



## **TOWN OF MINTO**

**DATE:** January 4, 2018  
**REPORT TO:** Mayor and Council  
**FROM:** Gordon Duff, Treasurer  
**SUBJECT:** Temporary Borrowing By-Law

---

### **STRATEGIC PLAN:**

Manage Town finances in a transparent and fiscally responsible manner using a wide variety of accepted methods such as maintaining healthy reserves, investing conservatively, sensible user fees, property tax control, and responsible borrowing.

### **BACKGROUND**

It is common for municipalities to seek authority to borrow temporarily to cover operating expenses, especially before final tax rates are set. A By-Law for this purpose is normally required by financial institutions in order to renew credit limits on an annual basis.

### **COMMENTS:**

The Town of Minto has passed Temporary Borrowing By-Laws in the past and has been asked for proof of such by our Bank as part of the annual renewal of credit and as part of our banking agreements. Cash flow is frequently tight between tax due dates if large expenditures are due during these time periods. The Town of Minto has not needed to exercise this authority in the past, but it is prudent to have this option if required.

### **FINANCIAL CONSIDERATIONS:**

This By-Law allows the Town to borrow to cover expenditures on a short-term basis.

### **RECOMMENDATION:**

THAT Council receives the Treasurer's report dated January 4, 2018, and considers passing By-law 2018-02 in regular Council session to authorize Temporary Borrowing if deemed.

Gordon Duff  
Treasurer