



**Council Minutes**  
**Tuesday, September 4, 2018 3:00 p.m.**  
**Council Chambers**

**Council Present:**

Mayor George A. Bridge  
Deputy Mayor Ron Faulkner  
Councillor Dave Turton  
Councillor Judy Dirksen  
Councillor Jean Anderson  
Councillor Ron Elliott

**Council Regrets:**

Councillor Mary-Lou Colwell

**Staff Present for all or part of the meeting:**

Bill White, C.A.O. Clerk	Annilene McRobb, Deputy Clerk, Recording Secretary
Gordon Duff, Treasurer	Belinda Wick-Graham, Business & Economic Manager
Chris Harrow, Fire Chief	Mike McIsaac, Roads and Drainage Foreman
Michelle Brown, Building Assistant	Terry Kuipers, Chief Building Official
Quinn Foerter, Clerk's Assistant	

1. **Call to Order 2:34 p.m.**
2. **Disclosure of Pecuniary Interests Under the Municipal Conflict of Interest Act - None**
3. **Motion to Convene into Closed Session**

**RESOLUTION 2018-156**

**Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Turton**

**THAT the Council of the Town of Minto conduct a meeting Closed to the Public to discuss the following:**

- **Previous Minutes of the August 7, 2018 Closed Session**
- **Labour Relations or Employee Negotiations**

**Carried**

4. **Motion to Convene into Open Session**

**RESOLUTION 2018-157**

**Moved By: Councillor Dirksen; Seconded By: Councillor Elliott**

**THAT the Council of the Town of Minto resume into open Council.**

**Carried**

**5. Minutes of Previous Meeting**

- a. Previous Minutes of the August 7, 2018 Council Meeting

**RESOLUTION 2018-158**

**Moved By: Councillor Anderson; Seconded By: Deputy Mayor Faulkner**

**THAT the minutes of the August 7, 2018 Council Meeting be approved.**

**Carried**

**6. Additional Items Disclosed as Other Business**

All members of Council declared additional items.

**7. Resolution Moving Council into Committee of the Whole to Consider Public Meetings, Delegations, Public Question Period, Correspondence, Reports, Motions for Which Notice Has Been Previously Given and Other Business**

**RESOLUTION 2018-159**

**Moved By: Councillor Turton; Seconded By: Councillor Dirksen**

**THAT the Town of Minto Council convenes into Committee of the Whole.**

**Carried**

**8. Public Meeting-None**

**9. Minor Variance Public Meeting – held at 5:00 p.m.**

**RESOLUTION: 2018-160**

**Moved By: Councillor Elliott; Seconded By: Deputy Mayor Faulkner**

**THAT Regular Council convenes into Committee of Adjustment.**

**Carried**

- a. Minor Variance Application File No.MV-2018-03 Metzger  
(See Schedule “A” for Minutes)

- b. Minor Variance Application File No.MV-2018-05 Weber  
(See Schedule “B” for Minutes)

- c. Minor Variance Application File No.MV-2018-06 Grein  
(See Schedule “C” for Minutes)

Council passed Resolution 14 (2) after the Public meetings.

**10. Delegations -None**

**11. Public Question Period - None**

**12. Correspondence Received for Information or Requiring Direction of Council**

- a. Ontario Ombudsman, The Watchdog July Newsletter
- b. Town of Aurora, Motion-Greenbelt Protection
- c. Maitland Valley Conservation Authority Draft Cost Sharing Proposal
- d. Town of Oakville, Regulating the Display and Distribution of Objectionable Images
- e. Mapleton Senior's Centre for Excellence, September Calendar & Newsletter
- f. Mapleton Senior's Centre for Excellence, Health Event Flyer
- g. Wellington County Fire Prevention Officers Association, A Night at The Races
- h. Ontario Human Rights Commission, Release of new policy and recommendations on accessible education
- i. Clifford Recreation Association, September Newsletter
- j. Waterloo Wellington LHIN, August Newsletter

Councillor Turton asked Council to consider Item c) from the Maitland Valley Conservation Authority who want input on a 50-50 cost sharing arrangement for water and erosion control infrastructure. Member municipalities would fund half the work through the general levy with the balance funded by the municipality hosting the infrastructure. Council discussed the idea noting a Federal and Provincial commitment is also needed and questioned if the formula applied to new water and erosion control infrastructure that may be needed for Harriston.

**MOTION: COW 2018-201**

**Moved By: Councillor Turton; Seconded By: Councillor Elliott**

**That Town of Minto Council receives correspondence from Maitland Valley Conservation Authority regarding Draft Cost Sharing Proposal, and advises the Town has no objection to cost sharing as outlined, that the Federal and Provincial Government be called upon to increase funding so they are partners in maintaining water and erosion control infrastructure, and that the Conservation Authority clarify how cost sharing might apply to installing and maintaining new water and erosion control infrastructure that may be needed upstream, downstream and within Harriston to help mitigate flooding.**

**Carried**

Deputy Mayor Faulkner stated Item g) Night at The Races has been cancelled.

**MOTION: COW 2018-202**

**Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Anderson**

**THAT correspondence is received as information.**

**Carried**

**13. Reports of Committees and Town Staff, Matters Tabled and Motions for Which Notice Has Been Previously Given**

- a. Committee Minutes for Receipt-None
- b. Committee Minutes for Approval-None
  
- c. Staff Reports
  - 1. Business and Economic Manager, Signage Grant – Mailbox Coffee – 39 Elora St. Harriston

Business and Economic Manager Wick-Graham noted the Harriston DRC recommends the grant.

**MOTION: COW 2018-203**

**Moved By: Councillor Turton; Seconded By: Councillor Anderson**

**THAT the Council of the Town of Minto receives the August 24, 2018 report from the Business & Economic Manager regarding Signage Improvement Grant Application #H16 for \$122.63 for the property located at 39 Elora St. S. Unit 3 in Harriston (Mailbox Coffee) and approves this grant.**

**Carried**

- 2. Building Assistant, Proposed Site Plan, Dan Sinclair, Mary Street Palmerston  
Building Assistant Brown stated that there was a severance last year and the area is zoned appropriately. The C.A.O. Clerk clarified how access would work.

**MOTION: COW 2018-204**

**Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Turton**

**THAT Council receives the Building Assistants August 30, 2018 report entitled Proposed Site Plan, Dan Sinclair, Mary Street Palmerston and approves the general grading and servicing plan prepared by Triton Engineering dated 2018/08/09 subject to the owner executing with the Town a site plan agreement requiring completion within two years and provision of final landscaping details to the Town.**

**Carried**

- 3. By-law Enforcement Officer, Exemption and Licensing of Backyard Hens  
By-law Enforcement Officer Forbes noted he has no concerns with this application.

**MOTION: COW 2018-205**

**Moved By: Councillor Anderson; Seconded By: Councillor Turton**

**THAT the Council of the Town of Minto receives the By-law Enforcement Officer's September 4, 2018 report regarding the exemption to By-law 02-80 for keeping backyard hens at 95 Regency Drive and approves the exemption.**

**Carried**

- 4. Chief Building Official, July and August Building Permit Stats

Chief Building Construction highlighted his presentation. 10 new houses and 4 new barns were built in the past two months. There is a record number of planning applications.

**MOTION: COW 2018-206**

**Moved By: Councillor Turton; Seconded By: Councillor Dirksen**

**THAT Council receives the Chief Building Officials July and August Building Stats for information.**

**Carried**

**5. Clerk's Assistant, Proposed Delegation of Powers Policy & Bylaw**

C.A.O. Clerk White advised the Deputy Clerk and Clerk's Assistant helped compile the report and bylaw and noted this is a mandatory by-law under the Municipal Act.

**MOTION: COW 2018-207**

**Moved By: Councillor Turton; Seconded By: Councillor Elliott**

**THAT the Clerk's Assistant's August 20<sup>th</sup> report regarding a proposed consolidated Delegation of Powers Bylaw with corresponding policy be received, and that Council consider passing a Delegation of Powers Bylaw in open council.**

**Carried**

**6. Deputy Clerk, Appointment of Joint Compliance Audit Committee Members**

Deputy Clerk McRobb noted that this appointment is a housekeeping item.

**MOTION: COW 2018-208**

**Moved By: Councillor Dirksen; Seconded By: Deputy Mayor Faulkner**

**THAT Council receives the Deputy Clerk's report with respect to the Appointment of Joint Compliance Audit Committee Members and considers a By-law in Open Session appointing Members to the Joint Compliance Audit Committee for the 2018-2022 Term of Council.**

**Carried**

**7. C.A.O. Clerk, Deputy Clerk, 2017 Experiences, Preparing for 2019**

The C.A.O. Clerk and Deputy Clerk reviewed 2017-2018 Department accomplishments, provided an update on the Department's two-year plan and noted key 2019 issues.

**MOTION: COW 2018-209**

**Moved By: Councillor Elliott; Seconded By: Co. Turton**

**THAT Council receives the C.A.O. Clerk's 'Preparing For 2019' report for information.**

**Carried**

**8. C.A.O. Clerk, Outdoor Sidewalk Patio Requests**

C.A.O. Clerk White reviewed his report and criteria for sidewalk cafes. Council discussed safety and layout concerns and processes.

**MOTION: COW 2018-210**

**Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Elliott**

**THAT Council receive the C.A.O. Clerk's August 30, 2018 report Outdoor Patio Requests and approves in principle outdoor patios at 212 Main Street East Palmerston subject to the patio owner submitting appropriate plans for consideration in 2019 complying generally with the provisions outlined in the report and obtaining approval from Wellington County.**

**Carried**

Councillor Turton assumed the Chair

9. Roads & Drainage Manager, Winter Maintenance Connecting Links, Agreement & By-Law  
The Roads & Drainage Manager presented his report noting a slight increase in cost over 2018.

**MOTION: COW 2018-211**

**Moved By: Councillor Elliott; Seconded By: Councillor Anderson**

**THAT Council receives the August 13, 2018 report from the Roads and Drainage Manager Winter Maintenance Connecting Links, Agreement and By-law and considers by-laws in regular session authorizing the Mayor and C.A.O. Clerk to sign the agreements with Owen Sound Highway Maintenance Limited for winter maintenance of connecting links in Clifford and Harriston.**

**Carried**

Mayor Bridge returned to the Chair

10. Treasurer, FCM Municipal Asset Management Program (MAMP) Application  
Treasurer Duff noted the program is ending and asked Council endorse a resolution to apply under the last round of funding due October 23, 2018.

**MOTION: COW 2018-212**

**Moved By: Councillor Anderson; Seconded By: Deputy Mayor Faulkner**

**THAT Council receives the Treasurer's report dated August 24, 2018 and passes the following resolution:**

**Be it resolved that the Council of the Town of Minto directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program by conducting field assessments of municipal Storm water assets and the preparation of related condition ratings to be included in the Asset Management Plan and long term financial strategies.**

**Be it further resolved that the Town of Minto considers the inclusion of \$30,000 in its 2019 budget toward the costs of this initiative.**

**Carried**

11. Treasurer & Tax Collector, Minutes of Settlement and Assessment Adjustments

Treasurer Duff noted reasons for appeals and adjustments, and confidentiality provisions.

**MOTION: COW 2018-213**

**Moved By: Councillor Turton; Seconded By: Councillor Elliott**

**THAT Council receives the September 2018 report from the Treasurer and Tax Collector regarding Assessment Adjustments and that the adjustments be approved.**

**Carried**

**12. Treasurer, National Disaster Mitigation Program – Intake 5**

Treasurer Duff noted the funding will soon end and applications are due September 14<sup>th</sup>, 2018.

**MOTION: COW 2018-214**

**Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Anderson**

**THAT Council receives the Treasurer's August 28, 2018 report National Disaster Mitigation Program-Intake 5 and approves an application for Mitigation Planning and Small Scale Structural Mitigation to include analysis of a limited number of alternatives, cost estimates, regulatory approvals and minor structural work under the National Disaster Mitigation Program subject to Council receiving updated cost estimates before signing any Agreements.**

**Carried**

**13. Treasurer, Approval of Accounts**

The Treasurer highlighted payments such as arena compressor, asphalt paving work, Clifford Downtown construction and sewage treatment plant upgrades.

**MOTION: COW 2018-215**

**Moved By: Councillor Turton; Seconded By: Deputy Mayor Faulkner**

**THAT Council receives the Treasurer's report regarding Approval of Accounts, and approves accounts by Department for August 15, 2018 as follows:**

**Administration \$220,895.23, Building \$2,673.49, Economic Development \$7,376.23, Incubator \$293.76, Fire \$9,734.26, Drains \$22,464.40, Roads \$485,894.72, Waste Water \$13,969.89, Streetlights \$592.75, Water \$11,723.96, Town Landscaping Care \$111.97, Recreation \$4,456.39, Clifford \$24,647.50, Harriston \$9,325.50, Palmerston \$9,152.94, Norgan \$9,562.16 for a total of \$832,875.15;**

**AND approves accounts by department for August 31, 2018 as follows:**

**Administration \$101,823.53, Economic Development \$92,609.10, Incubator \$211.82, Fire \$14,864.85, Roads \$667,882.07, Cemetery \$2,654.97, Waste Water \$39,615.31, Streetlights \$640.98, Water \$5,132.88, Town Landscaping Care \$44.69, Recreation \$9,893.48, Clifford \$27,529.25, Harriston \$8,532.08, Palmerston \$33,958.79, Norgan \$4,456.17 for a total of \$1,009,849.97.**

**Carried**

14. Curtis Marshall, Senior Planner County of Wellington, Zoning By-law Amendment Brubacher

The County Senior Planner advised the applicant addressed concerns stated at the August 3<sup>rd</sup> public meeting. The use is more clearly defined in zoning and kept within the existing building.

**MOTION: COW 2018-216**

**Moved By: Jean Anderson; Seconded By: Councillor Elliott**

**THAT Council receives the County Planners report regarding Zoning By-law Amendment – Brubacher and considers a By-law in Open Session.**

**Carried**

d. Other Business Disclosed as Additional Items

Councillor Anderson noted that she is participating in the Terry Fox Run on September 16<sup>th</sup> and pledge sheets are available.

Councillor Dirksen thanked the Palmerston Fair organizers for a well-run event.

Councillor Elliott advised the Minto Charity Golf Classic is September 12<sup>th</sup> at Pike Lake and is a joint event between the Palmerston Lions Club and Community Living North Wellington.

On behalf of the Harriston Canada Packers Reunion Committee Councillor Turton thanked the Kinsmen Club, Harriston Legion, Harriston Historical Society, Leslie Motors, Downtown Revitalization Committee and Cultural Roundtable Committee for making it a successful event.

Deputy Mayor Faulkner noted Wellington County Plowman's Association had their annual competition recently.

Mayor Bridge reminded all of the Harriston-Minto Fall Fair coming up September 14-16.

**14. Motion to Return to Regular Council**

**RESOLUTION 2018-161**

**Moved By: Councillor Elliott; Seconded By: Councillor Anderson**

**THAT the Committee of the Whole convenes into Regular Council meeting.**

**Carried**

After passing of By-laws a) – k) Council took a five-minute break before going into Committee of Adjustment (see Item 9.)

**14. (2) Motion to Return to Regular Council**

**RESOLUTION 2018-162**

**Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Anderson**



**THAT the Committee of Adjustment convenes into Regular Council meeting.**

**Carried**

**15. Notices of Motion - None**

**16. Resolution Adopting Proceedings of Committee of the Whole**

**RESOLUTION 2018-163**

**Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Dirksen**

**THAT the Council of the Town of Minto ratifies the motions made in the Committee of the Whole.**

**Carried**

**17. By-laws**

**a. 2018-49, Final Reading for By-law for Municipal Drain 39**

**RESOLUTION 2018-164**

**Moved By: Councillor Turton; Seconded By: Councillor Elliott**

**THAT By-law 2018-49; To provide for drainage works in the Town of Minto known as Municipal Drain 39; be introduced and read a third time and passed in open Council and sealed with the seal of the Corporation.**

**Carried**

**b. 2018-50, Final Reading for By-law for Municipal Drain 60**

**RESOLUTION 2018-165**

**Moved By: Councillor Anderson; Seconded By: Deputy Mayor Faulkner**

**THAT By-law 2018-50; To provide for drainage works in the Town of Minto known as Municipal Drain 60; be introduced and read a third time and passed in open Council and sealed with the seal of the Corporation.**

**Carried**

**c. 2018-51, Final Reading for By-law for Municipal Drain 24**

**RESOLUTION 2018-166**

**Moved By: Councillor Dirksen; Seconded By: Councillor Turton**

**THAT By-law 2018-51; To provide for drainage works in the Town of Minto known as Municipal Drain 24; be introduced and read a third time and passed in open Council and sealed with the seal of the Corporation.**

**Carried**

**d. 2018-54, Final Reading to Amend Zoning for 6739 Wellington Rd 109 and permit an additional use on 6630 Wellington Rd 123**

**RESOLUTION 2018-167**

**Moved By: Councillor Elliott; Seconded By: Deputy Mayor Faulkner**

THAT By-law 2018-54; To Amend Zoning for 6739 Wellington Road 109 and permit an additional use on 6630 Wellington Road 123; be introduced and read a third time and passed in open Council and sealed with the seal of the Corporation.

Carried

e. 2018-66 Connecting Link Agreement Clifford Hwy 9

**RESOLUTION 2018-168**

Moved By: Councillor Anderson; Seconded By: Councillor Dirksen

THAT By-law 2018-66; to authorize Execution of An Agreement regarding 2018-2019 Winter Maintenance of Highway 9 with Integrated Maintenance and Operations Services Inc.; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

f. 2018-67. Connecting Link Agreement Harriston Hwys 9, 23 and 89

**RESOLUTION 2018-169**

Moved By: Councillor Turton; Seconded By: Councillor Elliott

THAT By-law 2018-67; to authorize Execution of An Agreement regarding 2018-2019 Winter Maintenance of Highways 9, 23 and 89 with Integrated Maintenance and Operations Services Inc.; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

g. 2018-68, Appoint Members to the Wellington County Joint Audit Compliance Committee

**RESOLUTION 2018-170**

Moved By: Councillor Dirksen; Seconded By: Deputy Mayor Faulkner

THAT By-law 2018-68; to appoint Members to the Wellington County Joint Municipal Election Compliance Audit Committee; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

h. 2018-69, By-law Exemption Schedule A Backyard Hens

**RESOLUTION 2018-171**

Moved By: Councillor Elliott; Seconded By: Councillor Anderson

THAT By-law 2018-69; By-law to Approve Exemptions in Schedule "A" of By-law Number 02-80 Section 2 b) to permit chickens in a residential area; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

i. 2018-70, Delegation of Authority Policy & Bylaw

**RESOLUTION 2018-172**

Moved By: Councillor Turton; Seconded By: Councillor Dirksen

THAT By-law 2018-70; Being a by-law to approve a Delegation of Powers Policy and to delegate certain powers and duties to officers and employees of the Town of Minto; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

j. 2018-71, Amend Zoning for 5543 Minto-Normanby Townline  
49

Carried

k. 2018-72, Site Plan Agreement Sinclair

**RESOLUTION 2018-174**

Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Turton

THAT By-law 2018-72; to Authorize the Execution of a Site Plan Agreement with Dan Sinclair, Mary Street, Palmerston; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

l. 2018-73, Confirming Proceedings of September 4, 2018 Committee of the  
Whole/Council Meeting

**RESOLUTION: 2018-175**

Moved By: Councillor Dirksen; Seconded By: Councillor Anderson

THAT By-law 2018-73; to confirm actions of the Council of the Corporation of the Town of Minto; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.

Carried

18. Adjournment 5:34 p.m.

**RESOLUTION 2018-176**

Moved By: Deputy Mayor Faulkner; Seconded By: Councillor Elliott

THAT the Council of the Town of Minto adjourn to meet again at the call of the Mayor.

Carried

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Mayor George A. Bridge

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C.A.O. Clerk Bill White

**Schedule "A" Minutes of the Committee of Adjustment Hearing**  
Minor Variance Application File No.MV-2018-03 Metzger

Chair Bridge called the Public Hearing to order at 5:02 p.m. stating any decision reached by this Committee today cannot be used to set a precedent. Each application considered by the Committee is dealt with on its own merits and no two applications are exactly the same.

Secretary -Treasurer White stated the subject property is legally described as SVY MARY CASWELLS LOT 77 CON;1 PT LOT 22, municipally known as 411 Jane Street Palmerston. The proposed variance would permit construction of a 160.54m<sup>2</sup> (1536.0 sq. ft.) accessory structure with a maximum height of 5.79m (19'-0"), whereas Sections 6.1.4 b) and 6.1.3 a) of the Town's Zoning By-law permits a maximum size of 92.9m<sup>2</sup> (1000.0 sq. ft.) and a maximum height 4.5m (14.8 ft.) for an accessory structure. Notices was mailed to property owners within 60 metres of the lands, applicable agencies, posted on the subject property, and circulated to staff August 24<sup>th</sup>, 2018. Comments received from Town of Minto Staff, Wellington County Planners and Maitland Valley Conservation Authority is on the agenda.

Chair Bridge called upon the applicant Jeff Metzger who spoke about how the building had been reduced in height and floor area. Michelle Brown Planning Assistant reviewed conditions recommended by staff. The County Senior Planner noted concerns with the application. Committee discussed the reports and applicant's comments. Chair Bridge requested any persons wishing to speak to the application to come forward. No one came forward.

The Secretary -Treasurer provided a resolution in favour of the variance and a resolution opposed for the Committee to consider.

**MOTION: COA 2018-04**

**Moved By: Councillor Elliott; Seconded By: Councillor Turton**

**Approves the application by Jeff Metzger, for property legally described as SVY MARY CASWELLS LOT 77 CON;1 PT LOT 22, municipally known as 411 Jane Street Palmerston, Town of Minto. To allow the construction of a 160.54m<sup>2</sup> (1536.0 sq. ft.) accessory structure with a maximum height of 5.79m (19'-0").**

**Carried**

Chair Bridge stated that anyone wishing to receive a copy of the Notice of Decision to please sign the Request for Notice of Decision prior to leaving the Council Chambers following the meeting and officially adjourned the Public Hearing at 5:15 p.m.

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George A. Bridge, Chair

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Bill White, Secretary Treasurer

**Schedule “B” Minutes of the Committee of Adjustment Hearing**  
Minor Variance Application File No.MV-2018-05 Weber

Chair Bridge called the Public Hearing to order at 5:16 p.m. stating any decision reached by this Committee today cannot be used to set a precedent. Each application considered by the Committee is dealt with on its own merits and no two applications are exactly the same.

Secretary -Treasurer White stated the subject property is legally described as MINTO CON 14 PT LOT 22, municipally known as 5985 14<sup>th</sup> Line. The proposed variance would permit construction of a 394.66m<sup>2</sup> (4248.0 sq. ft) Home Industry Building attached to an Agricultural Shed with a setback to the Natural Environment zone boundary of 6m (19.68 ft), whereas Section 6.14 (d) permits a maximum size of 232.25m<sup>2</sup> (2500.0 sq. ft) for a Home Industry use and Section 6.20.1 (a) requires a minimum setback of 30.0m (98.4 ft) to an NE zone Boundary. Notices was mailed to property owners within 60 metres of the lands, applicable agencies, posted on-site, and circulated to staff August 24<sup>th</sup>, 2018. Comments received from Town Staff, Wellington County Planning and Saugeen Valley Conservation Authority.

Chair Bridge called upon the applicant and no one was in attendance. Town staff Michelle Brown stated no major concerns or issues with the minor variance. County Planner Curtis Marshall advised the County has no concerns with the relief requested and a home industry use on this property, half of the building will be used for the workshop and the other half will be a shed for storage. The Chief Building Official explained the reason for the size of the building.

Chair Bridge called on any persons wishing to speak to the application. Kevin Crispin of 5967 14<sup>th</sup> Line requested more details the use, future buildings and the NE Zone boundary. Chief Building Official Kuipers advised a beef barn may be proposed in the future and the NE Zoning applies to floodplain. John Crispin of 5967 14<sup>th</sup> Line asked if the building will be considered as industrial or agricultural and CBO Kuipers explained these requirements.

The Secretary -Treasurer provided a resolution in favour of the variance and a resolution opposed for the Committee to consider.

**MOTION: COA 2018-05**

**Moved By: Deputy Major Faulkner; Seconded By: Councillor Dirksen**

**Approves the application by Elam Weber, for property legally described as MINTO CON 14 PT LOT 22 municipally known as 5985 14<sup>th</sup> Line, Town of Minto. To allow the construction of a 394.66m<sup>2</sup> (4248.0 sq. ft) Home Industry Building attached to an Agricultural Shed with a setback to the Natural Environment zone boundary of 6m (19.68 ft).**

**Carried**

Chair Bridge stated that anyone wishing to receive a copy of the Notice of Decision to please sign the Request for Notice of Decision prior to leaving the Council Chambers following the meeting and officially adjourned the Public Hearing at 5:30 p.m.

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George A. Bridge, Chair

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Bill White, Secretary Treasurer

**Schedule "C" Minutes of the Committee of Adjustment Hearing**  
Minor Variance Application File No.MV-2018-06 Grein

Chair Bridge called the Public Hearing to order at 5:30 p.m. stating any decision reached by this Committee today cannot be used to set a precedent. Each application considered by the Committee is dealt with on its own merits and no two applications are exactly the same.

Secretary -Treasurer White stated the subject property is legally described as PT LOT 6 S/S WEBB ST, municipally known as 31 Pellister Street West, Harriston. The proposed variance would permit construction of a residential addition with a rear yard setback of 1.22m (4'-0"), whereas Section 10.2.6 of the Zoning By-law requires a minimum rear yard setback of 7.6m (24.9'). Notices was mailed to property owners within 60 metres of the lands, applicable agencies, posted on-site, and circulated to staff August 24. Comments received from Town Staff, Wellington County Planning and Maitland Valley Conservation Authority, Brandi Walter.

Chair Bridge called upon the applicant Nigel Grein who was in attendance and came forward requesting that the meeting be deferred so he could work with the County on changes. Chair Bridge called on any persons wishing to speak to the application, no one came forward.

**MOTION: COA 2018-06**

**Moved By: Councillor Dirksen; Seconded By: Councillor Turton**

**THAT the Minor Variance be deferred until further notice.**

**Carried**

1. Chair Bridge officially adjourn the Public Hearing. 5.32 p.m.

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George A. Bridge, Chair

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Bill White, Secretary Treasurer