

**Board of Directors Meeting #9/15**

**October 21, 2015**

**DIRECTORS PRESENT:**

Art Versteeg, Deb Shewfelt, Alison Lobb, Alvin McLellan, Wilf Gamble, Roger Watt, Matt Duncan, Bob Burtenshaw, David Turton

**ABSENT:**

Jim Campbell, Paul Gowing

**STAFF PRESENT:**

Phil Beard, General Manager/Secretary-Treasurer  
Danielle Livingston, Administrative/Financial Services Coordinator  
Geoff King, Stewardship Services Coordinator  
Jayne Thompson, Communications Coordinator  
Stewart Lockie, Conservation Areas Coordinator  
Stephen Jackson, Flood/Erosion Safety Coordinator

**1. Call to Order**

Chair Art Versteeg called the meeting to order at 7:01 pm.

**2. Declaration of Pecuniary Interest**

There were no pecuniary interests at this time.

**3. Minutes**

The minutes from the Board of Directors meeting #8/15 held on September 16, 2015 have been circulated to the Directors for their information and approval. The Directors agreed with the minutes and followed with this motion.

**Motion FA #94/15**

**Moved by: Roger Watt**

**Seconded by: Wilf Gamble**

**THAT** the minutes from the Board of Directors meeting #8/15 held on September 16, 2015 be approved.

**(carried)**



#### **4. Business Out of the Minutes**

##### **a) Municipal Communications 2015: Report #60/15**

This report evaluates the feedback from member municipalities after staff presented the 2015-2017 MVCA workplan and conveyed our key messages from our communication strategy throughout the year.

Jayne Thompson, Communications Coordinator presented this report to the Board to seek direction in order to proceed with preparing the 2016 communication strategy.

The Director's feel it is very worthwhile to continue to give verbal and visual presentations to reaffirm our cause with municipalities and will continue to support the strategies by participating in the presentations as much as possible.

This motion followed.

##### **Motion FA #95/15**

**Moved by: Alison Lobb**

**Seconded by: Matt Duncan**

**THAT** staff update the municipal communications strategy for 2016-2018 based on feedback received to date and direction from MVCA Directors.

**(carried)**

Further discussion of reaffirming our key messages to municipalities lead to planning for the AGM that is held in February and this motion followed.

##### **Motion FA #96/15**

**Moved by: Deb Shewfelt**

**Seconded by: Alison Lobb**

**THAT** staff contact the Town of Minto to determine if they would consider hosting the 2016 Annual Meeting.

**(carried)**

#### **5. Business Requiring Direction**

##### **a) 2016-2018 Work Plan and Financial Forecast: Reports #61A & #61B/15 (attached)**

Phil Beard, General Manager/Secretary-Treasurer began the presentation of these reports by confirming with the Board that MVCA priorities remain as follows:

- Strengthen capacity of Flood Safety Services
- Strengthen capacity of Watershed Stewardship Services
- Stabilize MVCA financial base.

These reports outline the major activities that are detailed in the 2016-2018 work plans and the funding requirements to carry out these plans. Staff is looking for direction from the Board in order to proceed with developing a draft operating and authority funded project budget for 2016.

The work plans for each service area outline the major activities and projects to be undertaken over the next three years. The Board reaffirmed the priorities for the next three years and support the activities and projects identified in the work plan.

Staff has reviewed the 2016-2018 financial forecast to the Board outlining the shortfalls in funding for operating and authority funded projects. The forecast includes the Board's intention to restrict levy increases between \$55,000 and \$58,000 per year for the next three years. Staff requested direction on whether the 2016 financial forecast and work plan could be used as a starting point to develop the 2016 draft Budget.

The Directors agreed with the reports and this motion followed.

**Motion FA #97/15**

**Moved by: Deb Shewfelt**

**Seconded by: David Turton**

**THAT** the 2016-2018 work plan and financial forecast be approved; **AND THAT** the 2016 draft budget and work plan be developed based upon the financial forecast for 2016; **AND FURTHER THAT** the 2016 draft budget for Authority funded projects be presented at the November 18, 2015 Board meeting for review and direction; **AND FURTHER THAT** the 2016 budget and work plan be presented to the Board of Directors at the December 16, 2015 Board meeting for review and direction.

(carried)

**b) Maitland Shoreline Working Group: Report 62/15 (attached)**

This report was presented by Stephen Jackson, Flood/Erosion Safety Coordinator and outlines the Shoreline Working Group recommendations and proposed changes to the MVCA shoreline regulation policies following their September 28, 2015 meeting. One recommendation asks MVCA staff to prepare an education plan for shoreline hazardous issues which has been incorporated into the flood and erosion safety services 2016-2018 work plans.

Following discussion, the Directors made the following motion.

**Motion FA #98/15**

**Moved by: Alison Lobb**

**Seconded by: Bob Burtenshaw**

**THAT** public notification via the MVCA website occurs for 30 days for the proposed amendment to the MVCA Shoreline Policies: the word "removal" is added with respect to shore protection as follows: "MVCA Permit is required for any repair, maintenance, *removal*, or replacement"; **AND THAT** public notification via the MVCA website occurs for 30 days for the proposed amendment to the MVCA Shoreline Policies to include the guidelines for creating beach access and sitting areas; **AND FURTHER THAT** public notification via the MVCA website occurs for 30 days for the proposed inclusion of the Coastal Study Requirements into the Maitland Valley Conservation Authority Administration Policies for Implementing Ontario Regulation 164/06.

(carried)

c) Development Policies: Fuel Storage in Flood Plain Areas: **Report 63/15** (attached)

Presented by Stephen Jackson, Flood/Erosion Safety Coordinator, this report is to obtain direction from the Board to clarify the differences between regulation 164/06 and MVCA policies relating to fuel storage in flood plain areas.

This motion followed.

**Motion FA #99/15**

**Moved by: Alston Lobb**

**Seconded by: David Turton**

**THAT** MVCA regulation policies be amended to read that, “uses relating to the storage or consumption of hazardous materials should not occur in a MVCA regulated area if there will be an impact on flooding, erosion, pollution, dynamic beaches or conservation of land.”

(carried)

d) Conservation Ontario: Consent Agenda Recommendation: **Report 64/15** (attached)

Phil Beard GM/ST presented report 64/15 to obtain direction and feedback on the subject of voting delegates at Conservation Ontario meetings and the need to develop more meaningful council meetings. The Board thought that it would help to strengthen CO’s relationships with member authorities, municipal associations and the Provincial Government if all CO voting delegates were restricted to Conservation Authority board members. The board thought that this change would help council to improve both its governance and advocacy efforts with different levels of government.

**Motion FA #100/15**

**Moved by: Deb Shewfelt**

**Seconded by: Wilf Gamble**

**THAT** Chair Art Versteeg takes recommendations to Conservation Ontario with the comments and feedback as discussed including developing criteria for a consent agenda and raise the issue that voting delegates should be conservation authority board members and that each Conservation Ontario should clarify its bylaws to require each conservation authority to provide a resolution from their Board outlining who they have appointed to Conservation Ontario council.

(carried)

e) Personnel Committee: **Report #65/15** (attached)

Phil Beard GM/ST and recorder for the personnel committee presented this report to the Directors for their information and direction on proposed changes to the personnel policies which were detailed in the report.

The Directors agreed with the proposed changes to the personnel policies and the following motion was made.

## **Motion FA #101/15**

**Moved by: Deb Shewfelt**

**Seconded by: David Turton**

**THAT** the proposed changes to the personnel manual as recommended by the personnel committee and outlined in the personnel committee summary report #65/15 be approved as recommended.

**(carried)**

### **6. Reports**

#### **a) Chair's Report**

Gratitude was expressed to the representatives from member municipalities who gave feedback to the Conservation Authority Act review.

It was announced at County Council that University students will be part of the water protection steering committee and perhaps MVCA will have a role in this program in the future.

Jim Donnelly, Deputy Mayor of the Town of Goderich will be touring the MVCA office on November 2, 2015 to review the flood forecast system and operations. Chair, Art Versteeg opened this opportunity to Board members and their municipal councillors.

#### **b) Director's Reports**

Matt Duncan announced that the Municipality of North Perth passed a carbon footprint strategy and helped with a carbon footprint tree planting event in Gowanstown. Matt acknowledged MVCA for paving the way to this initiative by starting the carbon footprint initiative.

Deb Shewfelt has been invited by Conservation Ontario to attend a meeting with the Honorable Glen Murray, Minister of Environment and Climate Change to outline to the Minister how conservation authorities programs related to tree planting and wetland restoration contribute to climate change mitigation.

### **7. Consent Agenda**

- a) Conservation Ontario Council Meeting Highlights: **Report #66/15** (attached)
- b) Carbon Footprint Initiative Summary: **Report #67/15** (attached)
- c) Maitland Conservation Foundation: **Report #68/15** (attached)
- d) Revenue/Expenditure Report for September: **Report #69/15** (attached)
- e) Stewardship Funding Agreements: **Report #70/15** (attached)
- f) Correspondence: For Directors' Information
  - i) Letter from Township of Wellington North
  - ii) Letter from Town of Minto
  - iii) Letter from Municipality of Central Huron

The following items were circulated to the Board of Directors for their information.

The following motion was made.

**Motion FA #102/15**

**Moved by: Matt Duncan**

**Seconded by: Alvin McLellan**

**THAT** reports #66/15 through #70/15 along with their respective recommended motions and correspondence as outlined in the Consent Agenda be accepted as presented.

(carried)

**8. Review of Meeting Objectives/Follow-up Actions/Next meeting: November 18, 2015 at the Admin Centre in Wroxeter**

Chair Art Versteeg called for adjournment on the meeting and declared that the meeting objectives have been met which include:

- To provide direction on the 2016-2018 Work Plan and Financial Forecast
- To provide direction on the Shoreline Working Groups Recommendations
- To provide direction on a proposed change to MVCA's policies related to development in flood prone areas.

**9. Adjournment**

The meeting adjourned at 8:45pm with this motion.

**Motion FA #103/15**

**Moved by: Alston Lobb**

**Seconded by: Roger Watt**

**THAT** the meeting be adjourned.

(carried)



Art Versteeg  
Chair



Danielle Livingston  
Recording Secretary