

MINTO FIRE UPDATE



Master Fire Plan | Year 1



MASTER FIRE PLAN – ADMINISTRATION 1.1

THAT a change in compensation be explored to better reflect the new wages landscape

Completed - Policy adopted



MASTER FIRE PLAN – ADMINISTRATION 1.2

THAT a change in organization structure be explored as demands change in the fire service

Completed - Organizational structure adopted



MASTER FIRE PLAN – ADMINISTRATION 1.3

THAT various division operation be revamped to become more effective at involving more members

- Work in progress
 - Trialing having 2 Training Officers in Palmerston Station
 - More Firefighters have shown interest in different positions, more training opportunities being explored to get firefighter prepared



Progress



MASTER FIRE PLAN – ADMINISTRATION 1.4

THAT a mechanism to update all firefighters on a monthly basis is established

- Main Priority this Quarter
 - Agendas and Meeting minutes are more thorough
 - Exploring Information rooms and screens to keep everyone informed
 - Senior Management attending more meetings to ensure information is getting out to Firefighters



Progress



MASTER FIRE PLAN – COMMUNICATION 2.1

THAT the investigation of full dispatch through Guelph is explored

- Work in Progress
 - Guelph Dispatch working out bugs of new system, ready to take on more responsibility shortly
 - More importance on this with staffing shortages at various times



Progress



MASTER FIRE PLAN – COMMUNICATION 2.2

THAT MFD partner with Public Works to install generator backup at the two paging sites

- 2019 Initiative
Budget item for next year

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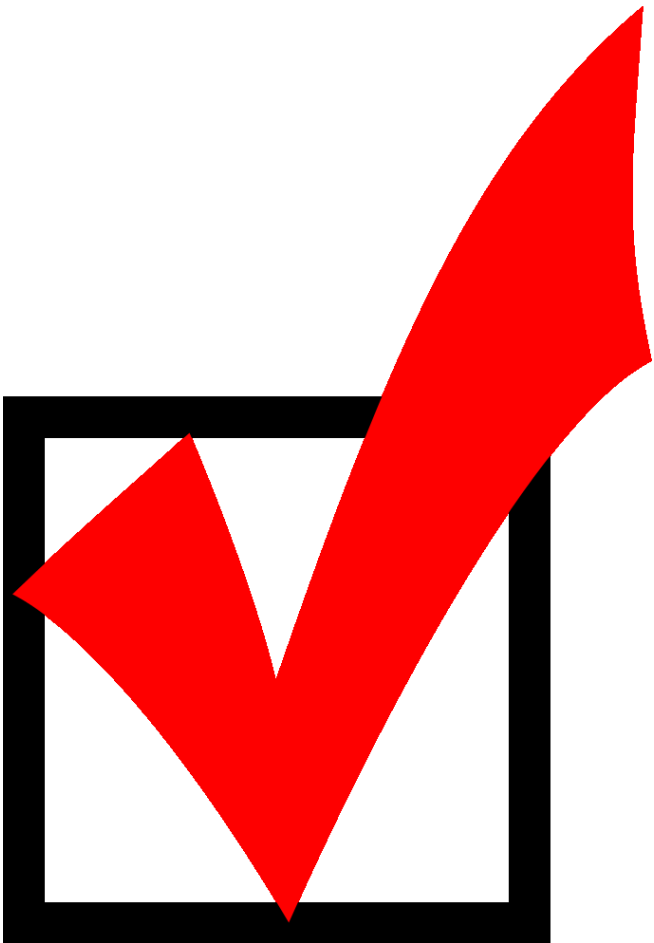
2019



MASTER FIRE PLAN – CULTURE 3.1

THAT a social committee, consisting of the association presidents, is formed to meet on an as needed basis to increase engagement at firefighter events throughout the department

- Completed
 - 3 Associations have met twice
 - Talking about projects for the future and sharing of resources



MASTER FIRE PLAN – CULTURE 3.2

THAT the newly formed social committee works together to develop family activities for fire departments to build upon the family culture

- Work in Progress
 - 3 Associations are talking about a couple of possible internal events
 - Associations taking the lead



Progress



MASTER FIRE PLAN – CULTURE 3.3

THAT each association establish consistent nominations procedures for each association executive

- Completed
 - 3 Associations have spoken and compared processes



MASTER FIRE PLAN – CULTURE 3.4

THAT initiatives for spousal engagement be increased

- Associations In Progress
 - 3 Associations have spoken and looking for opportunities



Progress



MASTER FIRE PLAN – EQUIPMENT 4.1

THAT the capital purchasing plan
continue to be followed

- Work In Progress
 - Working on updating plans such as Truck Plan due to significant increase in prices
 - Other major items looking to be added and costed



Progress



MASTER FIRE PLAN – FIRE PREVENTION

5.1

THAT fire prevention partnerships inside & outside the County of Wellington are explored

- Work In Progress
 - Minto Fire taking the lead in the County for a joint initiative involving Fire Prevention Week 2018
 - Other new initiatives in the planning stages



Progress



MASTER FIRE PLAN – FIRE PREVENTION

5.2

THAT the risk assessment be updated

- Starting Soon
 - New Risk Assessment regulation JUST released by Province
 - Will be using the new regulation as guiding document to update our risk assessment of the Municipality



Progress



MASTER FIRE PLAN – FIRE SUPPRESSION 6.1

THAT a pre-planning task force & guideline is established

- In Progress
 - Committee formed & working under clear terms
 - Excellent work coming out of committee and progress with Pre-plans is good
 - Officers like information they are getting and able to use



Progress



MASTER FIRE PLAN – FIRE SUPPRESSION 6.2

THAT response capabilities are enhanced for certain time periods based on research completed by Administration Staff

- In Progress

- Draft policy has been written and vetted
- Implementation needed with Guelph Dispatch after final policies are written
- Council to see new policies before implementation



Progress



MASTER FIRE PLAN – FIRE SUPPRESSION

6.3

THAT preplanning be increased on higher risk buildings

■ In Progress

- Preplan committee prioritizing structures first and working their way through the list
- Will have some information recorded and available by the end of the year



Progress



MASTER FIRE PLAN – HEALTH & WELLNESS 7.1

THAT decontamination procedures be reevaluated, redeveloped and implemented in accordance to Section 21.

- In Progress

- Draft policies have been written and vetted through Health and Safety Committee
- Some equipment needs to be purchased to implement



Progress



MASTER FIRE PLAN – HEALTH & WELLNESS

7.2

THAT the PTSD/CISM plan be implemented & further developed

- In Progress

- Draft policies have been written and vetted through Health and Safety Committee
- Minto Fire spearheading County initiatives to all adopt the same policies



Progress



MASTER FIRE PLAN – HEALTH & WELLNESS

7.3

THAT the idea of a firefighter gym cooperative be explored

- Next Year
 - Tons of interest in this initiative from Spouses and Firefighters
 - Great ideas floating around, just need time to implement ideas
 - Implemented workouts into practices

Loading

2019



MASTER FIRE PLAN – IT 8.1

THAT the use of technology on the firetrucks and in the firehalls be reevaluated

- Next Year
 - Have to be a budgeted item for 2019
 - New software and partnership with Guelph Dispatch also key to this initiative

Loading

2019



MASTER FIRE PLAN – IT 8.2

THAT the standard operating guideline for documentation and record keeping be updated to better capture current municipal standards

- In Progress
 - Working on updating filing system and server capabilities
 - Looking at 2019 to finish and complete update



Progress



MASTER FIRE PLAN – MFD CARES 9.1

THAT the MFD Cares structure & organization be established

- In Progress
 - Paperwork still at Lawyer awaiting formations of corporation
 - Once established, will complete this objective



Progress



MASTER FIRE PLAN – PUBLIC ED 10.1

THAT a smoke alarm program targeting seniors is developed and implemented

- In Progress
 - County Initiative for Fire Prevention week is targeting Seniors
 - Other programs being explored



Progress



MASTER FIRE PLAN – PUBLIC ED 10.2

THAT the public education portfolio be rejuvenated

- Complete
 - Committee doing excellent work and coming up with new programs
 - New County revitalization has helped
 - Record numbers of help at Safe Kids Day



MASTER FIRE PLAN – TRAINING 11.1

THAT current training programs in relation to a succession strategy be reevaluated

- In Progress
 - Acting Training Officers in Palmerston
 - New ideas for training being brought forward and attempted
 - Lots of interest from Firefighters about helping out



Progress



MASTER FIRE PLAN – TRAINING 11.2

THAT a leadership program is created to encourage firefighter advancement up the ranks

- Not Started
 - Too many other training items on the go at present
 - New regulations are taking priority
- Still lots of demand for this type of training

Loading

2019



MASTER FIRE PLAN – TRAINING 11.3

THAT the building of a training centre be explored

- In Progress
 - Committee formed and moving forward with site plan conceptual drawings
 - Looking at using municipal lands for location



Progress



MASTER FIRE PLAN – TRAINING 11.4

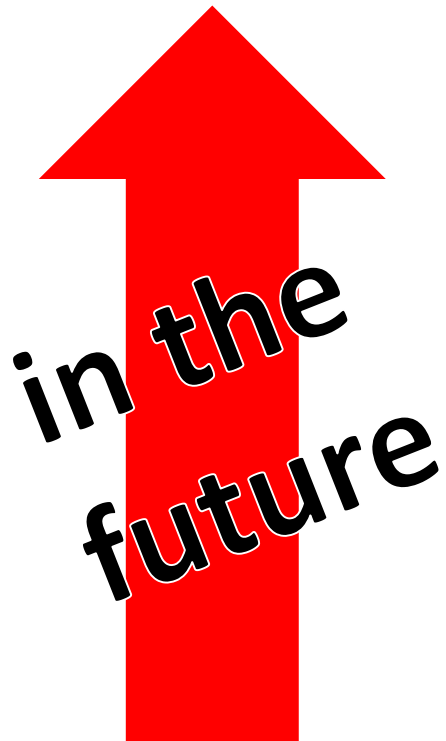
THAT the number of three station practices increase

- Completed
 - Added more to this year's training schedule
 - Including a joint extrication practice



MASTER FIRE PLAN – TRAINING 11.5

THAT a designated training weekend with multiple topics is explored



in the
future

- Not Completed
 - Too many other items on the go at present
 - Will look at this initiative in future years
 - Hard to find any more weekends to utilize



MASTER FIRE PLAN – TRAINING 11.6

THAT an increase in support for Training Officers be considered in the medium term

- In Progress
 - Exploring increasing to 2 Training Officers per station
 - Trial underway in Palmerston
 - Similar to other department's deployment plans



Progress



OTHER INITIATIVES

- Updating Career Guide

- Produced document a few years ago to guide Firefighters in career movement
- Need to update guide to reflect the new regulations

- Job Descriptions

- Again with new regulations and new structure, job descriptions need to be updates
- Been quite a few years since last update



OTHER INITIATIVES

- Renovations at Clifford Station
 - Working on plan to renovate Clifford Station
 - No working showers in hall, need these for decontamination guidelines
 - New bunker gear rooms, heating and classroom space
- Emergency Management
 - Working on a scribe plan for implementation during large incidents
 - Communication plan and templates for media



OTHER INITIATIVES

- Critical Incident Stress Management
 - Working on policies and team protocols
 - Looking at further training for team members, firefighters and spouses
- Recruitment
 - Will be undertaking a large recruitment this fall
 - Working on getting processes and procedure updated before process begins
- Standard Operating Guideline Review
 - Total review of SOG's needed due to various legislative changes



OTHER INITIATIVES

- Honour Guard
 - Formation and training taking place this year, to be ready for fall
- Tanker Shuttle Accreditation
 - Updating our accreditation needed and in progress
- Station Branding and Revamping
 - Continue with branding initiatives at the stations including establishing Information Rooms

