<b>28,389.04</b>	<b>29,500.00</b>
<b>Excess Revenue over/under Expenditures</b>		<b>5,478.88</b>	<b>5,489.91</b>	<b>0.00</b>	<b>9,357.96</b>	<b>0.00</b>
<b>Palmerston Special Programs</b>						
1084-03-5860	Special Program Registration	25,943.00	26,066.00	20,500.00	26,441.00	26,000.00
1084-03-5861	Special Program Donations	0.00	0.00	0.00	0.00	0.00
1084-03-5862	Grants Revenue	0.00	0.00	500.00	0.00	0.00
1084-03-5865	Server Intervention Program	0.00	0.00	0.00	0.00	0.00
	<b>Total Revenue</b>	<b>25,943.00</b>	<b>26,066.00</b>	<b>21,000.00</b>	<b>26,441.00</b>	<b>26,000.00</b>
1084-03-6011	Wages	15,430.11	14,796.11	15,500.00	19,952.36	20,000.00
1084-03-6021	Benefits	1,587.90	1,587.90	1,705.00	2,027.75	2,200.00
1084-03-6050	Training	95.00	95.00	195.00	0.00	0.00
1084-03-6411	Special Programs Supplies	3,841.72	3,841.72	3,600.00	3,482.90	3,800.00
1084-03-6412	Server Intervention Program	0.00	0.00	0.00	0.00	0.00
1084-03-6520	Advertising & Promotions	0.00	0.00	0.00	0.00	0.00
1084-03-6850	Miscellaneous Expenses	0.00	0.00	0.00	0.00	0.00
	<b>Total Expenditure</b>	<b>20,954.73</b>	<b>20,320.73</b>	<b>21,000.00</b>	<b>25,463.01</b>	<b>26,000.00</b>
<b>Excess Revenue over/under Expenditures</b>		<b>4,988.27</b>	<b>5,745.27</b>	<b>0.00</b>	<b>977.99</b>	<b>0.00</b>
<b>Grand Total Excess Revenue over/under Expen</b>		<b>10,703.14</b>	<b>11,235.18</b>	<b>0.00</b>	<b>10,316.35</b>	<b>0.00</b>