

General Membership Meeting #7/18

September 19, 2018

MEMBER's PRESENT: Jim Campbell, David Turton, Deb Shewfelt, Art Versteeg, Alison Lobb, Wilf Gamble, Roger Watt, Matt Duncan, Paul Gowing

ABSENT WITH REGRETS: David Blaney

ABSENT: Bob Burtenshaw

STAFF PRESENT: Phil Beard, General Manager/Secretary-Treasurer
Danielle Livingston, Administrative/Financial Services Coordinator
Geoff King, Stewardship Services Coordinator
Jayne Thompson, Communications Coordinator
Stewart Lockie, Conservation Areas Coordinator

1. Call to Order

Chair Jim Campbell called the meeting to order at 7:00 pm and reviewed the meeting objectives.

2. Declaration of Pecuniary Interest

There were no pecuniary interests at this time.

3. Minutes

The minutes of the Board of Directors Meeting #6/18 held on June 20, 2018 have been circulated for information and approval. The Board agreed with the minutes and the following motion was made.

Motion FA #48/18

Moved by: Alison Lobb

Seconded by: Dave Turton

THAT the minutes from Board of Directors meeting #6/18 held on June 20, 2018 be approved.

(carried)



4. Presentation

- a) 2018 Work Plan Summer Highlights Presentation: Jayne Thompson, Communications/IT/GIS Coordinator:

Jayne Thompson, Communications/IT/GIS Coordinator presented highlights of the progress that has been made over the summer in each service area on MVCA's 2018 work plan.

5. Business Out of the Minutes

- a) In Camera Session: Property Matter

This item was deferred to the end of the meeting prior to item 9.

- b) Administrative Bylaw: Review of Comments from Solicitor: Report #45/18

- i) Draft Gift Acceptance Policy
- ii) Draft Accumulated Surplus Policy

The board reviewed the recommendations from solicitor Darrell Hawreliak with respect to the draft Administrative Bylaw and the revisions that were made to the Bylaw based upon his comments. The Board agreed with the proposed revisions and the following motion was passed.

The Board also reviewed the draft Gift Acceptance Policy and Use of Accumulated Surplus Policy to be added as best practice policies in the Administrative Bylaw. Therefore the Board decided to approve the following motions.

Motion FA #49/18

Moved by: Alison Lobb

Seconded by: Deb Shewfelt

THAT the revised Administrative Bylaw be given third reading and be approved by the Board.

(carried)

Motion FA #50/18

Moved by: Paul Gowing

Seconded by: Roger Watt

THAT the gift acceptance policy be revised as outlined; **AND THAT** the gift acceptance and accumulated surplus policies be adopted and incorporated into the best practices section of MVCA's Administrative Bylaw.

(carried)

- c) Review of Municipal Responses to Proposed Cost Sharing Policy: Water and Erosion Control Infrastructure: Report #46/18.

Phil Beard, General Manager/Secretary-Treasurer advised the Board that since the report was written, responses have been received from three additional member municipalities. They are the Municipality

of North Perth, the Township of Morris-Turnberry and the Township of North Huron. A total of ten municipalities have provided comments on the draft cost sharing policy. There are five municipalities that have not responded.

Staff were directed to reach out to the municipalities that haven't responded in an effort to obtain their opinions and comments on the draft WECI policy.

The following motion was approved.

Motion FA #51/18

Moved by: Alison Lobb

Seconded by: Deb Shewfelt

THAT staff summarize the municipal feedback and list all of the structures that will fall within the terms of the WECI policy and report back to the Board at the October 17th meeting.

(carried)

6. Business Requiring Direction/Decision

- a) Wingham Special Policy Area Development: Report: Report #47/18

Phil Beard, General Manager/Secretary-Treasurer presented this report on behalf of Steve Jackson, Flood/Erosion Services Coordinator who is away at the Flood Forecast Conference. The report provides background on the Wingham Special Policy Area that was approved by the Provincial Government in 1995. Staff reviewed the conditions under which development is permitted to build in Section 2 of the Special Policy Area.

Motion FA #52/18

Moved by: Dave Turton

Seconded by: Paul Gowing

THAT Report #47/18 be accepted as presented.

(carried)

- b) National Disaster Mitigation & Adaptation Fund: Report #48/18

The Chair, Vice Chairs and GM/ST met with Perth Wellington MP John Nater for MVCA to discuss how the National Disaster Mitigation and Adaptation Fund could be improved so that it would be of benefit to rural municipalities who are interested in developing flood/erosion damage reduction projects. MVCA presented a number of improvements that need to be made to the program. Mr. Nater identified a number of follow up actions that MVCA could undertake to suggest these improvements to the Federal Government.

Motion FA #53/18

Moved by: Matt Duncan

Seconded by: Dave Turton

THAT the Chair take this issue to Conservation Ontario Council and request that it be included in the agenda business for the association to lobby on behalf of all authorities; **AND THAT** staff prepare a letter to the Federal Minister outlining MVCA's recommendations on improving the DMAF.

(carried)

7. Reports

a) Chair's Report

There were no reports from the Chair

b) Member's Reports

Deb Shewfelt reported that he and Phil were invited to make a presentation at a climate change workshop organized by Bruce Power. Bruce Power will be using the input received to develop a climate change strategy.

8. Consent Agenda

The following items were circulated to the Board for their information.

- a) Revenue/Expenditure Report – June/July/August Report #49/18
- b) Agreements Signed: Report #50/18
- c) 2018 Budget/Work Plan Progress Report: Report #51/18
- d) Correspondence for Member's Information

The following motion was made.

Motion FA #54/18

Moved by: Roger Watt

Seconded by: Wilf Gamble

THAT reports #49/18 through #51/18 along with their respective recommended motions and correspondence as outlined in the Consent Agenda be accepted as presented.

(carried)

In Camera Session: from item 5.a)

All attendees except the Members, the GM/ST, the Conservation Areas Coordinator and the Administrative/Financial Services Coordinator were excused from the meeting at this time.

Motion FA #55/18

Moved by: Deb Shewfelt

Seconded by: Alison Lobb

THAT the Members move in camera to review a property matter.

(carried)

The following motion was made at the in camera session.

Motion FA #56/18

Moved by: Matt Duncan

Seconded by: Alison Lobb

THAT the Member's resume regular session.

(carried)

Attendees that were excused from the closed session were invited back to regular session.

These motions followed.

Motion FA #57/18

Moved by: Deb Shewfelt

Seconded by: Wilf Gamble

THAT the MVCA advise the municipalities of North Perth and Perth East that MVCA is open to leasing the Galbraith Conservation Area under similar terms as with the Galbraith Optimists.

(carried)

9. **Review of Meeting Objectives/Follow-up Actions/Next meeting: October 17, 2018 at the Admin. Centre in Wroxeter.**

Chair Jim Campbell reviewed the meeting objectives and declared that they have been achieved.

10. **Adjournment**

The meeting adjourned at 8:05pm with this motion.

Motion FA #58/18

Moved by: Alison Lobb

Seconded by: Paul Gowing

THAT the Board meeting be adjourned.



Jim Campbell
Chair



Danielle Livingston
Administrative/Financial
Services Coordinator

(carried)

