

**TOWN OF MINTO**

**DATE:** December 1<sup>st</sup>, 2017  
**REPORT TO:** Mayor and Council  
**FROM:** Matthew Lubbers, Recreation Services Manager  
**SUBJECT:** CELP Agreement

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**STRATEGIC PLAN:**

7.5 Encourage existing groups to increase use of Town facilities and attractions through youth subsidies, cost effective application of non-prime time rates, and joint marketing of tournaments and events.

**BACKGROUND:**

CELP is an acronym for Community Environmental Leadership Program and is offered second semester each school year at Norwell District Secondary School. Many summer students hired by the Recreation Department have completed this 4 credit program and it is currently overseen by Paul Frayne, a teacher and member of the Minto Trails Committee.

As reported in the October meeting minutes of PRAC, the CELP program has been running at Camp Wyoka in past years, mainly from April – June. The camp is in the process of being sold. Due to this fact a new location is required to run this program, especially the Earth Keepers component for local Grade 5 students.

Paul is interested in using the area in and around the Harriston Arena and the Greenway Trail. Primarily, this includes the pavilion, the structure along the 3rd base line of the ball diamond (for storage) and the green spaces on the other side of the walking bridge. PRAC members endorsed this and suggested an agreement be made with the Town and Norwell.

**COMMENTS:**

The proposed agreement with Norwell would allow the CELP program to use Town-owned property. The standard agreement covers the use of facilities and areas to run the program and for storage. Insurance provisions are also included.

**FINANCIAL CONSIDERATIONS:**

The program runs from 9am-3pm on weekdays; times that the locations are not normally rented or used by the public from April – June. In lieu of rental fees, minor maintenance and improvements to the grounds would be completed by the students in the program. In light of this, the program should add little to no additional maintenance requirements by Town staff.

**RECOMMENDATION:**

That Council of the Town of Minto receives the December 1<sup>st</sup>, 2017 report from the Recreation Services Manager entitled CELP Agreement and that a By-law be considered in open session.

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Matthew Lubbers  
Recreation Services Manager