



THE COUNCIL OF THE TOWN OF MINTO  
PUBLIC MEETING AGENDA  
ZBA-2018-03  
Applicant: Metzger  
TUESDAY November 6th 2018,  
5:00 pm in the Council Chambers

A Public Meeting to consider an amendment to the Town of Minto Zoning By-law No. 01-86 for property located on Lots 76, 77, 78 & 79, with a municipal address of 401, 411, 417 and 423 Jane Street, Town of Minto.

1. Mayor Bridge to act as the Chair of the Public Meeting
2. Chair Bridge to call the meeting to order and request any member of the public present to please sign the attendance record. Chair Bridge to state the following:

**If a person or public body does not make oral submissions at a public meeting or make written submissions to the Town of Minto before the By-law is passed, the person or public body is not entitled to appeal the decision of the Town of Minto to the Local Planning Appeal Tribunal and the person or public body may not be added as a party to the hearing of the appeal before the Tribunal unless, in the opinion of the Board, there are reasonable grounds to do so.**

3. C.A.O. Clerk White to state the municipal address and legal description of the property, the purpose and effect of the application and date notices we sent.

The property subject to the proposed amendment is located on Lots 76, 77, 78 & 79, with a municipal address of 401, 411, 417 and 423 Jane Street, Town of Minto.

**The Purpose and Effect** of the proposed amendment is to modify the Agricultural Site Specific (A-113) Zone on the subject properties to address phasing and the orderly future development of the properties. A Holding Provision (H) may be applied to a portion of the lands to restrict the location of the dwelling on the subject lands. This rezoning is a condition of severance applications B76/18 and B77/18, which has been granted provisional consent by the Wellington County Land Division Committee.

**The Notices** were mailed to the property owners within 400 feet or 120 meters of the subject property as well as the applicable agencies October 18<sup>th</sup>, 2018 and posted on the subject property. The following comments were received:

- a) Town of Minto staff
  - Building Assistant's report attached
- b) Curtis Marshall, Senior Planner, and Jessica Rahim Junior Planner, County of Wellington, report attached

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- c) Brandi Walter, Environmental Planner /Regulations Officer Maitland Valley  
Conservation Authority
4. Chair Bridge to call on the County Planner to provide comments regarding the proposed Amendment to the Comprehensive Zoning By-law No. 01-86.
  5. Chair Bridge to call on the Town of Minto Staff member to provide comments regarding the proposed Amendment to the Comprehensive Zoning By-law No. 01-86.
  6. Chair Bridge to call on the applicant or their agent to provide comments regarding the proposed Amendment to the Comprehensive Zoning By-law No. 01-86.
  7. Chair Bridge to call on anyone who wishes to comment in favour of the proposed Amendment.
  8. Chair Bridge to call on anyone who wishes to comment in opposition of the proposed Amendment.
  9. The applicant or agent is given an opportunity for rebuttal.
  10. Chair Bridge to give members of Council an opportunity to ask questions.
  11. Chair Bridge to state IF YOU WISH TO BE NOTIFIED of the decision of the Council of the Town of Minto in respect to the proposed Zoning By-law Amendment application, you must make a written request to the Clerk of the Town of Minto at 5941 Highway 89, Harriston, NOG 1Z0 or by email at [Bwhite@town.minto.on.ca](mailto:Bwhite@town.minto.on.ca).
  12. If there are no further comments, Chair Bridge will adjourn this Public Meeting.