

## **Minutes of Parks & Recreation Advisory Committee Meeting**

**Meeting Date: Monday, June 25, 2018**

**Meeting Location: Clifford Rotary Pavilion**

**Present:** Councilor Ron Elliott, Councillor Dave Turton  
Bob McEachern, Ryan Fisk  
**Staff Present:** Matthew Lubbers, Recreation Services Manager  
Allan Carr, Recreation Facilities Manager  
Grace Wilson, Recreation Facilities Assistant  
**Regrets:** Geoff Gunson, Dorothy Grotenhuis, Bill Raynard

Councilor Ron Elliott called the meeting to order at 5:00 p.m.

### **Review of Minutes:**

P.R.A.C. minutes from May 28<sup>th</sup>, 2018 were reviewed.

### **MOTION:**

Moved by: Ryan Fisk and Seconded by: Bob McEachern

THAT:

The P.R.A.C. minutes of May 28<sup>th</sup>, 2018 be approved as circulated.

CARRIED

### **Services Manager's Reports:**

#### *Program Progress Report*

Services Manager Lubbers reported that summer programs have started. Grassroots Soccer has a full roster and Hometown Ball has one full t-ball team and one full junior team. Both pools have received several registration requests for private and session lessons. Adventure Camp registration is busy with Session 4 and Session 6 full.

### **Facility Manager's Reports:**

#### *Facilities Maintenance*

Facilities Manager Carr reported that concerns have been brought to his attention regarding the safety of people climbing on the Old 81 train located in Palmerston. Carr suggested PRAC look into options which include putting up a fence around the engine. The cost of a wrought iron fence would be approximately \$11,000. Members of P.R.A.C. suggested waiting until the engine is finished being restored.

At the railway museum in Palmerston, benches have been exchanged with Komoka facilitating the return of original benches to Palmerston. Two bumpers were also picked up for the end of the tracks.

Facilities staff have been busy getting the pools ready for the season. Both pools are open and operational.

Tree pruning has been done in the parks and the fair grounds. Rotten maple trees were removed from around the Old 81 in Palmerston with plans to replace them next year. In Harriston the fencing was replaced and the old batting cage was removed.

**Minutes of Parks & Recreation Advisory Committee Meeting**

**Meeting Date: Monday, June 25, 2018**

**Meeting Location: Clifford Rotary Pavilion**

A slide replacement has been ordered for the playground at Lion's Heritage Park.

Carr also reported that a memorial umbrella tree and a bench have been installed in Harriston at the entrance of the Harriston Arena in memory of Derril Hoover.

TSSA inspections have been done and seasonal work is completed on refrigeration equipment at the arenas.

Members of the Jeff Davie Memorial Foundation and the Harriston Kinsmen have taken the steel off of the dugouts at the Harriston Ball Diamond and will have it replaced for the Kinsmen Ball Tournament.

*Facility and Sports Field Usage*

The 2018-19 ice schedule is continuing to be worked on. All of the baseball diamonds are seeing lots of use and tournaments have begun. Soccer pitches in Palmerston are busy with Minto United usage and the Clifford Soccer Pitch is once again busy with Grassroots Soccer. The walking groups continue to operate out of the facilities and pickleball is taking place in the Harriston Curling Club. Several youth programs have been utilizing both the park and facilities as well as special events such as the 91Run, Party in the Park, Touch a Truck and the Hand Car Races. The Provincial election in June also kept the facilities busy as well as numerous other private and public events.

**MOTION:**

Moved by: Dave Turton and Seconded by: Bob McEachern

THAT: The Recreation Services Manager and Facilities Manager's reports be received.

**CARRIED**

*Sponsorship Proposal*

The Jeff Davie Memorial Foundation has come forward with a sponsorship plan for the Harriston Ball Diamond that would help the foundation raise more funds for local groups and charities. The plan would consist of placing 2'x4' company logo signs that would be displayed on the dugouts year round at the ball park. The cost will be \$300 for the first year, which would cover the cost of the sign as well as contribution to the tournament. After the first year the cost would be \$150 a year, which would go towards the cost of maintaining the sign.

**MOTION:**

Moved by: Ryan Fisk and Seconded by: Bob McEachern

P.R.A.C. approve the Jeff Davie Memorial Foundation's sponsorship plan for signage on the dugouts at the Harriston Ball Diamond.

*Emergency Procedures for Rental Contracts*

Facilities Manager Carr reported that all arenas have a plan and evacuation site in place for an emergency situation. If an emergency occurs and Town staff deem it as a threat to the public an evacuation of the facility will take place so emergency personnel can access the

**Minutes of Parks & Recreation Advisory Committee Meeting**

**Meeting Date: Monday, June 25, 2018**

**Meeting Location: Clifford Rotary Pavilion**

site. Patrons of the facilities will proceed to the following locations as long as it is deemed safe to do so.

Clifford - Evacuate to the Clifford Public Works Building – 3 Brown St. South

Harriston - Evacuate to the Harriston Public Works Building – 117 King St. South

Palmerston - Evacuate to the Agriculture Barn – facing Yonge St.

Admittance back into the facility will be at the approval of the Facilities Manager or designate. These locations will be added to all rental documents and facility contracts.

*Use of Chemical Application*

Facilities Manager Carr has requested that P.R.A.C consider the spraying of chemical application over the railway tracks and the fencing around the ball diamonds. Taking this action will help with weed growth as opposed to weed eating on a regular basis. Public Works Town Landscape Coordinator Paul Judge has a license to spray. P.R.A.C. endorsed Carr looking into this option with Judge.

**MOTION:**

Moved by: Dave Turton

THAT:

P.R.A.C. adjourns at 6 p.m.

The next meeting is September 24<sup>th</sup>, 2018 at 5:00 p.m. in Harriston.

Grace Wilson  
Recreation Facilities Assistant  
Parks & Recreation Advisory Committee