

Minutes of Parks & Recreation Advisory Committee Meeting
Meeting Date: Monday, March 22nd, 2018
Meeting Location: Clifford Arena

Present: Councilor Dave Turton, Bob McEachern,
Bill Raynard, Geoff Gunson, Ryan Fisk
Staff Present: Matthew Lubbers, Recreation Services Manager
Allan Carr, Recreation Facilities Manager
Greg Mallett, Recreation and Facilities Assistant
Regrets: Councillor Ron Elliott, Dorothy Grotenhuis

Councilor Dave Turton called the meeting to order at 5:00 p.m.

Review of Minutes:

P.R.A.C. minutes from March 5th, 2018 were reviewed.

MOTION:

Moved by: Bill Raynard and Seconded by: Bob McEachern

THAT:

The P.R.A.C. minutes of March 5th, 2018 be approved as circulated.

CARRIED

Services Manager's Reports:

Program Progress Report

Services Manager Lubbers reported the March Break day camp program wrapped up and went well with over 60 kids participating this year. Mass Registration was held in early March and attendance numbers were steady in Clifford, Harriston and Palmerston.

Summer Day Camp Pricing

Services Manager Lubbers spoke about eliminating the charges for extended care and going with an all-inclusive pricing structure. Day camp programming will run from 9-4pm with drop off any time between 8-9am and pick up any time between 4-5pm for a flat daily or weekly fee. This will help streamline data entry and processing payments in Keystone.

MOTION:

Moved by: Ryan Fisk and Seconded by: Bob McEachern

THAT:

A new daily and weekly pricing structure be created and extended care charges be removed.

CARRIED

Outdoor Fitness and Other Park Use Inquiries

Services Manager Lubbers spoke about 2 inquiries he's received regarding outdoor fitness. P.R.A.C. reviewed a proposal in 2017 and suggested an hourly rate of \$15 plus HST to use green space (and pavilion if inclement weather) at that time. P.R.A.C. endorsed adding this to the rates and fees by-law.

Recognition Night Possibilities

The Council meeting on April 24th, 2018 was suggested for recognition night. The Palmerston Terminators broomball team was undefeated at both Qualifiers and Provincials for their age group and will be attending Nationals in Owen Sound. The Midget Rep team

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with Minto Minor Hockey won the OMHA 'C' championship. Also, there were Minto residents on the Mount Forest Patriots Junior C team who defended their Pollock division title.

Facilities Manager's Reports:

Facilities Maintenance

Facilities Manager Allan Carr reported that after the Harriston Parks meeting on March 5th, the following items will be explored in 2018:

- Landscaping and naturalization in the Harriston Parks will be discussed with Town Staff, the Horticultural Society, and the MVCA
- Outside basketball courts and permanent outdoor table tennis tables for the Minto Youth Action Council will be investigated
- The Kinsmen are interested in the placement of basketball courts hoping to pour a pad by the backstop that would also serve as a bar service area for their ball tournament as this is currently a wet area when it rains
- The removal of the batting cage, replacing the steel on the dugouts and concession, adding 5 new community garden plots, washroom exhaust, improved outdoor lighting in park and around facilities, paint and upgrade/move the electrical panel in the pavilion, upgrade window openings in concession and washrooms, and add patio stones around the outside of parks facilities were also discussed

If amounts exceed budgeted monies, a plan will be brought back to PRAC for discussion.

A RFP for work to be done at the Harriston Pool has been drafted and we have met with the Harriston Kinsmen. They wish to assist by doing excavation work to expose the piping and pool fittings to be replaced. This will save approximately \$10,000 towards the cost of the job. Timing of the work is critical and the excavation will be outlined by the contractor.

Some leaky toilets have been replaced at the Palmerston Arena and valves are being installed so we can isolate the curling club, community center, arena lobby and dressing room areas. The urinal drains in the arena were cleaned out.

The ice is out of the Clifford Arena and the refrigeration equipment is shut down for the summer. The arena boards have and floor have been cleaned.

Facility and Sports Field Usage

There were hockey tournaments, bonspiels, figure skating carnivals, and broomball tournaments over the past month. Also numerous auditorium and train station rentals. The walking groups continued to use the buildings.

Sponsorship Opportunities

Recreation and Facilities Assistant Greg Mallett reported that the new Olympia will be delivered soon. With the New Olympia there is interest for a business to advertise on the side of the machine. The fee for this would \$1,000 per year.

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MOTION:

Moved by: Bill Raynard

THAT:

P.R.A.C. adjourns at 6:00 p.m.

The next meeting is Monday April 30th, 2018 at 5:00 p.m. at the CNRA Clubhouse.

Greg Mallett
Recreation and Facilities Assistant
Parks & Recreation Advisory Committee