



Wellington County Training Officer

Centre Wellington Fire & Rescue
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To: Wellington County Councils
Date: Wednesday, September 12, 2018
Subject: Wellington County Fire Training Officer's Report – Jan to Sept 2018

SUMMARY:

This report will detail the County Fire Department training activities.

- Fire Lesson Plan Library
- Changing Firefighter Certifications
- 2018 Recruit Firefighter Class update
- County Training Officers' website update
- Locally Training & Development
- Future Training ventures – MTO Driver Certification Program (DCP)
- WCTO Activities Log for major projects

REPORT:

a) Fire Lesson Plan Library Rework

With the shift by the Ontario Fire Marshal & Emergency Management (OFMEM) to National Fire Protection Association (NFPA) guidelines, the current lesson plans library needs to be updated to reflect the new requirements. Revamping these basic lesson plans will harmonize the training documents across the County and will help reduce lesson preparation time for the department Training Officers. This task is in progress and should be completed by the end of October and is included within the 2018 budget.

b) Changing Firefighter Certifications in Ontario

With proposed changes to the Fire Protection & Prevention Act (FPPA), the mandatory certification requirements for a Firefighter consists of:

- NFPA 1001 Firefighter Level I & II (Firefighters)
- NFPA 472 Hazardous Materials to an Operation level (Firefighters)
- NFPA 1002 Fire Apparatus Driver/Operator (Firefighter operating the equipment)
- NFPA 1041 Fire Service Instructor Level I (Company Officers)
- NFPA 1020 Fire Service Officer Level I (Company Officers)

Grandfathering to the mandatory certifications was extended to Sept-30-18 and the County Fire Departments have received positive confirmation for those applications already made. Going forward, those that were ineligible for grandfathering will have to complete written and practical skills testing. The County Recruit Firefighter Training Program has and will continue to reflect the mandatory certification requirements. Testing of those ineligible firefighters can be accommodated for within the Fire Recruit Academy program.



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c) 2018 Recruit Firefighter Class Update

This class had 24 recruits representing: North Wellington; Mapleton; Minto; Puslinch; Guelph-Eramosa; and Erin. Each recruit completes approximately 100 hours of self-study time, and received a 100 hours of practical instruction. Without sharing the practical training tasks and resources between County Training Officers, it would be highly unlikely that an individual department would have their recruits fully certified to the mandatory requirements in less than 2 years. This represents a significant saving in: time to produce qualified Firefighters; department trainer/instructor costs and administration/recordkeeping tasks to each department. The initial written and practical exams were completed on July 7th and the remaining will be conducted on November 3rd.

A new component of the recruit academy curriculum is the addition of a Level 1 PTSD Awareness seminar. This year a spousal PTSD seminar was added so that those closest to our new Firefighters also receive a primer on recognizing PTSD signs/symptoms and acquire some basic personal coping skills.

In all, the County recruit training program is meeting the goal of providing a consistent level of initial firefighting learning and skill development all in a cost and time efficient manner.

d) County Training Officers Website – www.WCTOA.com

With the number of training/education groups active within the County Fire Departments, a suggestion was made to combine Fire, Public Education/Fire Prevention, Critical Incident Stress Management (CISM) peer team training and Mutual Aid resources into a single website. Presently the website is dedicated to County Fire Training Officers. It can however be easily expanded to encompass each of the other groups requirements. Plans are in-place to develop this multi-group website utilizing internal county resources with no cost impacts to the 2018 budget.

e) Local Training & Development

The County will continue to offer higher level training courses as “night school” opportunities with the training staggered over several weeks or weekends. This provides County Firefighters the opportunity to improve their knowledge locally and for them to gain certifications that will help improve themselves professionally. Doing so increases their value within their own departments and the County.

NFPA level Company Officer, Incident Safety Officer, Fire Instructor and Fire Apparatus Driver/Operator are the primary training courses to be offered. However, fire prevention, fire inspection and public education training courses could be offered in the future if we can develop qualified instructors locally.



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f) Driver Certification Program (DCP)

To drive most County fire apparatus a “DZ” licence is needed due to the air brake system and the load rating of the vehicle. To assist with the licencing process, a new training initiative is currently under review that would bring truck driver licensing to County. This is an MTO program that is available to groups that meet specific training delivery, educational and recordkeeping criteria. Once approved, our group is able to train and test new drivers and if they’re successful grant a license to operate any fire apparatus. The Wellington County DCP would be aimed at providing DZ licensing to Fire departments only.

The MTO will need to approve the DCP application and the County would need to train a number of driver instructors to a newly established OFM/NFPA 1041 Fire Instructor-Driver Trainer course offered by the Fire College. There are still a number of factors that need to be worked out for the DCP and the County Fire Departments are not obligated to be a part of it should they chose to continue on another path. This is projected to be up and running in late 2019.

g) WCTO Activity Log – Major Projects

- Administer/Manage the County Recruit Program
- Update County Training Website
- Create 2019 Recruit Training Calendar
- Develop Driver Certification Program (DCP) – DZ licencing
- Develop 2 year County Training Projection – Ghant chart (See Appendix A)
- Develop County NFPA 1020 Company Officer courses, Level I & II
- Develop County NFPA 1002 Fire Apparatus Driver/Operator course for recruit program
- Develop County NFPA 1015 Incident Safety Officer course
- Develop County NFPA 1041 Fire Service Instructor courses, Level I & II
- Develop training content for County Mutual Aid Seminars
- Review 2018 County Training budget and prepare invoices for each department
- Develop 2019 County Training Budget Items

h) Recommendation

Council receives the Wellington County Fire Training Officer’s report for Jan to Sept 2018 for information.

Respectfully Yours,

Charles Hamilton | **Wellington County Fire Training Officer**



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Appendix A – County Training 2 Yr Projection

	Name	Duration	Start	Finish	Percent Co...
1	<input checked="" type="checkbox"/> County Recruit Training Schedule	565 days	07/05/18 8:00...	03/07/20 5:0...	26%
2	2018 Recruit Testing - FF I & Haz Mat Awareness	0 days	02/07/18 8:00 AM	02/07/18 8:00 AM	100%
3	2018 Recruit Testing - FF II & Haz Mat Ops	0 days	03/11/18 8:00 AM	05/11/18 5:00 PM	0%
4	2018 Recruit Class - NFPA 1002 Pump Ops, 2 sessions	60 days	13/04/19 8:00 AM	05/07/19 5:00 PM	0%
5	2019 County Recruiting Drive - All Departments	120 days	01/10/18 8:00 AM	15/03/19 5:00 PM	10%
6	2019 Recruit Training Academy - FF I & II, Haz Mat Awareness	75 days	16/03/19 8:00 AM	28/06/19 5:00 PM	0%
7	2019 Recruit Testing - FF I & Haz Mat Awareness	0 days	06/07/19 8:00 AM	08/07/19 5:00 PM	0%
8	2019 Recruit Testing FF II & Haz Mat Ops	0 days	02/11/19 8:00 AM	04/11/19 5:00 PM	0%
9	2019 Recruit Training - NFPA 1002 Pump Op, 2 sessions	60 days	11/04/20 8:00 AM	03/07/20 5:00 PM	0%
10	<input checked="" type="checkbox"/> Mutual Aid/County Firefighter/Officer Training	351 days	07/05/18 8:00...	09/09/19 5:0...	35%
11	County Mutual Aid Training Day - Fall session	0 days	27/10/18 8:00 AM	29/10/18 5:00 PM	75%
12	County Mutual Aid Training Day - Spring session (Tentative)	0 days	11/03/19 8:00 AM	11/03/19 8:00 AM	5%
13	County Mutual Aid Training Day - Fall session (Tentative)	0 days	07/09/19 8:00 AM	09/09/19 5:00 PM	0%
14	NFPA 1020 Fire Officer I - Northern class @ Minto Fire	60 days	10/12/18 9:00 AM	04/03/19 9:00 AM	0%
15	NFPA 1521 Incident Safety Officer (Tentative)	10 days	18/02/19 9:00 AM	04/03/19 9:00 AM	0%
16	NFPA 1041 Fire Service Instructor (Tentative)	90 days	07/01/19 9:00 AM	13/05/19 9:00 AM	0%
17	<input checked="" type="checkbox"/> Short/Long Term Projects	255 days	07/05/18 8:00...	26/04/19 5:0...	45%
18	County Training Website Revamp	90 days	30/07/18 8:00 AM	30/11/18 5:00 PM	17%
19	County Lesson Plan Library Update	120 days	04/06/18 8:00 AM	16/11/18 5:00 PM	65%
20	2019 County Training Budget	90 days	16/07/18 8:00 AM	16/11/18 5:00 PM	75%
21	Driver Certification Program (DCP) development	180 days	07/05/18 8:00 AM	11/01/19 5:00 PM	50%
22	Submit Recognized Authority request to MTO	30 days	07/05/18 8:00 AM	15/06/18 5:00 PM	0%
23	NFPA 1041 - Driver Instructor #1 (Tentative @ Fire College)	3 days	29/10/18 7:00 AM	31/10/18 5:00 PM	0%
24	NFPA 1041 - Driver Instructor #2 (Tentative @ Fire College)	3 days	05/11/18 8:00 AM	07/11/18 5:00 PM	0%
25	NFPA 1041 - Driver Instructor #3 (Tentative @ Fire College)	3 days	20/02/19 8:00 AM	22/02/19 5:00 PM	0%
26	NFPA 1041 - Driver Instructor #4 (Tentative @ Fire College)	3 days	24/04/19 7:00 AM	26/04/19 5:00 PM	0%
27	Rebuild/Repair County Fire Training Props	30 days	14/01/19 9:00 AM	25/02/19 9:00 AM	0%