



**TOWN OF MINTO**

**DATE:** June 28, 2018  
**REPORT TO:** Mayor and Council  
**FROM:** Gordon Duff, Treasurer and Mike McIsaac, Public Works Foreman  
**SUBJECT:** Ontario Community Infrastructure Fund (OCIF) Application Based Component – Top-Up

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**STRATEGIC PLAN:**

5.1 Actively seek out Federal and Provincial grants and revenue-sharing programs, and promote sustainable and equitable funding programs that require a minimal amount of reporting and promote local autonomy.

5.3 Ensure financial plans to include a blend of capital financing methods including long term debt, user fees, grants, internal reserves and taxation, and maintain reserves to the point where Minto reduces reliance on borrowing or tax increases to finance major capital expenditures.

**BACKGROUND:**

Staff reported on the upcoming round of the Ontario Community Infrastructure Fund – Top-Up at the June 19, 2018 Council meeting. Council directed staff to submit a joint application with the Municipality of West Grey for work on the Minto-Normanby Townline with work on the 12<sup>th</sup> Line west of County Road 6 to be the alternate project should the Council of West Grey not support the joint application. Staff was requested to provide an update on the decision of West Grey regarding this project at today’s meeting.

**COMMENTS:**

Staff has communicated with the public works department of West Grey. They have held a Committee meeting but require more information before their Council makes a final decision at its July 4, 2018 meeting.

Treasurer Duff attended the recent users conference of the Public Sector Digest. He was assured that the updated Asset Management Plan as of December 31, 2017 would be received by the Town of Minto in time for the next OCIF application. This is a crucial component of a successful application for future infrastructure grant programs for whatever project or funding initiative going forward.

Minto staff will proceed to act under the motion COW 2018-158 as noted above depending upon the outcome of the West Grey Council decision.

**FINANCIAL CONSIDERATIONS:**

As noted on June 19, 2018, the Town has the potential to receive \$1,017,314 in capital funding for a priority project. Any costs in excess of this amount and any other capital contributions would be the responsibility of the Town of Minto. With decisions on the success of any application being made in early 2019, the potential projects would need to be included in the 2019 and/or 2020 capital budgets.

**RECOMMENDATION:**

That Council receives the Treasurer and Public Works Foreman's report dated June 28, 2018 for information purposes.

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Gordon Duff, CPA, CGA  
Treasurer

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Mike McIsaac  
Public Works Foreman