



## TOWN OF MINTO

**DATE:** March 14, 2018

**REPORT TO:** Mayor and Council

**FROM:** Mike McIsaac, Roads & Drainage Foreman

**SUBJECT:** Asphalt & Shoulder Gravel, Tender 2018-01

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### STRATEGIC PLAN

5.7 Adopt and maintain fair and transparent procurement policies and by-laws to ensure the Town receives competitive pricing on tenders and proposals, and that business has equal opportunity to submit bids.

11.3 Develop a transportation plan that includes a roads and bridges inventory and capital replacement program keeping in mind sustainable funding sources, impact on tax rate, minimum construction and maintenance standards.

### BACKGROUND

Council awarded 2017 asphalt work to the Murray Group for work on 16th Line from Baseline Road to County Road 2 (sand pad and resurface) and mill and pave 5-6 blocks in the urban areas. Blind Line/8th Line was postponed to 2018 in favour of the 16th Line. Last year's urban area paving included John Street Clifford (Elora to Clark), Clifford Arena Parking Lot, King Street North Harriston (Arthur to William), and Norman Street Palmerston (Main to Dead End). Asphalt work completed into the late fall resulted in the final lift of asphalt on James Street Palmerston being postponed. This helped reduce budget overage as work on the 16th Line required significantly more asphalt due to the depth of sand pad needed.

The 2018 asphalt tender closed March 14 for the following work:

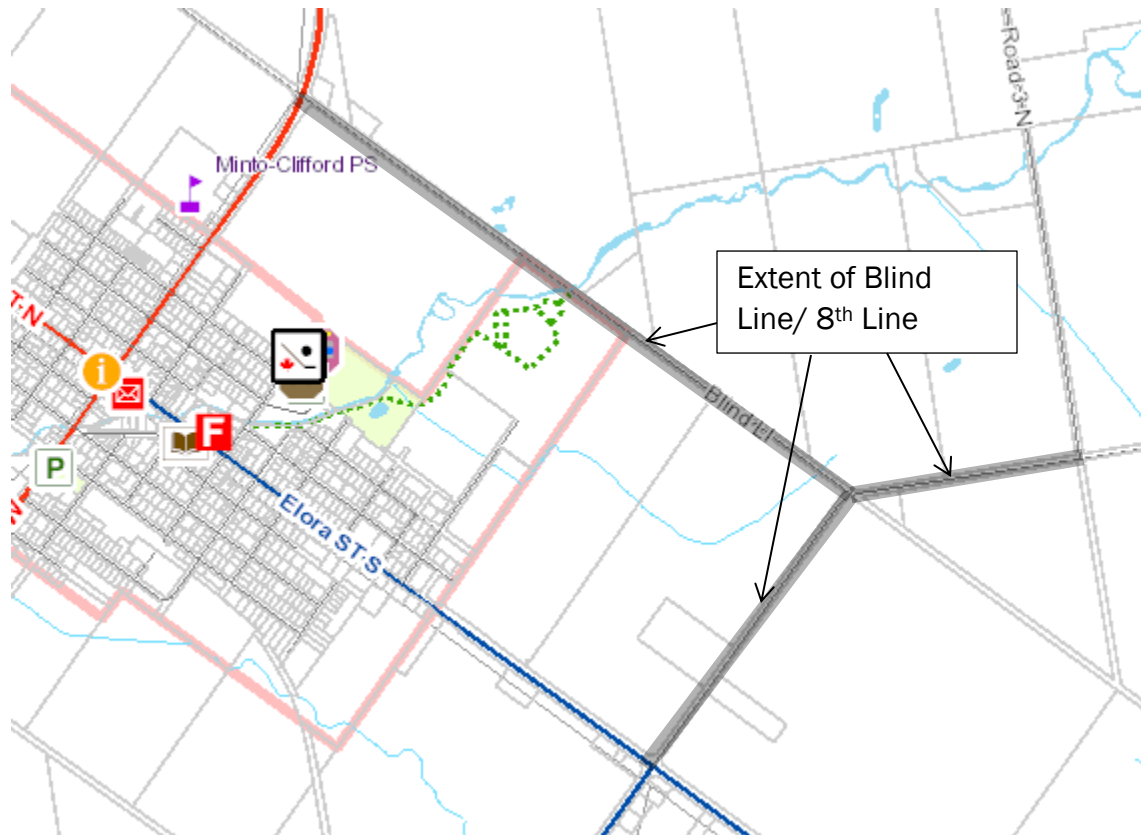
	The Murray Group Limited	Capital Paving Inc	Cox Construction Limited	Steed & Evans Limited
<b>8th Line of Minto &amp; Blind Line</b> (sand pad, pave)	256,831.00	289,295.00	339,783.80	261,148.00
<b>12th Line/Pike Lake Sideroad</b> (shoulder gravel)	12,096.00	11,032.00	21,593.60	11,928.00
<b>James Street Palmerston</b> (final lift)	41,378.25	44,682.25	52,578.50	35,691.50
<b>Harriston Legion Parking Lot</b> (resurface)	26,262.50	36,025.00	44,445.50	25,657.50
<b>TOTAL</b>	<b>336,567.75</b>	<b>381,034.25</b>	<b>458,401.40</b>	<b>334,425.00</b>

This tender does not include any additional paving in Minto urban areas. Under separate contract there will be paving in urban areas including Harriston George Street South (funded from capital plan) and George Street North (completion of sewer and water project), Clifford Ann Street (two blocks including drainage funded from capital plan), William Street (Schwindt development), Palmerston Frank Lambier Court (funded from capital plan).

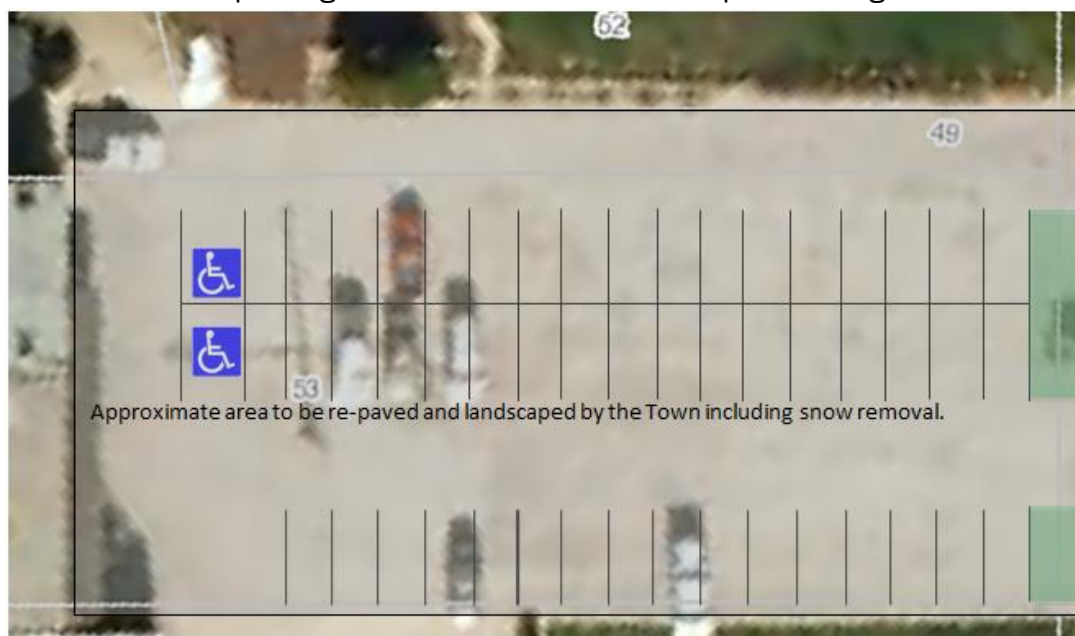
## COMMENTS:

Staff has reviewed the submissions and recommends awarding to the lowest bidder Steed & Evans Limited for a total cost of \$334,425.00 excluding HST. This is slightly less than the combined capital and operating budget amount of \$366,000. Any surplus funds will remain available in case additional material is needed for the Blind Line/8<sup>th</sup> Line project.

Staff is satisfied with the amount of asphalt work to be completed this year and the pricing provided. Blind Line work (shown below) addresses major deterioration from high traffic.



Paving the Legion Parking lot results from a 2017 agreement signed with Council regarding maintenance of their parking area so it is available to the public using the downtown.



Budgeted funds are identified in the five year capital project plan for 12<sup>th</sup> Line. February 15 Mayor Bridge and staff met with quarry owner reps about the impact of these businesses on Minto roads. The companies indicated a willingness to work with the Mayor and Council on roadway improvements as design information becomes available. While not committing to contribute to roadway work, there was recognition that aggregate tariffs to municipalities should be increased and companies were willing to discuss options in the interim.

#### **FINANCIAL CONSIDERATIONS**

The combined 2018 Capital and Operating Budgets is \$366,000 broken down as follows:

a) Operating	\$288,000 Hardtop Maintenance
	\$ 12,000 Gravel Edging
b) Capital	\$ 30,000 Legion Parking
	<u>\$ 40,000 James Street Palmerston</u>
<b>Total</b>	<b>\$366,000</b>

#### **RECOMMENDATION**

That Council receives the March 14, 2018 report from the Roads & Drainage Foreman regarding Tender 2018-01 'Asphalt Paving & Shoulder 'A' Gravel' and approves the hiring of Steed & Evans Limited for the total combined price of \$334,425.00 excluding HST.

Mike McIsaac  
Roads & Drainage Foreman